

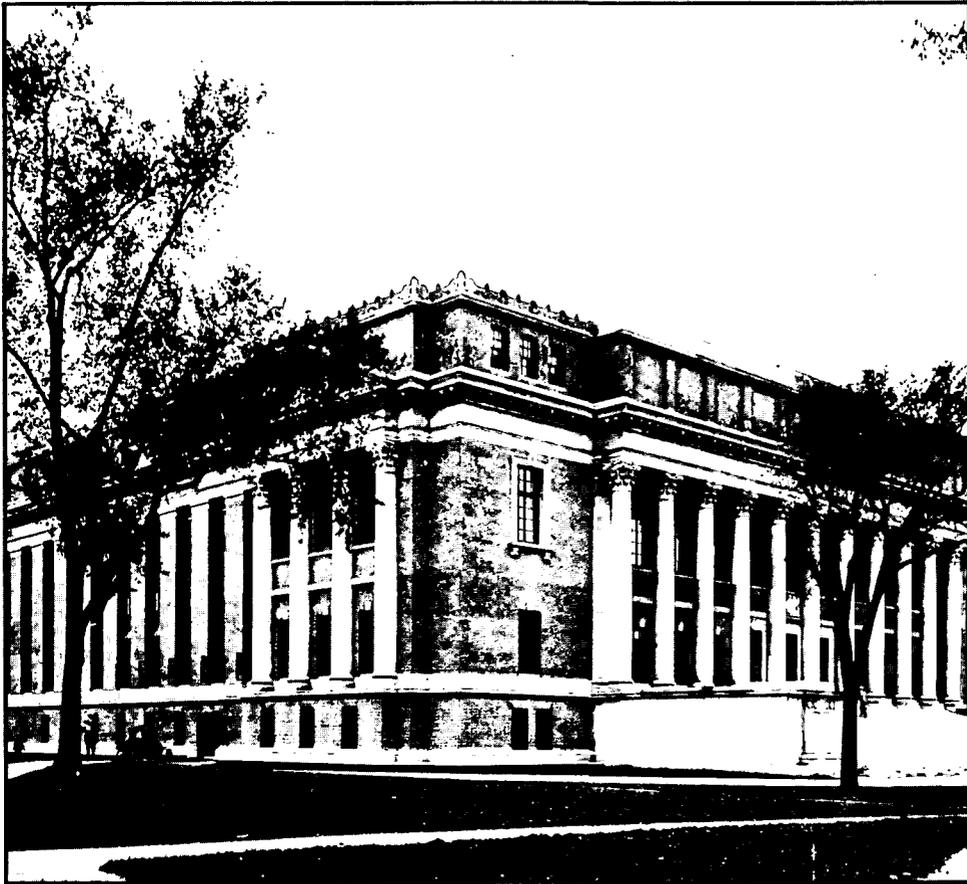
UNIVERSITY PUBLICATIONS OF AMERICA

*The*  
*Harvard University*  
LIBRARY  
A DOCUMENTARY HISTORY

Bibliographic Guide

Edited by Kenneth E. Carpenter

Foreword by Sidney Verba



*The*  
*Harvard University*

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LIBRARY

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A DOCUMENTARY HISTORY

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## FOREWORD

All species carry their history in their genes. In recent years, we have learned how much history is carried that way, for humans as well as for fruit flies. But humans transmit their history in words and images as well as DNA. If humans are distinguished from other creatures by their ability to reason and use language, and if human civilization is distinguished by the ability of humans to record their language in written form, then libraries which maintain that written record are repositories of that which is essential to humanity and civilization.

Good libraries are inclusive. They maintain a record of the highest reflective thoughts and expressions of philosophers, of scientists, of poets. They maintain a record of the affairs of nations, the rise and fall of civilizations. They maintain a record of the daily lives of people. And much more.

The Harvard Library has been maintaining that record for over three and a half centuries. Some of the record is in primary sources. The Harvard Library has massive holdings of the actual manuscripts and records of those who made history—whether that be history made on the world stage, in the study of a scholar, or in the household of ordinary people. A good deal of the record is secondary—the writings of historians and others about every subject one can imagine.

Some of that record is in old and rare books and manuscripts carefully kept in special libraries, much of it is in more recent publications easily available to readers for browsing and borrowing, more and more of it comes in electronic form. The Library constantly evolves. But unlike changing technologies in other fields, the old is never replaced by the new—the new is added to the old.

The present work is a history of the Harvard Library. It is emblematic of the varied nature of the Library. It is a primary history recorded in the actual working documents of the institution. These documents are unique, in many cases old and fragile, and scattered in many places. This work converts these documents to a usable and accessible form—and a stable form that will preserve an historical record that otherwise may deteriorate.

As a history of a library, it is a history of our history. As the history of the Harvard Library, it records how that historical record has been gathered and maintained since the earliest days of settlement in America. The Harvard Library began collecting three hundred and fifty years ago—almost a century and a half before the creation of the United States. It continues collecting to this day. We hope this record, compiled by Kenneth Carpenter, will serve scholars as long.

**Sidney Verba**  
**Director of the University Library**  
**Carl H. Pforzheimer University Professor**

## PREFACE

No full-scale history of the first 350 years of the Harvard Library has ever been written, although William Bentinck-Smith, formerly assistant to Harvard president Nathan Marsh Pusey, admirably covered the Coolidge years, roughly the first three decades of the twentieth century.<sup>1</sup> Harvard is not unique in lacking a comprehensive history. They also do not exist for the other great university libraries along the Atlantic seaboard, a fact suggesting that the absence of a Harvard history is neither a fluke, nor a sign of the complexity of the institution, nor an indication of the difficulty of identifying the sources.

The absence of histories of academic libraries is relative, for public libraries have been better covered. This is documented by the bibliography that records what has been done: Michael H. Harris and Donald G. Davis, Jr., *American Library History, a Bibliography* (Austin and London: University of Texas Press, 1978). Indeed, the authors (p. 58) make the point explicitly: "American public libraries have drawn more attention from historians than any other aspect of American library history." Among the works they cite as particularly good are histories of the New York Public Library, the Enoch Pratt Free Library in Baltimore, and the Boston Public Library. In contrast, Harris and Davis do not cite a list of particularly good histories of academic libraries. Moreover, they note (p. 99) that "the significant historical literature pertaining to America's academic libraries consists primarily of research originally undertaken in doctoral study [in library schools]."

That there has been little solid work on academic libraries, that this contrasts with what has been done on public libraries, and that the gap is being met by students in library schools—all these observations are unexpected, particularly since the great academic libraries exist in a research environment and employ numerous individuals capable of writing a history of their institution's library. The scholar-librarian does flourish, as the Exhibition Catalogue Awards Program of the Rare Books and Manuscripts Section of the Association of College and Research Libraries demonstrates, but the scholar-librarian has not turned to the history of the institution closest to hand.

The explanation for the relative absence of full-scale, significant histories of academic libraries must lie in part in the symbolic association of the public library with democracy and in part in the fact that the public library is an independent institution. To write a history of a public library is to write a readily perceivable part of the history of American democracy. Academic libraries are, in contrast, precisely that—academic. Yet, even if the tale of the academic library is not generally perceived to be as stirring as that of the public library, the academic library is equally capable of eliciting great affection from those who spend their lives in one. Librarians even give and bequeath money, and that shows where the heart is. So an explanation of the gap between the number of academic library histories and public library histories must rest elsewhere than in the relative importance of one or the other type of institution.

It must lie somewhere in the values of those who are scholar-librarians working in academic libraries, who love the libraries, but still do not write about them. In part it may be that the academic librarian is particularly aware of what professional historians value and, by virtue of being in an academic institution, more influenced by what historians value: traditional institutional history that tells a story chronologically and with a sense of inevitability is not what the professional historian looks for.

Also implicated in the relative absence of histories of academic libraries may be the hyphenated appellation of "scholar-librarian," a term that implies divided aspirations and loyalties. Which of the two is foremost, the scholar or the librarian? The very order of the two nouns indicates priority for the scholar. Moreover, observation, even if not backed up by a scientific attitudinal survey, also suggests that many individuals working in libraries would rather see themselves as scholars than as librarians. That has implications for the kind of scholarly work scholar-librarians do, since they, like all scholars, do not randomly choose the topics and methodology of their research. Thus, if to work on the history of one's library is to reverse the order of the two nouns and to identify oneself as a librarian-scholar, the result can only be to turn many individuals away from the task of doing library history.

If the scholar-librarian does turn to library history, the emphasis tends to be on the collections. The recent volumes devoted to the history of the Cambridge University Library are excellent examples of this.<sup>2</sup> They admirably trace the development of the collections by referral to specific books and manuscripts. Both cover other aspects of the library's history, but the emphasis is on the books. In that, as J. C. T. Oates points out in his preface, they are following the advice of the man whom many would consider the pre-eminent American scholar-librarian of this century, the late William A. Jackson of the Houghton Library at Harvard. When asked by Oates for advice, Jackson said that he wanted "a history which would tell him when, why, whence, and in what manner every important manuscript or printed book had entered our collections and what scholarly use had been made of each since." Such advice is that of the scholar-librarian, not the librarian-scholar. The librarian-scholar would emphasize the struggles inherent in the transformation of an institution, and, indeed, the librarian-scholar might well take great pride in identifying with an institution that has been able to expand in collections and services to scholars only because those working in it have repeatedly and effectively met the challenges brought about by growth and new environments.

If the above explanation is correct, one can be encouraged about the future of college and university library history, for all kinds of library history are increasingly coming within the domain of the scholarly. The history of the book in its many ramifications is now considered to be important by professional historians. In effect, the perception of what is of scholarly interest has expanded and is giving to everything relating to the topic of books and reading somewhat greater significance. To be sure, the history of libraries is not a major concern of the most prominent historians of the book, but two recent events

suggest concretely a changing perception of library history. One of the events is the October 1987 conference on Libraries and Scholarly Communication in the United States: The Historical Dimension sponsored by the Center for the Book in the Library of Congress and Columbia University's School of Library Service. Another event is the renaming of the *Journal of Library History*; it is now *Libraries & Culture*.

This concern for the interaction between libraries and the society, in addition to reflecting the heightened sense of the importance of libraries, perhaps indicates as well a maturing of the field. The history of business history may be instructive. It began as the history of companies and proceeded on the assumption that once enough company histories had been written a synthesis would emerge. When it became clear that no number of business histories would produce a history of business, focus changed to business and society, and conceptual and comparative work has become more common. Company histories continue, of course, to be written, as do biographies of businessmen.

Library history is also going to change; inevitably it is going to become ever less positivistic and ever more a field in which one begins a project by formulating questions. Histories of libraries will be needed by those who seek the answers, and so will collections of documents to which one can turn with one's own questions. This project has aimed to provide such materials. It is not directed at someone who wishes to write a history of the Harvard Library but at those who wish to use the Harvard experience in writing the history of another library or in writing on a topic that cuts across individual libraries and addresses libraries' influences upon and reflection of broader issues of intellectual history.

Crucial to this end is as complete a series as possible of those documents that were issued year after year or of minutes produced on an ongoing basis. It is believed that through this microfiche collection for the first time the researcher, even one on the spot, has access to certain fundamental documents; annual reports of the Librarians (1818, 1822, and continuously since 1831/32), reports of the Overseers' Visiting Committees (1766 to 1970), reports of the Presidents (1825/26 to 1967/68), reports of the Treasurers (1824 to 1940/41), and minutes of the Library Committee or Council (1859 to 1948). The reports of Librarians and of Visiting Committees are shelved in different places, some with Library archives, some in minute books of the Overseers, some as separate documents bound up together with other material of the Overseers, others with the College papers, a few even in the office of the Librarian of Harvard College. The difficulty of finding related material is inherent in the process of archival research, and only microfiche makes possible a series in one location. (It is, of course, entirely possible that some other reports will be found after publication of this microfiche collection. Users should also note that the reports in bound volumes may not always be entirely legible, and even in the originals, text is sometimes lost in the gutters. The decision to film was based on the belief that sufficient text will be legible to enable the researcher to determine whether the original must be consulted. Because some users will wish

to consult the originals, the call number is provided for most manuscripts and other documents that otherwise could be hard to find.)

These documents in series, along with being important for the factual information in them, are especially valuable for what they record about perceptions of libraries from many different perspectives. Here is an aspect of American intellectual and institutional life that has been written about year in and year out by the individual directing the institution (the Librarian), by the individual heading the larger institution of which it is a part (the President of the University), by individuals whom the institution served (the faculty members making up the Library Committee or Council), and by interested individuals not connected professionally with the institution (members of the Overseers' Visiting Committee). Although not every topic is considered from every point of view, few other American institutions can have documents that reveal perceptions from different vantage points over so long a period.

The Harvard Library's decentralization has affected this project, for surprisingly few documents of faculty libraries or departmental libraries are available in the Archives in series extending over decades. From around the middle of the nineteenth century there are some reports from librarians of the law library and the theological library, but these exist in the Archives only because they are among the documents forwarded by the Visiting Committee to the Board of Overseers. (They may exist after this date in another form, but it was beyond the scope of this project to do for each faculty library, or College library, or department, what was done for the central library, i.e. to search not only the library records retained by the institution or department, but also the papers of governing bodies and officers.)

Even documents from departments within the central library are not well covered. One exception is the Records of the Cataloguing Department (Microfiche No. 8-1-22) from 1881 to 1939 consisting of annual reports and other documents—and these are not in the University Archives. Because they provide background on current matters (enhanced by an index which makes access possible), these have been shelved outside the office of the Associate Librarian of Harvard College for Cataloging and Processing in order to be readily available. Similar records for other departments of the central collections apparently do not exist, but researchers interested in any aspect of the Library from 1881 to 1939 should consult those of the Cataloguing Department, for they also contain much information on such topics as acquisitions and public services.

The documents outside a series have also been selected with a view to their wider utility. The policy was to include almost everything before the 1820s except notes such as letters of appointment. Because the documentation before then is so skimpy (almost certainly little was generated), all documents have value. Thus, one will not have a statement of collection development policy, but a list of books purchased at the auction of the library of Justice Theophilus Parsons in 1814 shows the decision-making that took place in an era in which the Library's purchases were opportunistic; such a document might also in-

terest the researcher working on the holdings of legal books in the United States or on the book-buying habits of lawyers.

An exception to the practice of generally including everything before the 1820s is the Library's charging records, which are virtually complete up to 1897. Enough only have been filmed to enable other libraries to compare Harvard's records with ones that they might have or to enable a researcher to gauge the utility of the source. (Numerous volumes of charging records also exist among the materials of the undergraduate student societies.) To have filmed all these records would have greatly increased the price to purchasers, and, in any case, microfilm might not be the most useful medium of disseminating these records in their entirety. Perhaps only computerization can make this extraordinary resource useful to researchers. For much the same reason, not all the various catalogs and shelflists have been filmed.

After the 1820s, selection focuses on documents about the library system as a whole. Thus materials dealing with numerous departmental libraries are found on Microfiche Nos. 11-1-1 through 11-1-4, but those devoted to one only have been omitted. The user will sometimes regret that comparable records from different periods have not been reproduced; in most cases the reason is that the editor was not able to find others.

Documents on the state of the Library in general or on some aspect of it at a given time, as opposed to documents produced in the normal course of events, have been favored for inclusion. An example is a survey of the Library by two Harvard Business School students in 1914 (Microfiche No. 8-1-26) and a memo from T. Franklin Currier on "the major problems of the department under my charge [cataloging]" in 1932 (Microfiche No. 8-1-27). These documents give information on other major university and public libraries; and although they would have been included in any case, their relevance to other libraries made them especially desirable inclusions.

Some documents, such as those of the student society libraries, are included in an effort to make clear the existence of an institution that helped shape the central library. A glance at the catalogs of these libraries shows that without those libraries the demands on the Library with respect to acquisitions and services would have been much greater. It may be no coincidence that the last catalog of the library of an undergraduate society was published in 1877, the year that the Harvard Library, under the direction of its new Librarian, Justin Winsor, began to be turned into a workshop.

Some material has been reproduced because it deals with an interesting problem, but one difficult to research. One example is a letter about a French bookseller who in 1836 was trying to obtain business in this country (Microfiche No. 7-1-15). The existence of such agents is today an important part of the infrastructure that makes international collections possible. It makes the history of agents a topic worthy of study, though its roots would be hard to trace. Another example is two documents about a photostat service in 1919 and 1920 (Microfiche Nos. 9-4-5 & 9-4-7). These and many other documents included here could not have been found by hunting for them, or at least, without great

luck, they could not have been found without turning thousands of pages.

The documents about a photostat service also illustrate a major problem in putting together such a collection: nothing is included about the more recent history of photoduplication at Harvard, not even from the papers of Keyes Metcalf, who was very much interested in the matter. This is typical. The closer to the present one comes, or the further away from the beginnings of an activity one gets, the more the history is revealed not by "documents" but by thick folders of memos and correspondence, each of which becomes intelligible only in context.

Even for the nineteenth century, behind each document reproduced are many that were omitted. In fact, out of 108 volumes of bound-up letters between 1826 and 1914 (identified as Harvard College Library letters) only a few were included. No inventory of them exists. Scattered throughout the College Papers volumes are letters on the Library. These can be identified only by going through the index to each volume. Minutes of meetings of the Harvard Corporation and the Overseers have, with only rare exceptions, been included. In addition to the papers of twentieth-century librarians, numerous documents in the University Archives (UA III and HUF classes) have not been reproduced. Shelflists can help users find the relevant document or category of documents.

For some purposes, additional research at Harvard will be necessary, but the goal has been to make available the documents that others elsewhere will most need. And the need for material on the history of the Harvard Library—and on the history of other libraries—will surely increase. As library history goes through other stages and becomes more sophisticated, so will the demands placed on the scholar-librarian, as well as on others, who turn to library history, even to the history of one institution. Analysis will become ever more important, which means that it will become necessary to draw on the experience of other institutions or on studies that cut across institutions. The documents in this microfiche collection should become part of the source materials drawn on by scholar-librarians and others who perceive the importance of the task.

1 William Bentinck-Smith, *Building a Great Library: The Coolidge Years at Harvard* (Cambridge: Harvard University Library, 1979).

2 J. C. T. Oates, *Cambridge University Library: History from the Beginnings to the Copyright Act of Queen Anne* (Cambridge, Eng.: Cambridge University Press, 1986), and David McKitterick, *Cambridge University Library: A History, the Eighteenth and Nineteenth Centuries* (Cambridge: Harvard University Library, 1979).

## ACKNOWLEDGMENTS

The compiler of any such work as this accumulates a sizable debt of gratitude to many individuals, but above all to the staff of the University Archives. They are eager to further use of the Archives' rich resources, which they feel are underutilized. This publication is a step toward that aim, and the University Archivist, Harley Holden, has always supported it and has given me the access to the Archives that has made it possible. Among the staff of the Archives, I am especially grateful to Kathleen A. Markees, Curatorial Associate, who was responsible for supplying the camera and dealing with problems. The task was complex. The material filmed in this collection is not a group of books tidily shelved together. They come from many different places in the Archives. Perhaps only a few pages from a bound volume of manuscripts needed to be filmed. Perhaps the volume was needed for filming at different places in the collection. Moreover, documents in an archive do not necessarily have identifiable titles. In short, the problems involved in matching documents to the inventory and in getting them under the camera in proper order were enormous, and this project cost Kathleen Markees more time than I would wish.

Both Carol Ishimoto, Associate Librarian of Harvard College for Cataloging and Processing, and Y. T. Feng, Roy E. Larsen Librarian of Harvard College, Emeritus, permitted reproduction of materials that are in their care and not in the Archives. I am also grateful to Y. T. Feng for her comments on an earlier version of the guide to the microfiche collection. Similarly, Edwin E. Williams, intimately involved with much of the history of the last fifty years and knowledgeable about that of the earlier 300 years, also read through a version of the guide with great care, and the project profited from a number of his suggestions.

Oscar Handlin's affirmation of the desirability of reproducing the documents of Harvard Library history has been most reassuring. For Sidney Verba's ongoing support of my efforts in Harvard Library history and of this project in particular I am most grateful. I am also grateful to Douglas W. Bryant, Librarian of Harvard University Library, Emeritus, and Professor of Bibliography, for making documents available.

A number of other acknowledgments, to Robin McElheny and Francis L. Miksa, among others, are made in the appropriate places in the text of the guide.

## NOTE FROM THE PUBLISHER

University Publications of America (UPA) is grateful to Mr. Kenneth E. Carpenter, Assistant Director for Research Resources of the Harvard University Library for suggesting this project, selecting and organizing the materials included, and writing the prefatory essay and annotated reference bibliography. We would also like to thank Dr. Harley P. Holden, Curator of the Harvard University Archives, for making available the material which forms the core of the microfiche collection. UPA is grateful to Ms. Kathleen Markees at the University Archives for her help throughout this project.

The reference bibliography contains fourteen sections, each with an introduction. Within each section, the items are listed chronologically. Two indexes have been compiled. The first contains author names, other personal names and proper nouns, and a few select subject terms followed by item title and microfiche number. The microfiche number may be used for finding the appropriate entry in this finding aid and for locating the item in the microfiche collection.

Call numbers have been included for all manuscripts, monographs, books and documents from the Harvard University Archives.

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## Reference Bibliography

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### I. General Works On The Library And Its History

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The entries below list the works on the Library contained in this microfiche collection. A few works were omitted because they are generally available. Notable among these are William Bentinck-Smith, *Building a Great Library: The Coolidge Years at Harvard* (Cambridge, 1976) and Kenneth E. Carpenter, *The First 350 Years of the Harvard University Library* (Cambridge, 1986), which was written for an exhibition on the history of the Library and provides an overview. The pages of the *Harvard Library Bulletin* also contain numerous articles devoted to the history of the Library plus many other articles that have acquired historical significance through the passage of time. No HLB articles have been reproduced here.

For other printed material that has not been reproduced one should consult the *Harvard Library Bulletin's* lists of new books and articles of which the Library is the author, publisher, or subject. Elizabeth Poole's "Concerning the Library, March 1919-October 1939," *Harvard*

*Library Notes*, no. 30 (March 1940), 344-348, provides a list of publications on the Library during the interbellum years. A list covering the earlier period can be found in Alfred Claghorn Potter, *The Library of Harvard University*, 3d ed. (1915). For a guide to writings about the collections, see William V. Jackson, *Library Resources of Harvard University: A Bibliographical Guide* (1986).

In the University Archives, the basic collection on the library is the group of material whose call numbers begin with UA III.50. There is, however, much relevant material in other parts of the Archives. In fact, due to the decentralized nature of the Harvard University Library many of the sources are in faculty libraries. These have not been drawn on for this microfiche project, which focuses on the central collection and on the library system overall, with the inclusion of only a few of the most important documents on faculty libraries.

**Basic Works on the History of the Library**

**1-1-1: Documents from the appendices of *The History of Harvard University* Josiah Quincy. Cambridge, Mass. 1840.**

The documents reproduced are: "Benefactions in books," a section of "No. XXIII. Donations to the College During the Seventeenth Century," I, 512-513; "No. X. An Account of the Burning of Harvard Hall, and of the Loss Sustained by the College," II, pp. 479-483; "No. XI. Donations to the College, to Repair the Loss of Its Library and Philosophical Apparatus by the Fire, Which Consumed Harvard Hall, in 1764," II, pp. 484-496; "No. XXV. Donations to the College in the Eighteenth Century, While Massachusetts Was a Province, and Before the Year 1780, Exclusive of Those Given to Repair the Loss by the Fire Which Consumed Harvard Hall in 1764," II, pp. 525-531; "No. XXXVI. Letter from Samuel A. Eliot, Presenting a Collection of Books on American History, &c. [the Warden Collection]," II, pp. 553- 554; "No. XLVI. An Alphabetical List of the Names of Donors of Books, Prints, Portraits, Busts, Coins, and Medals, from January, 1780, to July, 1840, Inclusive," II, pp. 569-585; "No. XLVII. Library of the University," II, pp. 586-590; "No. LIV. Letter of Thomas Palmer, Accompanying a Gift of Books [1 March 1772]," II, pp. 595-596; "No. LV. Letter of Israel Thorndike, Presenting the Ebeling Library [June 1818]," II, pp. 596-597; "No. LVIII. Gore Hall," II, pp. 599-601.

**1-1-2: The Librarians of Harvard College, 1667-1877**

*Alfred Claghorn Potter and Charles Knowles Bolton. Bibliographical Contributions, no. 52. Cambridge, Mass. 1897. 47 p. HUF 523.497.71.*

Copy annotated by the authors, with laid-in documents.

**1-1-3: Harvard Library Notes**

[Vol. 1] No. 1, June 1920 - No. 12, Dec. 1923; [vol. 2], No. 13, Dec. 1924 - No. 23, July 1931; vol. 3, No. 24, March 1935 - No. 30, March 1940 (pp. 351-[361] being the index to vols. 1-3.); vol. 4, No. 31, June 1941 - No. 32, March 1942. illus.

In addition to giving information on the Library during the period of publication, *Harvard Library Notes* published many historical articles. Volume 4 is titled *Harvard University Library Notes*.

**1-1-4: Descriptive and Historical Notes of the Library of Harvard University** *Alfred Claghorn Potter. Bibliographical Contributions, no. 55. Cambridge, Mass. 1903. [ii], 43, [2] p.*

**1-1-5: Descriptive and Historical Notes of the Library of Harvard University** *Alfred Claghorn Potter and Edgar Huidekoper Wells. Bibliographical Contributions, no. 60. Cambridge, Mass. 1911. [ii], 67 p.*

**1-1-6: The Library of Harvard University: Descriptive and Historical Notes, 3d ed.** *Alfred Claghorn Potter. Cambridge: Harvard University Press. 1915. 170 p., front.*

Although all editions of Potter's work are valuable, this one is particularly so for what it contains that was omitted from the 4th ed. in 1934: a bibliography on the Library, pp. 156-167, and a list of gifts and bequests, pp. 120-155.

**1-1-7: The Library of Harvard University: Descriptive and Historical Notes, 4th ed.** *Alfred Claghorn Potter. Cambridge, Mass.: Harvard University Press. 1934. 186 p.*

**1-1-8: Harvard College Library, 1877-1928** *William Coolidge Lane. Cambridge, Mass. 1930. pp. [608]-631.*

Reprinted from *The Development of Harvard University Since the Inauguration of President Eliot, 1869-1929*, by Samuel Eliot Morison (Cambridge, 1930).

**1-1-9: The Three-Hundredth Anniversary of the Harvard College Library** *Clarence E. Walton. Cambridge: Harvard College Library. 1939. 46 p.*

**Other Printed General and Miscellaneous Material on the Library and Its History**

**1-2-1: "Bibliographical Notices of Harvard College Library"** *Monthly Anthology, vol. 5. 1808.*

Pp. 82-86 (Feb. 1808) are devoted to Hollis's gifts of "Oriental Literature"; pp. 140-143 (March 1808) "Hollisiana"; pp. 193-197 (April 1808) "Hollisiana cont'd"; pp. 350-353 (July 1808) "Miscellanea."

**1-2-2: "Account of Books in the Library of Harvard College"**

*General Repository and Review*, vol. 1. 1812. pp. [327]-341.

This first article in a projected series discusses the polyglot Bibles in the Library.

**1-2-3: "Library of Harvard University"**

*General Repository and Review*, vol. 4. 1813. pp. 400-402.

Essentially an appeal for donations.

**1-2-4: "Literary Institutions - University - Library"**

*John Thornton Kirkland. North American Review*, vol. 8. 1818. pp. 191-200.

The Harvard copy identifies Kirkland as the author in pencil, an attribution also in Barr 68 (Larry J. Barr, *Libraries in American Periodicals before 1876* [Jefferson, N. C., 1983]).

**1-2-5: Letter to Governor Lincoln in Relation to Harvard University**

*Francis Calley Gray. Boston, Mass. 1831. 48 p.*

Pp. 16-20 are devoted to the Library and are among the earliest documents attempting to justify expenditures on the Library. Gray was at the time a member of the Corporation and a senator in the Massachusetts legislature.

**1-2-6: Report of Committee on the Petition of the President and Fellows of Harvard College**

1832. 15 + 1 p.

At head of title: Senate. No. 14. This document from the Senate of the Commonwealth of Massachusetts contains on pp. [3]-6 the petition of the President and Fellows asking for funds for a "fire-proof building for the Library," and on pp. [7]-15 the report of the Committee.

**1-2-7: Considerations Relative to the Library of Harvard University, Respectfully Submitted to the Legislature of Massachusetts**

*Josiah Quincy. Cambridge: Charles Folsom, Printer to the University. 1833. 16 p.*

This appeal to the Massachusetts legislature for a grant to enable Harvard to erect a new library building is also a statement on the importance of libraries. Its author was president of the University.

**1-2-8: A review of Annals of the Bodleian Library**, which is actually largely devoted to an account of the Harvard Library.

*Charles A. Cutter. North American Review*, vol. 107. October 1868. pp. 568-593.

On p. 571, Cutter states his intention: "We purpose to glance at the main points of the library's history, to consider briefly its present condition, and to add some remarks on its wants."

**1-2-9: "Gore Hall and the College Library," in The Harvard Book**

*John Langdon Sibley. Cambridge, Mass. 1875. vol. 1. pp. 112-121.*

**1-2-10: A Night in the Library of Harvard College**

*Robert Charles Winthrop. Boston, Mass. 1887. 3 p. HUF 523.487.94.*

On plans to defend the library in 1834 against an assault of Irish that it was feared would take place in retaliation for the burning by a mob of the Ursuline Convent in 1834. Reprinted from the *Proceedings of the Massachusetts Historical Society, 2d series*, vol. 3 (1886-87), 216-218.

**1-2-11: The Harvard University Library: A Sketch of Its History and Benefactors, with Some Account of Its Influence through Two and a Half Centuries**

*Charles Knowles Bolton. Cambridge, Mass. 1894. pp. 433-449.*

Reprinted from *The New England Magazine*, NS 9 (1893).

**1-2-12: Chapter 17 (untitled but devoted to the Library), in Harvard College by an Oxonian**

*George Birkbeck Hill. New York and London. 1894. pp. 285-296.*

**1-2-13: Certain Plain Facts about the Harvard Library**

*William Coolidge Lane. pp. [168]-176.*

Reprinted from the *Harvard Graduates' Magazine* for December 1899. On the deficiencies of Gore Hall.

**1-2-14: The Harry Elkins Widener Memorial Library**  
17 p., illus.

Reprinted from the *Harvard Alumni Bulletin*, 16 June 1915. Contains "The Widener Collection of Books," by George Parker Winship, "The Widener Memorial," by William Coolidge Lane, "The History and Organization of the College Library," by Archibald Cary Coolidge, and "Special Collections in the College Library," by Alfred Claghorn Potter.

**1-2-15: "The Harvard College Library"**  
*Archibald Cary Coolidge. Harvard Graduates' Magazine*, vol. 24. 1915/16. pp. 23-31 + 1 plate.

This article is followed immediately by Henry Cabot Lodge, "The Meaning of a Great Library," pp. 31-38.

**1-2-16: Gore Hall: The Library of Harvard College, 1838-1913**  
*Cambridge: Harvard University Press. 1917. [12] p.*

**1-2-17: Libraries and Universities: Addresses and Reports**  
*Paul H. Buck. Cambridge, Mass.: Belknap Press of Harvard University Press. 1964. xix, 172 p.*

**Manuscript General and Miscellaneous Material on the Library and Its History**

**1-3-1: Address on the foundation of Gore Hall**  
*Josiah Quincy. 1839. 31 p. UA I.15.882 (1839).*

**1-3-2: Lectures on the Harvard College Library Given before the School of Library Economy, Columbia College 1887-1888.**

With introduction, transcriptions from the original Tachygraphy shorthand notes, and explanatory notes by Francis Miksa. Contains the following: Introduction, 4 p.; William Coolidge Lane, Functions and Methods of a College Library, 10 March 1887, 5 p.; William Coolidge Lane, Suggestions from the Cataloging Department, 11 March 1887, 6 p.; William Coolidge Lane, Use of Reference Books in

Cataloging, 12 March 1887, 4 p.; William Coolidge Lane, Functions of the College Library, 16 March 1888, 4 p.; William Coolidge Lane, Order Department at Harvard, 16 March 1888, 3 p.; William Coolidge Lane, Harvard College Catalog, 17 March 1888, 3 p.; William Coolidge Lane, Harvard College - Library Catalogue Index. Scheme of Numbering, 17 March 1888, 1 p.; Justin Winsor, Untitled, 23 November 1887, 2 p.; Charles A. Cutter, Dictionary Cataloging and Catalogs, 16 February 1888, 6 p. The last lecture, although given by the librarian of the Boston Athenaeum, consists mainly of reminiscences of his years in the Harvard Library. (I am grateful to Professor Francis Miksa for his generosity in making these texts available in this microfiche series.)

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## II. Annual Reports Of The Librarian

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Two basic types of reports exist: 1) From the librarian to the President and Fellows of Harvard College, i.e., the Harvard Corporation; to the President alone; to the Provost; or to the Dean of the Faculty of Arts and Sciences; and 2) From the librarian to the Visiting Committee of the Board of Overseers. Those to the Overseers are listed under Reports of the Visiting Committee, for they often were considered to be a part of the Committee's report, with the exception of the years 1863/64 to 1876/77.

Although reports were made in 1818 and 1822, the unbroken series began in 1831/32, with a report to the president. Earlier, in its report for the year 1831, dated 12 January 1832, the Visiting Committee of the Board of Overseers asked the librarian to prepare a report before the next meeting. None has been found for the following year; only the report to the president, dated 5 September 1832. Beginning in 1833, reports to both President and Visiting Committee exist - up to the year 1840/41. At that point reports to the President seemed to cease, and only those to the Visiting Committee were made, up to the end of Sibley's tenure in 1876/77. Thereafter, the major report has been to the President, Provost, or Dean of the Faculty of Arts and Sciences. Written communication

with the Visiting Committee did, of course, continue, but not as a series and rarely have documents been found.

**2-1-1:** 1818 Report of the librarian to the Corporation, 4 November 1818  
*Andrews Norton. 16 p. UA III.50.5.*

It is a "statement respecting the deficiencies of the Library."

**2-1-2:** 1822 Report of the librarian to the Corporation, 4 November 1822  
*Joseph G. Cogswell. 13 + 1 p. UA III.50.5.*

On the arrangement of the Library.

**2-1-3:** 1831/32 Report of the librarian to the President and Fellows, dated 5 September 1832  
*Thaddeus William Harris. 7 p. UA I.5.125, vol. V, ll. 194-197.*

Related to this report are the following: Letter from Harris to President Quincy, 19 October 1832, containing further explanation of "some statements in my report." 2 + 1 p. (*UA I.5.125, vol. V, ll. 214-215*); and Report from the "Committee, to whom was referred, at the last meeting, a communication from the Librarian," dated 15 November 1832 and signed Nathl. Bowditch and F. C. Gray, Committee. Among other things this Committee recommends that money be appropriated to take care of the deficiencies pointed out by the librarian and that the librarian be instructed to lay before "this Board" [i.e. the President and Fellows] annually "a report of his proceedings, & of the increase & condition of the library . . . with any suggestions for its improvement." 3 + 1 p. *UA III.50.10.4VT*

**2-1-4:** 1832/33 Report of the librarian to the President and Fellows, dated 1 September 1833  
*Thaddeus William Harris. 4 p. UA I.5.125, vol. VI, ll. 41-42.*

**2-1-5:** 1833/34 Report of the librarian to the President and Fellows, dated 1 September 1834  
*Thaddeus William Harris. 2 + 1 p. UA I.5.125, vol. VI, ll. 232-233.*

For the report to the Visiting Committee, dated 11 July 1834, see under Visiting Committee report for 1834. Also filmed is a substitute regulation respecting the degree of Bachelor of Laws.

**2-1-6:** 1834/35 Report of the librarian to the President and Fellows, dated 15 July 1835, which contains in full the report to the Visiting Committee  
*Thaddeus William Harris. 4 p. UA I.5.125, vol. VII, ll. 124-125.*

**2-1-7:** 1835/36 Report of the librarian to the President and Fellows, dated 24 August 1836, which gives in full the report to the Visiting Committee, dated 15 July 1836  
*Thaddeus William Harris. 4 p. UA I.5.125, vol. VIII, ll. 23-24.*

At head of first page in another hand: Librarian's 5th Annual Report.

**2-1-8:** 1836/37 Report of the librarian to the President and Fellows, dated 14 August 1837, which contains in full the report to the Visiting Committee, dated 14 July 1836  
*Thaddeus William Harris. 2 + 1 p., plus a 4-p. list of books missing at the annual examination and not yet recovered. UA I.5.125, vol. VIII, ll. 217-220.*

**2-1-9:** 1837/38 Report of the librarian to the President and Fellows, dated 13 September 1838  
*Thaddeus William Harris. 4 p. UA I.5.125, vol. IX, ll. 88-89.*

Also contains, in quotes, the report of the librarian to the Visiting Committee.

1838/39. No report to the President and Fellows for 1838/39 has been found. For the draft Report of the Librarian (Thaddeus William Harris) to the Visiting Committee, see under Visiting Committee Report for 1839 (3-1-63 in this collection).

**2-1-10:** 1839/40 Report of the librarian to the President and Fellows, dated 29 August 1840  
*Thaddeus William Harris. 4 plus a ii p. list of books lost from the public library since 1837. UA I.5.125, vol. X, ll. 99-102.*

Also contains, in quotes, the report of the librarian to the Visiting Committee.

From 1840/41 to 1863/64, the annual reports of the Librarian were addressed to the Visiting Committee. They were, moreover, kept with the Visiting Committee Reports. Reports for those years are recorded in the section of Visiting Committee Reports (3-1-65 to 3-1-88 in this collection).

**2-1-11:** 1863/64 Annual Report of the Librarian of Harvard University, Read 15 July, 1864, to the Committee of the Overseers Appointed to Visit the Library Cambridge, Mass. 1865. 40 p. *UA III.50.5.*

**2-1-12:** 1864/65 Report, by John Langdon Sibley, dated 14 July 1865  
12 p. + 10-p. list of donors. *UA II.10.6.3, ll. 300-321.*

**2-1-13:** 1865/66 Report, by John Langdon Sibley, dated 13 July 1866  
12 p. + 19-p. list of donors. *UA II.10.6.3, ll. 391-421.*

**2-1-14:** 1866/67 Report, by John Langdon Sibley, dated 12 July 1867  
11 p. *UA III.50.5.*

**2-1-15:** 1867/68 Report, by John Langdon Sibley, dated 7 August 1868  
16 p. *UA III.50.5.*

**2-1-16:** 1868/69 Report, by John Langdon Sibley, dated 23 July 1869  
8 p. *UA III.50.5.*

**2-1-17:** 1869/70 Report, by John Langdon Sibley, dated 12 July 1870  
20 p. *UA III.50.5.*

**2-1-18:** 1870/71 Report, by John Langdon Sibley, dated 14 July 1871  
14 p. *UA III.50.5.*

**2-1-19:** 1871/72 Report, by John Langdon Sibley, dated 12 July 1872  
15 p. *UA III.50.5.*

**2-1-20:** 1872/73 Report, by John Langdon Sibley, 11 July 1873  
16 p. *UA III.50.5.*

**2-1-21:** 1873/74 Report, by John Langdon Sibley, dated 10 July 1874  
11 p. *UA II.10.6.3, ll. 522-531.*

**2-1-22:** 1874/75 Report, by John Langdon Sibley, dated 16 July 1875  
12 p. *UA III.50.5.*

**2-1-23:** 1875/76 Report, by John Langdon Sibley, dated 7 July 1876  
10 p. *UA III.50.5.*

**2-1-24:** 1876/77 Report, by John Langdon Sibley, dated 6 July 1877  
p. 3-6.

Also filmed under 3-1-98.

**2-1-25:** 1877/78 First Report (1878) of Justin Winsor  
16 p.

From this date all the annual reports are printed.

**2-1-26:** 1878/79 Second Report (1879) of Justin Winsor  
11 p.

**2-1-27:** 1879/80 Third Report (1880) of Justin Winsor  
13 p.

**2-1-28:** 1880/81 Fourth Report (1881) of Justin Winsor  
7 p.

**2-1-29:** 1881/82 Fifth Report (1882) of Justin Winsor  
6 p.

**2-1-30:** 1882/83 Sixth Report (1883) of Justin Winsor  
6 p.

**2-1-31:** 1883/84 Seventh Report (1884) of Justin Winsor  
12 p.

**2-1-32:** 1884/85 Eighth Report (1885) of Justin Winsor  
9 p.

**2-1-33:** 1885/86 Ninth Report (1886) of Justin Winsor  
10 p.

**2-1-34:** 1886/87 Tenth Report (1887) of Justin Winsor  
12 p.

**2-1-35:** 1887/88 Eleventh Report (1888) of Justin Winsor  
11 p.

- 2-1-36:** 1888/89 Twelfth Report (1889) of Justin Winsor  
*11 p.*
- 2-1-37:** 1889/90 Thirteenth Report (1890) of Justin Winsor  
*14 p.*
- 2-1-38:** 1890/91 Fourteenth Report (1891) of Justin Winsor  
*17 p.*
- 2-1-39:** 1891/92 Fifteenth Report (1892) of Justin Winsor  
*15 p.*
- 2-1-40:** 1892/93 Sixteenth Report (1893) of Justin Winsor  
*12 p.*
- 2-1-41:** 1893/94 Seventeenth Report (1894) of Justin Winsor  
*17 p.*
- 2-1-42:** 1894/95 Eighteenth Report (1895) of Justin Winsor  
*17 p.*
- 2-1-43:** 1895/96 Nineteenth Report (1896) of Justin Winsor  
*14 p.*
- 2-1-44:** 1896/97 Twentieth Report (1897) of Justin Winsor  
*15 p.*
- 2-1-45:** 1897/98 First Report of William Coolidge Lane  
*1898. 27 p.*
- 2-1-46:** 1898/99 Second Report of William Coolidge Lane  
*1899. Pp. 207-234.*
- 2-1-47:** 1899/1900 Third Report of William Coolidge Lane  
*1900. Pp. 211-238.*
- 2-1-48:** 1900/01 Fourth Report of William Coolidge Lane  
*1901. Pp. 192-221.*
- 2-1-49:** 1901/02 Fifth Report of William Coolidge Lane  
*1902. Pp. 214-237.*
- 2-1-50:** 1902/03 Sixth Report of William Coolidge Lane  
*1903. Pp. 198-221.*
- 2-1-51:** 1903/04 Seventh Report of William Coolidge Lane  
*1904. Pp. 209-235.*
- 2-1-52:** 1904/05 Eighth Report of William Coolidge Lane  
*1905. Pp. 207-235.*
- 2-1-53:** 1905/06 Ninth Report of William Coolidge Lane  
*1906. Pp. 201-224.*
- 2-1-54:** 1906/07 Tenth Report of William Coolidge Lane  
*1907. 54 p.*
- 2-1-55:** 1907/08 Eleventh Report of William Coolidge Lane  
*1908. 50 p.*
- 2-1-56:** 1908/09 Twelfth Report of William Coolidge Lane  
*1909. 38 p.*
- From this report through that for 1916/17, each is "reprinted, with additions, from the Report of the President." Many of the additions are extracts about libraries from reports of others, such as the Dean of the Law School.
- 2-1-57:** 1909/10 Report of Archibald Cary Coolidge, Chairman of the Library Council of Harvard University, including the Thirteenth Report of William Coolidge Lane, librarian  
*23 p.*
- 2-1-58:** 1910/11 Report of Archibald Cary Coolidge, Director of the University Library, including the Fourteenth Report of William Coolidge Lane, librarian  
*35 p.*
- Includes, pp. 33-35, "Extracts from two circulars relating to the Harvard printed cards issued September 18, 1911."
- 2-1-59:** 1911/12 Report of Archibald Cary Coolidge, Director of the University Library, including the Fifteenth Report of William Coolidge Lane, librarian  
*29 p.*
- Includes, p. 29, "Extract from report of the Dean of the Law School."
- 2-1-60:** 1912/13 Report of Archibald Cary Coolidge, Director of the University Library, including the Sixteenth Report of William

Coolidge Lane, librarian  
31 p.

Includes, pp. 30-31, "Extract from Report of the Dean of the Law School."

**2-1-61:** 1913/14 Report of Archibald Cary Coolidge, Director of the University Library, including the Seventeenth Report of William Coolidge Lane, librarian  
26 p.

Includes, pp. 27-29, extracts from other reports relating to the Law Library, the Blue Hill Meteorological Observatory, and the Gray Herbarium.

**2-1-62:** 1914/15 Report of Archibald Cary Coolidge, Director of the University Library, including the Eighteenth Report of William Coolidge Lane, librarian  
36 p.

**2-1-63:** 1915/16 Report of Archibald Cary Coolidge, Director of the University Library, including the Nineteenth Report of William Coolidge Lane, librarian  
36 p.

**2-1-64:** 1916/17 Report of Archibald Cary Coolidge, Director of the University Library, including the Twentieth Report of William Coolidge Lane, librarian  
26 p.

**2-1-65:** 1917/18 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
[6] p.

**2-1-66:** 1918/19 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
Pp. 147-152.

**2-1-67:** 1919/20 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
Pp. 190-195.

**2-1-68:** 1920/21 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
Pp. 226-232.

**2-1-69:** 1921/22 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
Pp. 170-176.

**2-1-70:** 1922/23 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
6 p.

**2-1-71:** 1923/24 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
7 p.

**2-1-72:** 1924/25 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
Pp. 197-205.

**2-1-73:** 1925/26 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
8 p.

**2-1-74:** 1926/27 The Library, by Archibald Cary Coolidge, Director of the University Library and Chairman of the Council of the College Library  
8 p.

**2-1-75:** 1927/28 The Library, by Robert P. Blake, Director of the University Library and Chairman of the Council of the College Library  
10 p.

**2-1-76:** 1928/29 The Library, by Robert P. Blake, Director of the University Library and Chairman of the Council of the College Library  
12 p.

**2-1-77:** 1929/30 The Library, by Robert P. Blake, Director of the University Library and Chairman of the Council of the College Library  
11 p.

**2-1-78:** 1930/31 Annual report by Robert Pierpont Blake, Director of the University Library, and Alfred Claghorn Potter, Librarian of the College Library

15 p.

**2-1-79:** 1931/32 Annual report by Robert Pierpont Blake, Director of the University Library, and Alfred Claghorn Potter, Librarian of the College Library

11 p.

**2-1-80:** 1932/33 Annual report by Robert Pierpont Blake, Director of the University Library, and Alfred Claghorn Potter, Librarian of the College Library

10 p.

**2-1-81:** 1933/34 Annual report by Robert Pierpont Blake, Director of the University Library, and Alfred Claghorn Potter, Librarian of the College Library

12 p.

**2-1-82:** 1934/35 Annual report by Robert Pierpont Blake, Director of the University Library, and Alfred Claghorn Potter, Librarian of the College Library

9 p.

**2-1-83:** 1935/36 Annual report by Robert Pierpont Blake, Director of the University Library, and Walter Benjamin Briggs, Associate Librarian, Acting Librarian, 1936-37

14 p.

**2-1-84:** 1936/37 Annual report by Robert Pierpont Blake, Director of the University Library, and Walter Benjamin Briggs, Associate Librarian, Acting Librarian, 1936-37

14 p.

**2-1-85:** 1937/38 Annual Report by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

Pp. 335-349.

**2-1-86:** 1938/39 Annual Report by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

18 p.

**2-1-87:** 1939/40 Annual Report by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

17 p.

**2-1-88:** 1940/41 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard

College

15 p.

**2-1-89:** 1941/42 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

20 p.

**2-1-90:** 1942/43 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

16 p.

**2-1-91:** 1943/44 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

13 p.

**2-1-92:** 1944/45 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

14 p.

**2-1-93:** 1945/46 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

Pp. 173-189.

**2-1-94:** 1946/47 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

20 p.

**2-1-95:** 1947/48 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

15 p.

**2-1-96:** 1948/49 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

18 p.

**2-1-97:** 1949/50 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College

16 p.

**2-1-98:** 1950/51 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College  
17 p.

**2-1-99:** 1951/52 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College  
20 p.

**2-1-100:** 1952/53 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College  
21 p.

**2-1-101:** 1953/54 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College  
19 p.

**2-1-102:** 1954/55 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College  
19 p.

**2-1-103:** 1955/56 University Library, by Keyes DeWitt Metcalf, Director of the University Library and Librarian of Harvard College  
30 p.

**2-1-104:** 1956/57 Annual Report, by Paul Herman Buck, Director of the University Library and Librarian of Harvard College  
38 p.

**2-1-105:** 1957/58 Annual Report, by Paul Herman Buck, Director of the University Library and Librarian of Harvard College  
36 p.

**2-1-106:** 1958/59 Annual Report, by Paul Herman Buck, Carl H. Pforzheimer University Professor, and Librarian of the University Library, and Librarian of Harvard College  
32 p.

**2-1-107:** 1959/60 Annual Report, by Paul Herman Buck, Carl H. Pforzheimer University Professor, Director of the University Library, and Librarian of Harvard College

48 p.

**2-1-108:** 1960/61 Annual Report, by Paul Herman Buck, Carl H. Pforzheimer University Professor, Director of the University Library, and Librarian of Harvard College  
37 p.

Contains Douglas Bryant, "Centralization and Decentralization at Harvard," pp. 27-37, reprinted from *College & Research Libraries*.

**2-1-109:** 1961/62 Annual Report, by Paul Herman Buck, Carl H. Pforzheimer University Professor, Director of the University Library, and Librarian of Harvard College  
28 p.

**2-1-110:** 1962/63 Annual Report, by Paul Herman Buck, Carl H. Pforzheimer University Professor, Director of the University Library, and Librarian of Harvard College  
28 p.

**2-1-111:** 1963/64 Annual Report, by Paul Herman Buck, Carl H. Pforzheimer University Professor, Director of the University Library, and Librarian of Harvard College  
29 p.

**2-1-112:** 1964/65 Annual Report, by Merle Fainsod, Carl H. Pforzheimer University Professor, Director of the University Library, and Douglas W. Bryant, University Librarian  
37 p.

**2-1-113:** 1965/66 Annual Report, by Merle Fainsod, Carl H. Pforzheimer University Professor, Director of the University Library, and Douglas W. Bryant, University Librarian  
37 p.

**2-1-114:** 1966/67 Annual Report, by Merle Fainsod, Carl H. Pforzheimer University Professor, Director of the University Library, and Douglas W. Bryant, University Librarian  
42 p.

**2-1-115:** 1967/68 Annual Report, by Merle Fainsod, Carl H. Pforzheimer University Professor, Director of the University

Library, and Douglas W. Bryant, University Librarian  
42 p.

**2-1-116:** 1968/69 Annual Report, by Merle Fainsod, Carl H. Pforzheimer University Professor, Director of the University Library, and Douglas W. Bryant, University Librarian  
42 p.

**2-1-117:** 1969/70 Annual Report, by Merle Fainsod, Carl H. Pforzheimer University Professor, Director of the University Library, and Douglas W. Bryant, University Librarian  
41 p.

**2-1-118:** 1970/71 Annual Report, by Merle Fainsod, Carl H. Pforzheimer University Professor, Director of the University Library, and Douglas W. Bryant, University Librarian  
41 p.

**2-1-119:** 1971/72 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian  
42 p.

**2-1-120:** 1972/73 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian, and Louis E. Martin, Librarian of Harvard College  
42 p.

**2-1-121:** 1973/74 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian, and Louis E. Martin, Librarian of Harvard College  
49 p.

**2-1-122:** 1974/75 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian, and Louis E. Martin, Librarian of Harvard College  
38 p.

**2-1-123:** 1975/76 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian, and Louis E. Martin, Librarian of Harvard College  
49 p.

**2-1-124:** 1976/77 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian, and Louis E. Martin, Librarian of Harvard College  
36, [3] p.

**2-1-125:** 1977/78 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian, and Louis E. Martin, Librarian of Harvard College  
33, [7] p.

**2-1-126:** 1978/79 Annual Report, by Douglas W. Bryant, Director of the University Library and University Librarian, and Laurence J. Kipp, Acting Librarian of Harvard College  
33, [7] p.

**2-1-127:** 1979/80 Annual Report, by Oscar Handlin, Director of the University Library, Carl H. Pforzheimer University Professor  
36 p.

**2-1-128:** 1980/81 Annual Report, by Oscar Handlin, Director of the University Library, Carl H. Pforzheimer University Professor  
40 p.

**2-1-129:** 1981/82 Annual Report, by Oscar Handlin, Director of the University Library, Carl H. Pforzheimer University Professor  
46 p.

**2-1-130:** 1982/83 Annual Report, by Oscar Handlin, Director of the University Library, Carl H. Pforzheimer University Professor  
50 p.

**2-1-131:** 1983/84 Annual Report, by Oscar Handlin, Director of the University Library, Carl H. Pforzheimer University Professor  
54 p.

**2-1-132:** 1984/85 Annual Report, by Sidney Verba, Director of the University Library, Carl H. Pforzheimer University Professor  
62 p.

**2-1-133:** 1985/86 Annual Report, by Sidney Verba, Director of the University Library, Carl H. Pforzheimer University Professor  
87 p.

**2-1-134:** 1986/87 Annual Report, by Sidney Verba, Director of the University Library, Carl H. Pforzheimer University Professor  
86 p.

**2-1-135:** 1987/88 Annual Report, by Sidney Verba, Director of the University Library, Carl H. Pforzheimer University Professor  
83 p.

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### III. Reports Of The Visiting Committee Of The Board Of Overseers

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Throughout the eighteenth century the Visiting Committee (the name invariably used today) was a joint committee of the Overseers and the Corporation, as mandated by Law 21 quoted below. At some point around 1810 the Visiting Committee began to report exclusively to the Board of Overseers and has continued to do so to the present. A closer examination of the records might make it possible to determine the exact date of the change, but it may be that theory and practice diverged. The name of the Committee has also varied. Such terms as "inspect" and "examine" seem to have been used interchangeably, but there were some changes in the name that are significant. One reflects exclusive focus on the Library, for at some point in the 1850s the committee ceased to examine "the philosophical apparatus, &c." It seems that only major variations in the name were significant, for at times the report as submitted differs from the account in the bound Overseers' Records. In each case the name as given on the document is recorded, though not necessarily as an exact transcription.

It is possible that some reports have not been located, though it is clear that reports were not made every year. When the records show that a report was made, that fact is indicated, even if no report is available; see, for example, 3-1-10.

The reports are often in bound volumes, and sometimes they are bound tightly. Despite the loss of text, all reports have been filmed, for that way the user can at least determine whether it is necessary to consult the original. Because of the

expected loss of text, unbound draft reports have sometimes been filmed. From 1903 the reports are printed; before that date only some from the 1850s and 1860s are printed. For them the place of printing and the date are given in italics.

**3-1-1:** 1766 Report of the Committee to Visit the Library, dated 7 October 1766 and signed James Bowdoin  
*Overseers' Records, II, 271-272.*

The Committee was mandated by Law 21 of the Library Laws, which was adopted on 1 October 1765: "Every person of whatsoever rank or degree, shall return all his borrowed books, every year, by the last of June, & in the first week of July each book shall be taken down & carefully dusted. And on the Tuesday or Wednesday the next following, there shall be annually a Visitation of Inspection of the Library by a Committee of the Overseers & Corporation to be chosen for that purpose, at the semi-annual meeting in May, to make report at the next semi-annual meeting. And if there be any books, not then returned, or returned defaced, or abused by any others besides resident graduates & undergraduates, the Librarian shall inform this Committee thereof, with the names of the persons delinquent. And after this Inspection, no book shall be taken out of the Library till the Friday after commencement on which day, the gentlemen in the Instruction and Government of the College, & the Resident Graduates may take out books. The said Committee shall at the same time direct the Librarian in placing any books that may have come for the Library in the course of the preceding year; which till then shall remain in the custody of the President for the time being. The said Committee shall also determine whether any of them are such books as are not proper to be lent, & shall mark them accordingly."

**3-1-2:** 1767 Report of the Committee appointed to inspect the Library &c., dated 6 October 1767 and signed James Bowdoin  
*Overseers' Records, II, 293.*

**3-1-3:** 1768 Report of the Committee appointed to inspect the Library &c., dated 4 October 1768 and signed James Bowdoin  
*Overseers' Records, III, 8.*

**3-1-4:** 1770 Report of the Committee appointed to inspect the Library, dated 2 October 1770

*Overseers' Records, III, 37.*

**3-1-5:** 1771 Report of the Committee for inspecting the Library and Museum, dated 1 October 1771 and signed Samuel Locke, President

*Overseers' Records, III, 46.*

**3-1-6:** 1772 Report of the Committee for inspecting the Library, dated 6 October 1772

*Overseers' Records, III, 51.*

**3-1-7:** 1773 Report of the Committee for inspecting the Library, dated 5 October 1773

*Overseers' Records, III, 65.*

**3-1-8:** 1774 Report of the Committee appointed to inspect the Library, dated 4 October 1774

*Overseers' Records, III, 77.*

**3-1-9:** 1778 Report of the Committee for inspecting the Library & Museum, dated 20 October 1778 and signed Samuel Langdon, chairman

*Overseers' Records, III, 140.*

**3-1-10:** 1780 The Report of the Committee appointed to inspect the Library and Museum, according to the Overseers' Records, III, 210, under date of 5 October 1780, was read and accepted

That notice is not reproduced in this microfiche collection.

**3-1-11:** 1783 The Report of the Committee appointed to examine the Library and Museum, according to the Overseers' Records, III, 279, under date of 28 October 1783, was read and accepted

That notice is not reproduced in this microfiche collection.

**3-1-12:** 1785 The Report of the Committee appointed to inspect the Library &c., according to Overseers' Records III, 316-317, was read and accepted under date of 4 October 1785

The notice of the report goes on to say that "it being suggested that larger accommodations

would soon be necessary," a Committee was established to "consider what provision it is proper to make for that purpose." That Committee was merged with the Corporation on 23 August 1787.

**3-1-13:** 1786 The Report of the Committee to examine the Library and Museum, according to the Overseers' Records, III, 338, under date of 3 October 1786, was read and accepted

That notice is not reproduced in this microfiche collection.

**3-1-14:** 1790 Report of the Committee appointed to examine the Library, Philosophical Apparatus & Chymical Apparatus, dated 7 July 1790 and signed Joseph Willard, chairman, read 5 October 1790

*Overseers' Records, IV, 55-56.*

**3-1-15:** 1791 Report of the Committee appointed to inspect the Library, Philosophical Apparatus & Chymical Apparatus, signed Joseph Willard, read 4 October 1791

*Overseers' Records, IV, 86-87.*

**3-1-16:** 1792 Report of the Committee appointed to inspect the Library, &c., dated 10 July 1792 and signed Joseph Willard, read 7 May 1793

*Overseers' Records, IV, 126-127.*

**3-1-17:** 1793 Report of the Committee appointed to examine the Library, Museum, Philosophical & Chymical apparatus, signed Joseph Willard read 5 September 1793

*Overseers' Records, IV, 144-145.*

**3-1-18:** 1794 Report of the Committee appointed to visit and inspect the Library, Museum, & Philosophical & Chymical Apparatus, dated 8 July 1794 and signed Joseph Willard, read 7 October 1794

*Overseers' Records, IV, 174-175.*

**3-1-19:** 1795 Report of the Committee appointed to inspect the Library, Philosophical & Chymical Apparatus, dated 3 July 1795 and signed Joseph Willard, read 6 October 1795

*Overseers' Records, IV, 194-195.*

**3-1-20:** 1796 Report of the Committee appointed to examine the Library, Museum, Apparatus &c., dated 12 July 1796 and signed Joseph Willard, read 4 October 1796 *Overseers' Records, IV, 218-219.*

**3-1-21:** 1797 Report of the Committee appointed to examine the Library, Museum and Apparatus, signed Joseph Willard, read 3 October 1797 *Overseers' Records, IV, 244-245.*

**3-1-22:** 1798 Report of the Committee for the visitation and inspection of the Library, dated 10 July 1798 and signed Joseph Willard, read 2 October 1798 *Overseers' Records, IV, 269-270.*

**3-1-23:** 1799 Report of the Committee appointed to visit and inspect the Library &c., dated 9 July 1799 and signed Joseph Willard  
2 p. + 1 p. *UA III.50.10.4VT.*

**3-1-24:** 1800 Report of the Committee appointed to inspect the Library &c., dated 10 July 1800 and signed Joseph Willard *Overseers' Records, IV, 308-309.*

**3-1-25:** 1801 Report of the Committee for examining the Library, dated 6 October 1801 *Overseers' Records, IV, 336-337.*

**3-1-26:** 1802 Report of the Committee appointed to examine the Library, dated 16 August 1802 and signed Abiel Holmes, presented at meeting of 26 October 1802 *Overseers' Records, IV, 361-364.*

**3-1-27:** 1803 Report of the Committee appointed to examine the Library, the Philosophical & Chemical Apparatus, dated 25 October 1803 and signed Jedidiah Morse *Overseers' Records, IV, 385-386.*

**3-1-28:** 1804 Report of the Committee appointed to inspect the Library &c., dated 20 August 1804 and signed John Eliot  
2 + 1 p. *UA III.50.10.4VT.*

**3-1-29:** 1805 Report for 1805 was accepted on 29 October 1805 *Overseers' Records, V, 5.*

**3-1-30:** 1806 Report of the Committee appointed to inspect the Library, Philosophical Apparatus &c. of Harvard

College, read 28 October 1806, and signed Marshall Spring *Overseers' Records, V, 65-67.*

**3-1-31:** 1807 Report of the Committee for examining the Library &c., dated 17 August 1807 and signed T. M. Harris, presented 27 October 1807 *Overseers' Records, V, 133-135.*

**3-1-32:** 1808 Report of the Committee Appointed to examine the Library &c., read 25 October 1808 and signed William Spooner *Overseers' Records, V, 167-169.*

**3-1-33:** 1809 Report of the Committee of the Board of Overseers Appointed to examine the Library, the Philosophical and Chemical Apparatus and the Museum of Harvard University, presented 7 November 1809 and signed William E. Channing *Overseers' Records, V, 214-220.*

**3-1-34:** 1810 Report of the Committee of Overseers appointed to visit the College Rooms and inspect the Library, Philosophical Apparatus, Museum, and Medical and Chemical Apartments, dated 20 September 1810 and signed Thomas Dawes, presented 30 October 1810 *Overseers' Records, V, 307-310.*

The report notes that a communication from the librarian is on file; it has not been located.

**3-1-35:** 1811 Report of the Committee appointed to examine the Library &c., presented 29 October 1811 and signed Christopher Gore *Overseers' Records, V, 368-372.*

The Committee was also charged "to inspect the colleges, and ascertain their internal & external state, with a view to such repairs and alterations as may be necessary or expedient."

**3-1-36:** 1812 Report of the Committee appointed to inspect the Library, Apparatus, Museum, Medical Rooms, and College Buildings, and to ascertain their external and internal state, with a view to any necessary repairs, dated 17 August 1812 and signed John Eliot, presented 15 September 1812 *Overseers' Records, V, 418-425.*

This Committee had the same charge as the one of the previous year.

**3-1-37:** 1813 Report of the Committee for examining the Library, philosophical apparatus, &c., dated 16 August 1813 and signed Edmund Foster, Chairman pro tem, with an addendum on 19 August 1813  
3 p. *UA III.50.10.4VT.*

**3-1-38:** 1814 Report of the Committee for visiting the Library, presented 1 November 1814  
*UA II.5.5.2, VI, ll. 102-104.*

**3-1-39:** 1815 Report of the Committee to examine the Library, presented 31 October 1815, signed Thaddeus Mason Harris  
*UA II.5.5.2, VI, ll. 152-155.*

**3-1-40:** 1816 Report of the Committee appointed to examine the Library, philosophical apparatus &c., presented 29 October 1816, signed William Spooner  
*UA II.5.5.2, VI, ll. 196-198.*

**3-1-41:** 1817 Report of the Committee for examining Harvard College Library, &c., presented 5 November 1818, dated 20 August 1817 and signed Thaddeus Mason Harris  
*UA II.5.5.2, VI, ll. 265-267.*

**3-1-42:** 1818 Report of the Committee for examining the Library, &c., presented 27 October 1818, dated 14 August 1818 and signed Josiah Quincy  
*UA II.5.5.2, VI, ll. 296-299.*

**3-1-43:** 1819 Report of the Committee for examining the Library of Harvard College, the philosophical apparatus &c., presented 26 October 1819, dated 13 August 1819 and signed Joseph Story  
*UA II.5.5.2, VI, ll. 339-343.*

**3-1-44:** 1820 Report of the Committee appointed to examine the Library &c., presented 31 October 1820, dated 18 August 1820 and signed Dudley A. Tyng  
*UA II.5.5.2, VI, ll. 376-378.*

**3-1-45:** 1821 Report of the Committee for examining the Library, philosophical apparatus, &c., presented 7 May 1822, dated August 1821 and signed William Spooner  
*UA II.5.5.2, VI, ll. 432-440.*

**3-1-46:** 1822 Report of the Committee on the Library, presented 5 November 1822, signed William Spooner  
*UA II.5.5.2, VI, ll. 465-475.*

Reports on the arrangement of the books in the Library.

**3-1-47:** 1823 Report of the Committee appointed to examine the Library &c., presented 4 November 1823, dated 22 August 1823 and signed William Spooner  
*UA II.5.5.2, VI, ll. 508-512.*

**3-1-48:** 1824 Report of the Committee appointed 4 May 1824, to visit the Library, &c., presented 2 June 1825, signed John Welles  
*UA II.5.5.2, VII, ll. 208-211.*

**3-1-49:** 1825 Report of the Committee appointed to examine the Library, the philosophical apparatus, and the medical and chemical departments, dated 12 January 1826 and signed Thaddeus Mason Harris, chairman  
3 + 1 p. *UA II.10.5 (1826-30), ll. 4-5.*

**3-1-50:** 1826 Report of the Committee appointed by the Honourable and Reverend Board of Overseers of Harvard College to examine the Library &c., dated 21 July 1826 and signed Thaddeus Mason Harris, chairman  
3 + 1 p. *UA II.10.5 (1826-30), ll. 35-36.*

**3-1-51:** 1827 Report of the Committee appointed in June for visiting the Library, dated 9 January 1828 and signed A. Holmes, chairman  
1 + 1 p. *UA II.10.5 (1826-30), ll. 59-60.*

**3-1-52:** 1828 Report of the Committee of the Overseers of Harvard University appointed to examine the Library, philosophical apparatus, &c., dated 16 July 1828 and signed A. Holmes, chairman  
2 + 2 p. *UA II.10.5 (1826-30), ll. 100-101.*

**3-1-53:** 1829 Report of the Committee appointed by the honourable and reverend Board of Overseers of Harvard University to examine the Library, philosophical apparatus &c., dated 26 December 1829 and signed A. Holmes, chairman  
2 + 1 p. *UA II.10.5 (1826-30), ll. 253-254.*

**3-1-54:** 1830 Report of the Committee of the Overseers of Harvard College for examining the Library, philosophical apparatus, & mineralogical and chemical departments, dated 9 July 1830 and signed Thaddeus Mason Harris, chairman  
5 p. *UA II.10.5 (1831-1833), ll. 7-9.*

**3-1-55:** 1831 Report of the Committee for examining the Library, philosophical apparatus, and chemical mineralogical & medical departments in Harvard College, dated 12 January 1832 and signed Thaddeus Mason Harris, chairman  
6 + 1 p. *UA II.10.5 (1831-33), ll. 107-110.*

In addition to asking that the librarian prepare a report before the next meeting, it suggests that books of "extreme beauty, rarity and value" be placed in a locked cabinet. Another copy (draft) is in *UA III.50.14.*

**3-1-56:** 1832 Report of the Committee for examining the Library, and philosophical apparatus &c., dated 10 January 1833 and signed William Spooner, chairman  
3 + 6 + 1 p. *UA II.10.5 (1831-33), ll. 207-208.*

Also filmed is a copy dated 7 November 1832, which also contains a 3-page list of books missing and unaccounted for, from the Corporation's College Papers, 2d series, (*UA I.5.125, vol. 5, ll. 229-232*). Also filmed is a draft report of the librarian to the Visiting Committee, dated 13 July 1832, 1 p. *UA III.50.5*

**3-1-57:** 1833 Report of the Committee of the Board of Overseers of Harvard University appointed to visit the Colleges and inspect the Library, and chemical and philosophical apparatus appertaining thereto, dated 12 July 1833 and signed John Quincy Adams  
1 + 1 p. *UA II.10.5 (1834-36), ll. 3-16.*

Submitted with the report was a covering letter dated 25 November 1833, 1 p., plus the following, all dated 12 July 1833: Report of the librarian, Thaddeus William Harris, 2 p.; Report of the librarian of the Law School, signed Charles Sumner, 2 p.; Report on the theological library by the dean of the Theological Faculty, John G. Palfrey, 3 p.; Report of John Farrar, professor of mathematics and natural

philosophy, on the state of the philosophical apparatus, 3 p.; and the Report of J. W. Webster, Erving professor of chemistry on the chemical apparatus, 1 p.

**3-1-58:** 1834 Report of the Committee appointed by the Board of Overseers of Harvard College, to examine the Library, undated but accepted on 15 January 1835; signed by the members of the Committee, Thaddeus Mason Harris, Charles Lowell, Convers Francis, John Bailey, and Jonathan M. Wainwright  
8 p. *UA II.10.5 (1834-36), ll. 131-135.*

Filed is a copy of the same in *UA III.50.10.4VT*, 6 p., and the draft report of the librarian, Thaddeus William Harris, dated 11 July 1834, 2 p., in *UA III.50.5.*

**3-1-59:** 1835 Report of the Committee, appointed by the Board of Overseers of Harvard College to examine the Library, philosophical apparatus, &c., dated 21 January 1836 and signed Thaddeus Mason Harris, chairman  
4 + 1 p. *UA II.10.5 (1834-36), ll. 235-236.*  
For the text of the librarian's report to the Visiting Committee, see under Annual Reports to the President for 1834/35..

**3-1-60:** 1836 Report of the Committee appointed by the Board of Overseers of Harvard College for the purpose of examining the Public Libraries, philosophical apparatus, mineral cabinet &c., dated 15 July 1836 and signed Thaddeus Mason Harris, chairman  
3 + 1 p. *tipped-on addition. UA II.10.5 (1837-40), ll. 3-4.*

The tipped-on addition notes that a subcommittee consisting of John Quincy Adams, William Jenks, and Francis Parkman was appointed to make a special report relating to the "sad deficiency in modern works of great celebrity and importance in several departments." The report seems not to be present. For the text of the librarian's report to the Visiting Committee, see under Annual Reports to the President for 1835/36.

**3-1-61:** 1837 Report of the Committee appointed by the Honourable and Reverend Board of Overseers of Harvard University to examine the Library, the philosophical apparatus, and mineralogical cabinet, of that institution, dated 18 January 1838 and

signed Thaddeus Mason Harris, chairman  
3 + 1 p. *UA II.10.5 (1837-40)*, ll. 94-101.

Also present are the following: List of books which have been taken, *without permission*, from the Public Library of the University, during the present Academical Year, and *not yet restored*, 8 July 1837, 3 p., the third page being a list of books that have been missing from the Medical Library for at least 3 years; a list of books missing each year from 1832 to 1836, 4 p.; a report on the Law Library, signed Simon Greenleaf, Royall Professor of Law, dated 9 August 1837, 3 p., the third page being a list of missing books. For the text of the librarian's report to the Visiting Committee, see under Annual Reports to the President for 1836/37.

**3-1-62:** 1838 Report of the Committee appointed by the Board of Overseers for the purpose of examining the Library of Harvard College, & the philosophical apparatus, &c., dated 18 July 1838 and signed Thaddeus Mason Harris, chairman  
7 p.

For the text of the librarian's report to the Visiting Committee, see under Annual Reports to the President for 1837/38. Original in *UA II.10.5 (1837-40)*, ll. 199-202; filmed for this collection from copy in *UA II.28.39*, pp. 4-10.

**3-1-63:** 1839 Report of the Committee appointed by the Board of Overseers of Harvard University for the purpose of examining the state of the Library, the philosophical apparatus, &c., dated 16 January 1840 and signed Thaddeus Mason Harris, chairman  
4 p.

Original in *UA II.10.5 (1837-40)*, ll. 297-298; also filmed for this collection from a copy in *UA II.28.39*, pp. 35-39. Also filmed is the draft Report of the Librarian to the Visiting Committee, dated 12 July 1839, 1 p., *UA III.50.5*.

**3-1-64:** 1840 Report of the Committee appointed by the Board of Overseers of Harvard College, for the purpose of examining the libraries and other public rooms, dated 26 December 1840 and signed Thaddeus Mason Harris, chairman  
4 p. 2 p.

Also filmed is an additional memorandum dated 26 December 1840 and signed Thaddeus Mason Harris

For the text of the librarian's report to the Visiting Committee, see under Annual Reports to the President for 1839/40. Original is in *HUA II.10.5 (1841-43)*, ll. 19-20; filmed for this collection from a copy in *UA II.28.39*, pp. 60-63.

**3-1-65:** 1841 Report of the Committee of the Board of Overseers of Harvard University, for examining the library, &c., dated 20 January 1842 and signed Thaddeus Mason Harris, chairman  
4 + 1 p. *UA II.10.5 (1841-43)*, ll. 154-156.  
1 + 1 p.

Also filmed is the report of the committee appointed to examine the accounts of Thomas W. Ward, Treasurer.

**3-1-66:** 1842 Report of the Committee appointed by your Hon: Board to examine the libraries, philosophical instruments, & mineralogical cabinet of the University, dated 11 July 1842 and signed William Wells, chairman  
3 + 1 p. *UA II.10.5 (1841-43)*, ll. 267-282.

With this are the following, all dated 11 July 1842: Eleventh Annual Report of the Librarian of the Public Library of Harvard University, signed Thaddeus William Harris, and addressed to the Committee for the annual examination of the Library & apparatus of Harvard University, [1], 5 p.; Report of John G. Palfrey on the Library of the Divinity College, 1 p.; Report of the subcommittee on the Dane Law Library, signed Samuel P. P. Fay & O. S. Keith, 2 p.; Report of the Law Librarian to the Law School faculty, signed James A. Abbott, 2 p.; Report of Joseph Lovering, Hollis Professor of Mathematics and Natural Philosophy, on the philosophical apparatus, 2 p. *UA II.10.5 (1841-43)*, ll. 267-282. Also filmed is a copy of the report of the librarian in *UA II.10.5 (4 p.)*.

**3-1-67:** 1843 Report of the Committee appointed for the annual examination of the Library & other apparatus, dated 17 January 1844 and signed William Jenks, chairman  
3 + 1 p. *UA II.10.5 (1844-47)*, ll. 5-6.

Also filmed is the draft Report of the librarian (Thaddeus William Harris) to the Visiting Committee, 1 p., plus a list of books missing in 1843 (2 + 2 p.) in *UA II.10.5*.

**3-1-68:** 1844 Report of the Committee for examining the Library & apparatus, dated 16 January 1844 [1845, correctly, in the endorsement] and signed William Jenks, chairman

3 + 1 p. *UA II.10.5 (1844-47)*, ll. 99-102.

With this is the report of the librarian for 1843/44, dated 9 July 1844, addressed to the Committee for the Annual Examination of the Library & Apparatus of Harvard University for the year 1844. 2 + 1 p.

**3-1-69:** 1845 Report of the Committee for examining the Library, &c., dated 22 January 1846 and signed William Jenks, chairman

3 + 1 p. *UA II.10.5 (1844-47)*, ll. 206-208.

With this is the report of the librarian for 1844/45, dated 15 July 1845. 2 p.

**3-1-70:** 1846 Report of the Committee for examining the Public Library, the Library of the Law and Divinity Schools, the Philosophical & chemical apparatus, the cabinet of minerals, & the medical collection, dated 21 January 1847 and signed William Jenks, chairman

5 + 1 p. *UA II.10.5 (1844-47)*, ll. 302-307.

With this is the report of the librarian for 1845/46, dated 14 July 1846. 3 + 1 p.

**3-1-71:** 1847 Report of the Committee for examining the Library, &c., dated 19 January 1848 and signed William Jenks, chairman

3 + 1 p. *UA II.10.5 (1848-50)*, ll. 4-16.

With this are the following accompanying documents: Sixteenth annual report of the Librarian of the Public Library of the University, dated 13 July 1847, 4 p.; Report of the Sub-committee, to whom was delegated the examination of the Theological Library of the University, in Divinity Hall, dated 25 September 1847, signed Charles Folsom, 2 p. Report of J. W. Webster, Erving professor of chemistry & mineralogy & geology on the chemical apparatus, 4 p.; Report of Eben N. Horsford, Rumford Professor, on the "apparatus in possession of the Rumford Professorship," 4 p.

**3-1-72:** 1848 Report of the Committee appointed for examining the Public Libraries, philosophical & Rumford apparatus, & cabinet of minerals, dated 17 January 1849 and signed William Jenks, chairman

3 + 1 p. *UA II.10.5 (1848-50)*, ll. 143-150.

With this are the following accompanying documents: Seventeenth annual report of the librarian of the Public Library of the University, dated 11 July 1848, 9 + 1 p., including a 4-p. list of donors during the year 1847/48; and Letter of Joseph Lovering to William Wells on the "present state of the philosophical apparatus," dated 15 July 1848, 3 + 1 p. Also filmed is Report of the Subcommittee, to whom was assigned the examination of the Theological Library, dated 17 January 1849, 1 p., along with the accompanying report of the Librarian of the Theological Faculty, A. Woodbury, 3 p., in *UA II.28.49*.

**3-1-73:** 1849 Report of the Committee for visiting the libraries &c., dated in the endorsement (which was not filmed) 17 January 1850 and signed William Jenks, chairman

4 + 1 p. *UA II.10.5 (1848-50)*, ll. 338-339.

With this is the Eighteenth annual report of the librarian of the Public Library of the University of Harvard College, dated 11 July 1849, 3 + 1 p.

**3-1-74:** 1850 Report of the Committee of the Overseers of Harvard College, Appointed to Visit the Library in 1850 *Boston, 1851. 11 p.*

Dated 6 November 1850 and signed Wm. Jenks, chairman. *UA II.28.49*. Contains long quotes from the report of the librarian and also comments on the law and theology libraries. The full text of the report of the librarian to the Visiting Committee, dated 10 July 1850, 3 + 1 p., has also been filmed.

**3-1-75:** 1851 Report of the Committee for visiting the Library, &c., dated 15 January 1852 and signed William Jenks, chairman 1 + 6 p. *UA II.10.5 (1851-54)*, ll. 158-163.

With this is the Twentieth annual report of the librarian, dated 11 July 1851, 4 p.

**3-1-76:** 1852 Report of the Committee appointed for the examination of the Library, &c., dated (in a different hand)

January 1853 and signed Daniel Sharp, chairman

4 p. *UA II.10.5 (1851-54), ll. 324-325.*

With this is the Annual report of the librarian of the Public Library of Harvard College, dated 16 July 1852, 4 p.

**3-1-77:** 1853 Report of the Committee Appointed to Visit and Examine the Library; Philosophical Apparatus; the Medical, Chemical and Anatomical Departments . . . for the year 1853-54 *Boston, 1854. 19 p. UA III.50.5.*

Dated 21 December and signed Wm. Jenks, chairman pro tem. Includes report of Thaddeus William Harris and of the subcommittee to examine the library of the Law School. *UA III.50.5 & UA II.10.7.5.522.* Manuscript of librarian's report is in *UA II.10.5.*

**3-1-78:** 1854 Report of the Committee for Visiting the Library, dated 11 January 1855 and signed William Jenks, chairman  
4 p.

With this is: Annual Report of the Librarian of the Public Library of Harvard College, Cambridge, dated 14 July 1854, 2 p.; Report of the Sub-committee appointed to visit the Library of the Law School, signed Samuel F. Haven, and J. Wingate Thornton, 5 p.; Report of the Sub-committee on the Library of the Theological School of the University, dated 14 July 1854 and signed R. M. Hodges and Edward Jarvis, 2 p.; and Report of the Sub-committee appointed at the annual meeting in July last under the following resolutions, "Whereas for the university's great purpose of use, as well as for affording arguments & incentives for gifts & exertions to supply its deficiencies, it is necessary to know the number of books now found in the Library in the respective Departments of knowledge, & the comparative deficiencies in each department, especially as there is no Library catalogue of subjects published; - and it is also necessary to know the actual amount of use of the Classes of users of the library; therefore resolved, that a subcommittee of three be appointed . . . to prepare a Report upon the same in detail . . ." dated January 1855, signed T. Russell Jencks, Edward Jarvis, George Livermore, 4 p., there being present with this a draft of a circular and a form that was not filled in. *UA II.10.6.2, vol. 1, ll. 71-87 (l. 87 being a folded sheet).*

**3-1-79:** 1855 Report of the Committee appointed to examine the Library of the College, dated 24 December 1855 and signed Jas. T. Buckingham, who was appointed chairman because of the absence of Emory Washburn  
*11 + 1 p. UA II.10.6.2, vol. 1, ll. 253-258.*

Includes Annual report of the Librarian (Thaddeus William Harris), dated 13 July 1855, 4 p.; and the Report of the Law Librarian, Stephen Greely Clarke, dated 19 July 1855.

**3-1-80:** 1856 Report of the Committee appointed to visit the Library &c. of the University, dated 29 January 1857 and signed Emory Washburn, chairman  
*11 + 1-p. insert tipped on p. 1. UA II.10.6.2, vol. 2, ll. 426-449. 6 p.*

Also present is: Librarian's report (John Langdon Sibley), dated 11 July 1856, 11 p.; a resolution on the death of T. M. Harris, 1 p.; Report of the Sub-committee to whom was assigned the duty of examining the Library of the Divinity School, dated 11 July 1856 and signed R. M. Hodges, Lucius R. Paige, 3 p.; Report of the Sub-committee on the Law Library, undated, signed J. Wingate Thornton, 1 p.; Report of the Law Librarian, Jeremiah French, 2 p.

Also includes printed version of Washburn's 29 January 1857 report.

**3-1-81:** 1857 Report of the Committee on the Library, undated, signed Emory Washburn, chairman  
*7 + 1 tipped-on page. UA II.10.6.2, vol. 2, ll. 84-110.*

Also present is Report of the Subcommittee to whom . . . was assigned the duty of examining the Theological Library, dated 16 July 1857, signed R. M. Hodges, 2 p.; report of the Theology Librarian, dated 10 July 1857 and signed G. W. Bartlett, 3 p.; Librarian's report, dated 10 July 1857, 16 p. Also includes an undated copy of Sibley's statement reproduced in 7-4-5.

**3-1-82:** 1858 Report of the Committee of the Overseers of Harvard College, Appointed to Visit the Library . . . Together with Reports Submitted to the Committee. Submitted January 27, 1859  
*Boston, 1859. 28 p.*

Signed S. F. Haven. Includes the following: Report of the Librarian, dated 16 July 1858; Report of the subcommittee on the Law Library, signed J. Wingate Thornton; Report of the librarian of the Law Library, signed Linus M. Child; Report of the subcommittee on the library of the Theological School, signed Wm. Jenks; and Report of the librarian of the Theological Library, Charles A. Cutter. Also filmed were: minutes of July 16 meeting by George Livermore, 3 + 1 p.; and manuscript copies of the printed reports by S. F. Haven, 12 p.; John Langdon Sibley 14 p.; William Jenks 1 p.; Charles Cutter, 3 p.; J.W. Thornton, 1 p.; and Linus M. Child 3 p. Manuscript originals in *UA II.10.6.2*, vol. 2, ll. 251-283.

**3-1-83:** 1859 Report of the Committee of the Overseers of Harvard College, Appointed to Visit the Library for the Year 1859. Submitted January 26, 1860 *Boston, 1860. 32 p.*

Signed Charles Folsom. Includes Librarian's report, dated 15 July 1859. Additional material on the law and theological libraries, including the report of the librarian of the Theological School Library, Charles A. Cutter, dated 15 July 1859, in *UA II.10.6.3* (ll. 45-51, 8 p.), is also filmed.

**3-1-84:** Number not used

**3-1-85:** 1860 Report of the Committee of the Overseers of Harvard College Appointed to Visit the Library for the Year 1860. Submitted January 31, 1861 *Boston, 1861. 40 p.*

Signed John P. Cleaveland. Includes report of the Librarian, dated 13 July 1860. Also filmed is what seems to be the manuscript report of the subcommittee to visit the Law Library for 1859/60 in *UA II.10.6.3* (ll. 108-111); it is undated as is the accompanying report of the Committee appointed to visit the Dane Law School.

**3-1-86:** 1861 Report of the Committee of the Overseers of Harvard College Appointed to Visit the Library for the Year 1861; together with the Accompanying Documents. Submitted January 30, 1862 *Boston, 1862. 64 p.*

Signed Winslow Lewis, chairman. Contains the following: Librarian's Report; Report of the subcommittee to visit the Law Library, signed J. Wingate Thornton; the report of the librarian of the Law Library, J. W. Stephenson; the "Report of a special committee to examine and report upon the condition and management of the Harvard Law Library," signed William F. Poole, Henry G. Denny, S. F. Haven, and Abner J. Phipps (The manuscript version in *UA II.10.6.3* contains the signature of Poole alone.); Report of the subcommittee on the Theological Library, signed William Jenks and R. M. Hodges.

**3-1-87:** 1862 Report of the Committee of the Overseers of Harvard College Appointed to Visit the Library for the Year 1862; together with the Accompanying Documents. Submitted February 19, 1863 *Boston, 1863. 52 p.*

Signed William F. Poole. Includes the following: Report of the Librarian, dated 11 July 1862; Report of the subcommittee to visit the Law Library, signed Henry G. Denny; Report of the librarian of the Law Library, J. W. Stephenson; and Report of the subcommittee for examining the library of the Divinity School, signed R. M. Hodges.

**3-1-88:** 1863 Report of the Committee of the Overseers of Harvard College Appointed to Visit the Library for the Year 1863; together with the Accompanying Documents. Submitted January 28, 1864 *Boston, 1864. 86 p.*

Signed Charles Folsom. Includes the following: The Librarian's report, dated 10 July 1863; "Mr. Abbot's statement respecting the new catalogues of the College Library," pp. 35-76; Report of the subcommittee on the Law Library, signed Henry G. Denny; Report of the librarian of the Law Library, Alonzo B. Wentworth; Report of the subcommittee to visit the Library of the Divinity School, signed R. M. Hodges; Report of the librarian of the Divinity Library, D. H. Montgomery.

**3-1-89:** 1864 Report of the Committee appointed by the Board of Overseers of Harvard College to visit the libraries of the University, &c. in the year 1864. Signed Charles Deane 25, 5 p., ll. 226-255 in *UA II.10.6.3*.

Also present is the Report of the subcommittee on the Law Library, dated 1 August 1864 & signed S. F. Haven (4 p.; ll. 256-257); the report of the subcommittee on the library of the Divinity School, dated 23 January 1865 & signed A. A. Miner, R. M. Hodges, and R. T. Robinson (4 p.; ll. 258 & 260); and the report of the librarian of the Divinity School, Calvin Stebbins (2 p.; l. 259).

Note: The reports of the librarian, from 1863/64 to 1876/77, although made to the Visiting Committee, are not kept with the Visiting Committee reports; hence, they are listed in the section of annual reports of the librarian.

**3-1-90:** 1865 Report of the Committee appointed by the Board of Overseers of Harvard College to visit the College Library in Gore Hall for the year 1865. Signed R. T. Robinson  
28 p., ll. 272-299 in *UA II.10.6.3*.

Also filmed for the same year is the report of the librarian of the Divinity School, J. H. Senter, 1 p., l. 322 in *UA II.10.6.3*

**3-1-91:** 1866 Report of the Committee appointed by the Board of Overseers of Harvard College to examine the Library in Gore Hall in 1866, dated 28 September 1866 and signed Edward Jarvis  
55, [1] p., ll. 335-390 in *UA II.10.6.3*.

This report is a statistical summary of the development of the Library to this point. For a special report of the Overseers in March 1867, see under Acquisitions.

**3-1-92:** 1867 Report of the Committee, appointed by the Board of Overseers of Harvard College to visit the Library, in the year 1867, dated 12 October 1867 and signed William Gray  
[i], 11 p., ll. 424-435 in *UA II.10.6.3*.

**3-1-93:** 1868 Minutes of the meeting of the Visiting Committee held on 7 August 1868, which record that Ralph Waldo Emerson was requested to prepare the annual report  
3 p., ll. 454-455 in *UA II.10.6.3*.

This is followed by the untitled report, dated 24 October 1868 and signed R. W. Emerson (12 p.; ll. 448-453 in *UA II.10.6.3*). William Gray was chairman of the Committee.

**3-1-94:** 1869 Report of "the Committee of 1869, appointed by the Overseers to visit the College Library." Undated and unsigned  
8 p., ll. 475-482 in *UA II.10.6.3*.

Also present is Report of the Committee appointed to inquire into the wants of the Library, dated 15 October 1869 and signed Edward Jarvis. 7 p. (ll. 469-474 in *UA II.10.6.3*). Preceding this report is a letter from Ezra Abbot to Edward Jarvis, 4 October 1869, which concludes: "I need not waste words to show that casual donations of books, though they may largely swell the number of volumes in the Library, are likely to do very little towards supplying the great and urgent need. . ." (4 p.; ll. 467-468 in *UA II.10.6.3*)

**3-1-95:** 1870 Report of the Committee appointed to visit the library of Harvard College, dated 12 October 1870 and signed Samuel A. Green  
4 + 1 p., ll. 492-495 in *UA II.10.6.3*.

**3-1-96:** 1871 Report of the librarian and of the Visiting Committee as summarized in the *Report of the Committee on Reports and Resolutions*, dated 19 December 1871 and signed Wm. Gray, chairman  
Pp. 5-7, ll. 35-36 in *UA II.10.6.4 Misc. Series, vol. 3*.

**3-1-97:** 1872/73 Report of the Committee on Reports and Resolutions, signed C. F. Adams, 4 p., which, on p. 4, comments on the Library  
*UA II.10.6.4 Misc. Series, vol. 3, ll. 158-159*.

**3-1-98:** 1877 Report of the Committee to visit the Library, 1876-1877, dated 10 October 1877 and signed E. R. Hoar  
14 p.

Includes the report of John Langdon Sibley, dated 6 July 1877 and the Report of the Sub-committee on the Administration of the Library, dated 4 August 1877 and signed Charles C. Smith, Charles A. Cutter, Justin Winsor. One part of this report concerns the relationship between the central and "departmental" libraries; the other considers "whether there is a disproportion of usefulness and cost in the catalogue of the Central Library as at present constituted." In a copy in *HUF* 523.6.73 is a note by Justin Winsor, "I wrote this Report JW."

**3-1-99:** 1878 Report of the Committee appointed by the Board of Overseers of Harvard College to visit the Library, dated 9 April 1879 and signed E. R. Hoar, chairman 2 + 1 p. *UA II.10.7.1, Academical series, vol. 2.*

**3-1-100:** 1879 Report of the Committee to visit the Library of Harvard University, dated 27 April 1880 and signed Phillips Brooks, chairman 3 p. *UA II.10.7.1, Academical series, vol. 2.*

**3-1-101:** 1882 Report of the Committee to Visit the Library, dated 11 October 1882 and signed Phillips Brooks 12 p. + inserted slip. *UA II.10.7.1 (vol. 3, 1881-84).*

**3-1-102:** 1883 Report of the Committee to Visit the Library, dated 20 October 1883 and signed Samuel A. Green, chairman 1 p. *UA II.10.7.1 (vol. 3, 1881-84).*

**3-1-103:** 1884 Report of the Committee to Visit the Library, dated 14 January 1885 and signed Phillips Brooks, chairman 3 + 1 p. *UA II.10.7.1 (vol. 3, 1881-84).*

**3-1-104:** 1885 Report of the Committee to Visit the Library, dated 13 January 1886 and signed Phillips Brooks 1 + 1 p. *UA II.10.7.1.*

**3-1-105:** 1886 Report of the Committee to Visit the Library, dated 12 February 1887 and signed Samuel A. Green and Francis C. Lowell 5 + 1 p. *UA II.10.7.1.*

**3-1-106:** 1888/89 Report of the Committee on the Library for 1888-89, signed John O. Sargent 15 p. *UA II.10.7.1 (vol. 5).*

**3-1-107:** 1903 Report of the Committee to Visit the Library, dated May 1903 and signed Herbert Putnam, chairman Pp. 727-730.

This and the following reports are all printed.

**3-1-108:** 1906 Report of the Committee to Visit the Library, dated 9 May 1906 and signed Francis R. Appleton, chairman Pp. 923-924.

Also filmed is *To the Committee Appointed by the Board of Overseers to Visit the College Library*, signed William Coolidge Lane, and dated 15 January 1906. 8 p.

**3-1-109:** 1907 Report of the Committee to Visit the Library, dated 8 May 1907 and signed Francis R. Appleton, chairman. Pp. 977-978.

**3-1-110:** 1909 Report of the Committee to Visit the Library, dated 12 May 1909 and signed Francis R. Appleton, chairman Pp. 1183-1186.

**3-1-111:** 1910 Report of the Committee to Visit the Library, dated 11 May 1910 and signed J. P. Morgan, Jr. 1 p.

**3-1-112:** 1911 Report of the Committee to Visit the Library, dated 10 May 1911 and signed Francis R. Appleton, chairman Pp. 97-110.

Includes on pp. 102-110 Architects' Report, which contains plans for a new building.

**3-1-113:** 1914 Report of the Committee to Visit the Library, dated 21 April 1914 and signed by the members of the committee Pp. 235-237.

**3-1-114:** 1916 Report of the Committee to Visit the Library, dated 25 September 1916 and signed by the members of the Committee, Francis R. Appleton, chairman Pp. 365-371.

**3-1-115:** 1917 Report of the Committee to Visit the Library, dated 24 September 1917 and signed by the members of the committee Pp. 407-409.

**3-1-116:** 1923 Report of the Committee to Visit the Library, dated 26 November 1923 and signed Francis R. Appleton, chairman Pp. 177-180.

**3-1-117:** 1929 Report of the Committee to Visit the Library, dated 21 September 1929 and signed T. J. Coolidge, chairman Pp. 377-388.

Also present is the manuscript Report of the Director of the University Library to the

Committee to Visit the Library, apparently 1929, 16 p. In *Blake corres. files, 1928-29 and 1929-30, A-Lib, UA III.50.11.2*

**3-1-118:** 1933 Report of the Committee to Visit the Library, dated 9 May 1933 and signed Walter S. Gifford, chairman  
*Pp. 129-135.*

**3-1-119:** 1938 Report of the Committee to visit the University Library, dated 28 February 1938, signed by the members of the committee  
*Pp. 71-76.*

**3-1-120:** 1942 Report of the Committee to visit the University Library, dated 11 June 1942 and signed by the members of the committee  
*7 p.*

**3-1-121:** 1945 Report of the Committee to visit the University Library, dated 8 October 1945 and signed Roy E. Larsen, chairman  
*Pp. 231-241.*

**3-1-122:** 1949 Report of the Committee to visit the University Library, dated 23 June 1949 and signed Carleton R. Richmond, vice chairman  
*Pp. 71-84.*

**3-1-123:** 1951 Report of the Committee to visit the University Library, dated 21 June 1951 and signed by the members of the committee  
*Pp. 51-57.*

**3-1-124:** 1954 Report of the Committee to visit the University Library, dated 12 April 1954 and signed Arthur W. Page, chairman  
*3 p.*

**3-1-125:** 1957 Report of the Committee to visit the University Library, dated 8 April 1957 and signed Arthur W. Page, chairman  
*Pp. 153-156.*

**3-1-126:** 1966 Report of the Committee to visit the University Library, dated 14 March 1966 and signed Lammot Du Pont Copeland  
*6 p.*

**3-1-127:** 1970 Report of the Committee to visit the University Library, dated 13 April 1970 and signed Lammot Du Pont Copeland  
*Pp. 21-25.*

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## IV. Statements About The Library From Annual Reports Of Harvard Presidents

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The first annual report of a Harvard president was that for 1825/26 written by John T. Kirkland. It is believed that this section contains all significant comments on the Library in annual reports by Harvard presidents since that date.

**4-1-1:** 1825/26 P. 30 from report of John Thornton Kirkland

**4-1-2:** 1828/29 Pp. 12, 15-16 from report of Josiah Quincy

**4-1-3:** 1829/30 Pp. 7-8 from report of Josiah Quincy

**4-1-4:** 1830/31 Pp. 5-8 from report of Josiah Quincy

**4-1-5:** 1831/32 Pp. 4-6 from report of Josiah Quincy

**4-1-6:** 1832/33 Pp. 6-7 from report of Josiah Quincy

During the years between 1833/34 and 1844/45 there are no comments on the Library.

**4-1-7:** 1845/46 Pp. 8-10 from report of Edward Everett

**4-1-8:** 1846/47 Pp. 15-16 from report of Edward Everett

**4-1-9:** 1847/48 Pp. 17-18 from report of Edward Everett

**4-1-10:** 1848/49 Pp. 7-8 from report of Jared Sparks

**4-1-11:** 1849/50 P. 10 from report of Jared Sparks

**4-1-12:** 1850/51 Pp. 10-12, 19-20 from report of Jared Sparks

**4-1-13:** 1851/52 Pp. 8-11 from report of Jared Sparks

- 4-1-14:** 1852/53 Pp. 9-11 from report of James Walker
- 4-1-15:** 1853/54 Pp. 8-9 from report of James Walker
- 4-1-16:** 1854/55 P. 9 from report of James Walker
- 4-1-17:** 1855/56 Pp. 10-11 from report of James Walker
- 4-1-18:** 1856/57 Pp. 8-10, 18-21 from report of James Walker
- 4-1-19:** 1857/58 Pp. 8-10, 18-21 from report of James Walker
- 4-1-20:** 1858/59 Pp. 9-11 from report of James Walker
- 4-1-21:** 1859/60 Pp. 13-14 from report of Cornelius C. Felton
- 4-1-22:** 1860/61 P. 12 from report of Cornelius C. Felton  
1861/62 No comment on the Library.
- 4-1-23:** 1862/63 Pp. 6-8 from report of Thomas Hill
- 4-1-24:** 1863/64 Pp. 6-8, 10-13 from report of Thomas Hill
- 4-1-25:** 1864/65 Pp. 4, 7-8 from report of Thomas Hill
- 4-1-26:** 1865/66 P. 5 from report of Thomas Hill
- 4-1-27:** 1866/67 P. 4 from report of Thomas Hill
- 4-1-28:** 1867/68 Pp. 8-9 from report of Thomas Hill  
1868/69 Report of A. P. Peabody. No comment on Library
- 4-1-29:** Number not used
- 4-1-30:** 1869/70 Pp. 26-27 from report of C. W. Eliot
- 4-1-31:** 1870/71 Pp. 40-42 from report of C. W. Eliot
- 4-1-32:** 1871/72 Pp. 35-42 from report of C. W. Eliot
- 4-1-33:** 1872/73 Pp. 20-22 from report of C. W. Eliot
- 4-1-34:** 1873/74 P. 39 from report of C. W. Eliot  
In this report Eliot refers to the Library as "the heart of the University."
- 4-1-35:** 1874/75 Pp. 37-38 and 95-96 from report of C. W. Eliot
- 4-1-36:** 1875/76 Pp. 26-27 from report of C. W. Eliot
- 4-1-37:** 1876/77 Pp. 34-36 from report of C. W. Eliot
- 4-1-38:** 1877/78 Pp. 43-44 from report of C. W. Eliot
- 4-1-39:** 1878/79 Pp. 38-40 from report of C. W. Eliot
- 4-1-40:** 1879/80 Pp. 41-42 from report of C. W. Eliot
- 4-1-41:** 1880/81 Pp. 35-36 from report of C. W. Eliot
- 4-1-42:** 1881/82 Pp. 42-43 from report of C. W. Eliot
- 4-1-43:** 1882/83 Pp. 34-36 from report of C. W. Eliot
- 4-1-44:** 1883/84 P. 40 from report of C. W. Eliot  
1884/85 No comment on the Library.
- 4-1-45:** 1885/86 Pp. 18-20 from report of C. W. Eliot
- 4-1-46:** 1886/87 Pp. 21-22 from report of C. W. Eliot
- 4-1-47:** 1887/88 Pp. 19-20 from report of C. W. Eliot
- 4-1-48:** 1888/89 Pp. 27-28 from report of C. W. Eliot
- 4-1-49:** 1889/90 Pp. 28-29 from report of C. W. Eliot
- 4-1-50:** 1890/91 Pp. 23-25 from report of C. W. Eliot
- 4-1-51:** 1891/92 Pp. 29-31 from report of C. W. Eliot

**4-1-52:** 1892/93 P. 36 from report of C. W. Eliot

**4-1-53:** 1893/94 Pp. 25-27 from report of C. W. Eliot

**4-1-54:** 1894/95 Pp. 31-33 from report of C. W. Eliot

**4-1-55:** 1895/96 Pp. 28-29 from report of C. W. Eliot

**4-1-56:** 1896/97 Pp. 30-31 from report of C. W. Eliot

**4-1-57:** 1897/98 Pp. 40-41 from report of C. W. Eliot

**4-1-58:** 1898/99 Pp. 29-31 from report of C. W. Eliot

**4-1-59:** 1899/1900 Pp. 22-23 from report of C. W. Eliot

**4-1-60:** 1900/01 Pp. 28-33 from report of C. W. Eliot

**4-1-61:** 1901/02 Pp. 46-47 from report of C. W. Eliot

**4-1-62:** 1902/03 Pp. 25-28 from report of C. W. Eliot

**4-1-63:** 1903/04 Pp. 28-30 from report of C. W. Eliot

**4-1-64:** 1904/05 Pp. 41-43 from report of C. W. Eliot

**4-1-65:** 1905/06 Pp. 32-33 from report of C. W. Eliot

**4-1-66:** 1906/07 Pp. 42-43 from report of C. W. Eliot

**4-1-67:** 1907/08 P. 36 from report of C. W. Eliot

**4-1-68:** 1908/09 Pp. 28-29 from report of Abbott Lawrence Lowell

**4-1-69:** 1909/10 Pp. 18-19 from report of Abbott Lawrence Lowell  
1910/11 No comment on the Library.

**4-1-70:** 1911/12 Pp. 20-21 from report of Abbott Lawrence Lowell

**4-1-71:** 1912/13 P. 14 from report of Abbott Lawrence Lowell

**4-1-72:** 1913/14 P. 21 from report of Abbott Lawrence Lowell

**4-1-73:** 1914/15 Pp. 16-17 from report of Abbott Lawrence Lowell

**4-1-74:** 1915/16 Pp. 20-21 from report of Abbott Lawrence Lowell

The reports for the years 1916/17 to 1921/22 contain no comment on the Library.

**4-1-75:** 1922/23 Pp. 22-23 from report of Abbott Lawrence Lowell

**4-1-76:** 1923/24 Pp. 21-22 from report of Abbott Lawrence Lowell

**4-1-77:** 1924/25 P. 27 from report of Abbott Lawrence Lowell

**4-1-78:** 1925/26 Pp. 26-27 from report of Abbott Lawrence Lowell

**4-1-79:** 1926/27 Pp. 20-21 from report of Abbott Lawrence Lowell

The reports for the years 1927/28 to 1938/39 contain no comment on the Library.

**4-1-80:** 1939/40 Pp. 11-13 from report of James Bryant Conant

The reports from 1940/41 to 1943/44 contain no comment on the Library.

**4-1-81:** 1944/45 Pp. 14-15 from report of James Bryant Conant

**4-1-82:** 1945/46 Pp. 16-17 from report of James Bryant Conant

**4-1-83:** 1946/47 Pp. 14-16 from report of James Bryant Conant

**4-1-84:** 1947/48 Pp. 13-15 from report of James Bryant Conant

**4-1-85:** 1948/49 Pp. 35-37 from report of James Bryant Conant

The reports from 1949/50 to 1954/55 contain no comment on the Library.

**4-1-86:** 1955/56 Pp. 5, 22-23 from report of Nathan Marsh Pusey

The reports for 1956/57 and 1957/58 contain no comment on the Library.

**4-1-87:** 1958/59 Pp. 9-11, 16 from report of Nathan Marsh Pusey

The reports from 1959/60 to 1961/62 contain no comment on the Library.

**4-1-88:** 1962/63 P. 21 from report of Nathan Marsh Pusey

The reports from 1963/64 to 1966/67 contain no comment on the Library.

**4-1-89:** 1967/68 Pp. 18-23 from report of Nathan Marsh Pusey

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## V. Treasurer's Reports

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The very first documents recorded in this section are not reports of the treasurer, but they extend the financial record back and hence are reproduced here. Users should note that there are other financial records listed in the section covering administrative, financial, and organizational questions. For several years after the series of presidential reports began, the report of the treasurer followed that of the president and was paged consecutively.

The reports of the Treasurer often contain more than statistics. During some of the early years the Treasurer also commented on the needs of the University. Until 1845/46 there was no separate section covering the Library. Thereafter, until 1940/41, the report of the Treasurer gave some details both of income and expenses. After that year, the report no longer gives a breakdown of expenses, though it does tell much about those monies available through endowed funds and through gifts. The reports up to 1845/46, even though the Library has not been broken out, are reproduced virtually in full.

The list below – and the microfiche – do not cover every mention of the Library in the financial reports. They focus on income and expense figures. Notices of major gifts are generally omitted on the grounds that they are most likely covered elsewhere. The sections covering endowed funds, gifts for capital, and gifts for current use have also been omitted, despite their utility for some purposes.

**5-1-1:** 1821-1823 Financial account of Librarian Joseph G. Cogswell, dated 30 Sept. 1823

3 + 1 p.

Also filmed is document headed Memorandum of an account with the Library, but endorsed Amount of Duplicates sold Nov. 1822, 1 + 1 p. *UA III.50.28.21*

**5-1-2:** 1823 **Statement of the Income of Harvard College, and of the Manner in Which It is Applied (1824)**  
4 p. *HU 35.10A.*

Dated 16 February 1824, this report is signed John T. Kirkland, president.

**5-1-3:** 1825/26 Pp. 38-45 from the report of John T. Kirkland, being the report of the treasurer

**5-1-4:** 1827/28 Pp. [45]-58 from the report of Josiah Quincy, being the report of the treasurer

**5-1-5:** 1828/29 Pp. [xxxix]-xlvi from the report of Josiah Quincy, being the report of the treasurer

**5-1-6:** 1829/30 Pp. [xxxix]-xliv from the report of Josiah Quincy, being the report of the treasurer

**5-1-7:** 1830/31 Pp. [1]-29

**5-1-8:** 1831/32 Pp. [1]-26

**5-1-9:** 1832/33 Pp. [1]-22

**5-1-10:** 1833/34 Pp. [1]-22

**5-1-11:** Number not used

**5-1-12:** 1834/35 Pp. 8-29

**5-1-13:** 1835/36 Pp. 8-31

**5-1-14:** 1836/37 Pp. 8-31

**5-1-15:** 1837/38 Pp. 8-31

**5-1-16:** 1838/39 Pp. 8-31

**5-1-17:** 1839/40 Pp. 8-30

**5-1-18:** 1840/41 Pp. 8-30

**5-1-19:** 1841/42 Pp. 8-30

**5-1-20:** 1842/43 Pp. [1]-23

**5-1-21:** 1843/44 Pp. 4, 8-23

- 5-1-22:** 1844/45 Pp. [1], 12-27  
**5-1-23:** 1845/46 Pp. 4-7, 12-29  
**5-1-24:** 1846/47 Pp. 16-17  
**5-1-25:** 1847/48 Pp. 20-23  
**5-1-26:** 1848/49 Pp. 24-25  
**5-1-27:** 1849/50 Pp. 28-29  
**5-1-28:** 1850/51 Pp. 1-3, 24-27  
**5-1-29:** 1851/52 Pp. 1-3, 26-29  
**5-1-30:** 1852/53 Pp. 1-2, 30-33  
**5-1-31:** 1853/54 Pp. 3, 28-31  
**5-1-32:** 1854/55 Pp. 4, 30-33  
**5-1-33:** 1855/56 Pp. 4, 28-31  
**5-1-34:** 1856/57 Pp. [3]-5, 32-35  
**5-1-35:** 1857/58 Pp. 5, 32-33  
**5-1-36:** 1858/59 Pp. 4, 24-29  
**5-1-37:** 1859/60 Pp. [1]-3, 20-25  
**5-1-38:** 1860/61 Pp. 5, 24-29  
**5-1-39:** 1861/62 Pp. 24-29  
**5-1-40:** 1862/63 Pp. 24-29  
**5-1-41:** 1863/64 Pp. 2, 24-27  
**5-1-42:** 1864/65 Pp. 28-31  
**5-1-43:** 1865/66 Pp. 28-31  
**5-1-44:** 1866/67 Pp. 28-31  
**5-1-45:** 1867/68 Pp. 32-35  
**5-1-46:** 1868/69 Pp. 34-39  
**5-1-47:** 1869/70 Pp. 36-37  
**5-1-48:** 1870/71 P. 32  
**5-1-49:** 1871/72 Pp. 30-32  
**5-1-50:** 1872/73 Pp. 38-39  
**5-1-51:** 1873/74 Pp. 32-33  
**5-1-52:** 1874/75 Pp. 32-33  
**5-1-53:** 1875/76 Pp. 40-41  
**5-1-54:** 1876/77 Pp. 4-5, 36-37  
**5-1-55:** 1877/78 Pp. 5, 34-35  
**5-1-56:** 1878/79 Pp. 4-5, 36-37  
**5-1-57:** 1879/80 Pp. 41-42  
**5-1-58:** 1880/81 Pp. 39-40  
**5-1-59:** 1881/82 Pp. 38-40  
**5-1-60:** 1882/83 Pp. 40-42  
**5-1-61:** 1883/84 Pp. 37-38  
**5-1-62:** 1884/85 Pp. 41-43  
**5-1-63:** 1885/86 Pp. 44-45  
**5-1-64:** 1886/87 Pp. 46-47  
**5-1-65:** 1887/88 Pp. 44-46  
**5-1-66:** 1888/89 Pp. 46-48  
**5-1-67:** 1889/90 Pp. 51-53  
**5-1-68:** 1890/91 Pp. 56-58  
**5-1-69:** 1891/92 Pp. 50-52  
**5-1-70:** 1892/93 Pp. 61-63  
**5-1-71:** 1893/94 Pp. 53-54  
**5-1-72:** 1894/95 Pp. 54-56  
**5-1-73:** 1895/96 Pp. 58-60  
**5-1-74:** 1896/97 Pp. 64-66  
**5-1-75:** 1897/98 Pp. 69-71  
**5-1-76:** 1898/99 Pp. 82-84  
**5-1-77:** 1899/1900 Pp. 75-77  
**5-1-78:** 1900/01 Pp. 72-74  
**5-1-79:** 1901/02 Pp. 75-78  
**5-1-80:** 1902/03 Pp. 84-86  
**5-1-81:** 1903/04 Pp. 82-84  
**5-1-82:** 1904/05 Pp. 93-95  
**5-1-83:** 1905/06 Pp. 97-99  
**5-1-84:** 1906/07 Pp. 103-105  
**5-1-85:** 1907/08 Pp. 122-126

- 5-1-86: 1908/09 Pp. 146-149  
 5-1-87: 1909/10 Pp. 103-106  
 5-1-88: 1910/11 Pp. 112-116  
 5-1-89: 1911/12 Pp. 117-120  
 5-1-90: 1912/13 Pp. 126-130  
 5-1-91: 1913/14 Pp. 160-164  
 5-1-92: 1914/15 Pp. 172-176  
 5-1-93: 1915/16 Pp. 165-170  
 5-1-94: 1916/17 Pp. 171-176  
 5-1-95: 1917/18 Pp. 163-168  
 5-1-96: 1918/19 Pp. 172-177  
 5-1-97: 1919/20 Pp. 193-199  
 5-1-98: 1920/21 Pp. 199-205  
 5-1-99: 1921/22 Pp. 32-33  
 5-1-100: 1922/23 Pp. 32-33  
 5-1-101: 1923/24 Pp. 32-33  
 5-1-102: 1924/25 Pp. 32-33  
 5-1-103: 1925/26 Pp. 34-35  
 5-1-104: 1926/27 Pp. 36-37  
 5-1-105: 1927/28 Pp. 28-29  
 5-1-106: 1928/29 Pp. 28-30  
 5-1-107: 1929/30 Pp. 33-35  
 5-1-108: 1930/31 Pp. 35-37  
 5-1-109: 1931/32 Pp. 35-37  
 5-1-110: 1932/33 Pp. 35-37  
 5-1-111: 1933/34 Pp. 35-37  
 5-1-112: 1934/35 Pp. 31-33  
 5-1-113: 1935/36 Pp. 32-34  
 5-1-114: 1936/37 Pp. 34-36  
 5-1-115: 1937/38 Pp. 34-36  
 5-1-116: 1938/39 Pp. 34-36  
 5-1-117: 1939/40 Pp. 36-38

5-1-118: 1940/41 Pp. 38-40

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## VI. Administrative, Financial, And Organizational Questions

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This section begins with the official minutes of the Library Committee or Library Council from its start in 1859 up to 1948. The other items are basic "constitutional" or financial or planning documents. For an overview of the Library's organizational structure, see Edwin E. Williams, "The Harvard University Library: A Catalog of Changes in Administrative Structure," *Library Quarterly*, 53 (1983), 359-370.

- 6-1-1: Records of the Library Committee and Council  
 2 vols. Vol. 1: (1859-1898), [i, 214] p.; v. 2: (1898-1909), 86 p. UA III.50.10.150.
- 6-1-2: Library Council minutes, 1910-1948  
 263 p.
- 6-1-3: Report of the Committee appointed on the 20th February to consider who shall be added to the Library Committee and what shall be the duties of that Committee, dated 11 June 1864 and signed John Amory Lowell and M. Brimmer  
 1 p. UA III.50.10.4VT.
- 6-1-4: Statement of Standing Committee on the Library to whom was referred the report of the Special Committee of the Overseers, which, among other matters, reported dissent from the report which stated that the Council should have the power to sell or exchange books that are not duplicates, dated 23 February 1867  
 2 p. UA III.50.10.4VT.
- For an 1877 report on the relationship between the central and departmental libraries, see 3-1-98.
- 6-1-5: Printed statement, 13 January 1881, that no department except the Law School will order books unless through the "University Librarian"  
 1 p.

Filmed with this is a letter of E. W. Hooper, the treasurer, to Justin Winsor, 27 January 1881, questioning the desirability of sending out the circular, 1 p. In *UA III.50.6.5*. Also filmed are 3 cards showing changes made to this rule in 1892, 1908, and 1911. (*UA III.50.15.140.2*). These documents, and the next, show that Winsor attempted to exert central control but that forces tending to decentralization were strong.

**6-1-6:** Printed statement, signed Justin Winsor, Librarian of the University, and dated 20 January 1881, suggesting "the following methods of concerted action between those having care of books belonging to the several departments of the University and himself, in order to carry out the intention of the President and Fellows, in their order of Dec. 13, 1880." 1 p. *UA III.50.15.140.2*.

**6-1-7:** Printed statutes of the University, adopted in 1890, along with, side by side, the former statutes. They show that in 1890 an entity known as the University Library was formally created. 1 p. *UA III.50.6.5, vol. 3*.

**6-1-8:** Survey of the Library, a collection of folded tables giving statistics on a wide variety of matters  
*UA III.50.29.10*.

Only those containing information that seems not to be readily available in annual reports have been filmed. Those filmed are:

Estimate of Book-funds, for the Council, 1897-1913. 2 sheets.

Income and Expenditures for Books, 1876/77-1913/14. 3 sheets. The figures for some years differ somewhat from those in the annual reports and incorporate corrections of the treasurer.

Sources of Income for Books. 1902/03-1912/13. 1 sheet + 1 half-sheet.

Sources of Income for Administration. 1902/03-1912/13. 1 sheet.

Expense of Administration, 1874/75-1908/09. 3 sheets.

Access to Books (covering open collections and admission to book-stack). 1878/79-1910/11. 3 sheets + 2 half-sheets showing admissions to the book-stack in 1911/12 and 1912/13.

Average Number of Readers in Reading-Room from 6 to 10 P.M., day by day, from 14 December 1903 to 4 December 1915/16. 12 sheets. + Average no. of readers in Reading Room, 18 November-14 December 1901 & 11 November to 13 December 1902 + the Sundays during that period. There are also figures on Sunday attendance in 1911/12 and 1915.

Statistics on loans, library privileges, and Sunday use, 1878/79-1912/13. 3 sheets.

Users of the Library. 1874/75-1905/06. Includes information on use by Radcliffe students which seems not to be in the annual reports. 2 sheets. Also includes information on use in 1910/11-1912/13. 3 p.

Shelf Department accounts. 1878/79-30 June 1914. 4 sheets. Includes information on the progress of the classification and on losses during some years.

Printing office account. 1910/11. 3 sheets.  
Cost of *Bibliographical Contributions*, nos. 48-58. 1 sheet.

**6-1-9:** Abstract of statement made by the Chairman of the Library Council, 26 January 1910  
*Archibald Cary Coolidge. 12 p.*

This programmatic statement by the professor of history-turned librarian shows that he was interested in all aspects of the Library. *UA III.50.8.11.1*, last item in Library Council 1910-1919 folder in Coolidge papers.

**6-1-10:** Organization chart of the Harvard University Library  
[1914?]. 1 p. *UA III.50.29.14.4*.

**6-1-11:** Organization and Pay, 1911-1915, a folder of that title in the Coolidge papers  
*UA III.50.8.11.1*.

Contains the following: Untitled memorandum on the Library in response to a questionnaire from the University of Chicago, 10 March 1915, 4 p., largely on organizational questions; T. F. Currier, memo to the Director and Librarian, 26 February 1913, on "building up and maintaining an efficient corps of cataloguers," 12 + 1 p.; Organization of the Library Staff on July First, for the Fiscal Year 1910-1911, 2 p., plus related 4-page document; Gunn, Richards & Co., Preliminary Report on Library Organization, 1 February 1910, 13 p.,

with inserted letter to President Lowell from the company; Gunn, Richards & Co., University Library Pay Roll Arranged for Comparative Purposes, 10 January 1910, the cover reading Notes on the University Library, January 11, 1910, 17 p.

**6-1-12:** Printed letter from William Coolidge Lane, 28 July 1919, addressed to the chairman of the Harvard endowment fund, "on the running expenses of the College Library, and the sources of its income"

4 p. *HUF* 523.4.

**6-1-13:** Number not used.

**6-1-14:** Organization chart of the Harvard College Library, 20 January 1956  
1 p. *UA III.50.29.56*.

**6-1-15:** Report of the Ad Hoc Committee on Library Organization  
[i], i, 14, [2] p. *UA III.50.29.78.98*.

Signed S. H. Zeckhauser and dated April 1978.  
At head of title: Final Draft.

### Planning Reports

**6-2-1:** Report on the Harvard University Library: A Study of Present and Prospective Problems  
*Keyes D. Metcalf.*  
*Cambridge, Mass.: Harvard University Library. 1955. [i], 131 p.*

**6-2-2:** The Harvard University Library, 1966-1976: Report of a Planning Study Submitted to the President of the University by the Director of the University Library [Merle Fainsod] and the University Librarian [Douglas W. Bryant]  
*Cambridge, Mass.: Harvard University Library. May 1966. [ii], 87 p.*

**6-2-3:** Harvard University Library: Planning Study 1966. Reports submitted by departmental and divisional, special, office, and research libraries and by librarians of faculties other than Arts and Sciences  
[ii], 271 p. *UA III.50.29.66.1*.

This volume contains documents prepared in response to a memo expressing the desire of "Professor Fainsod, Mr. Bryant, and their associates . . . to prepare, for consideration by

President Pusey, a statement of the over-all needs of the Harvard University Library and an outline of strategy of its development during the next decade." The call went out on 19 November 1965. There is a table of contents.

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## VII. Acquisitions

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The material listed below, along with the lists in 1-1-1 and with the catalogs themselves, makes the record of accessions virtually complete up through 1829. Or, perhaps it is better to say that further work in the Archives is likely to add little new information. The material is difficult to use, and one must often go back and forth to obtain a complete record of a gift or of acquisitions during a particular period. Moreover, it has not been possible to organize and date all the material.

There may be a virtue in presenting the documents in this form. They convey the degree to which recording acquisitions was a problem. Immediately after the fire of 1764, keeping track of acquisitions and cataloging the books were virtually the same, at least for the major gifts. An alcove was devoted to a collection, and the alcove catalog also served as a record of the gift. Subsequent to that, recording acquisitions was a problem that became more acute in the 1810s and 1820s. False starts toward an accessions book can be seen. One called Books Received was started in 1827, though it began to be comprehensive only in the second half of 1829. From that point one has a record that is easy to consult.

When groups of documents have been filmed, each has been recorded separately with the intention of stimulating and easing use. Titles given in this section generally follow either that at the head of a document or the endorsed title, but no attempt has been made to transcribe exactly one or the other title.

The early years have been emphasized, for once the series of annual reports begin, one has available figures on expenditures as well as information on major gifts and purchases. Moreover, the accessions records, though too voluminous to film, begin at roughly the same period as the annual reports, and information on specific titles or groups of material can be found there.

For a statistical summary of the growth of the Library to 1866, see 3-1-91.

**7-1-1:** Extracts from the College Records Regarding Gifts of Books, etc. to 1827, with an index to 1781  
*UA III.50.15.70.1.*

A note on the endpaper indicates that there was once another index going up to 1840, but that index has not been found. (See also the list of donors in 1-1-1.)

A list of the material follows:

Memorandum, signed J. L. Sibley, 1842, 3 p.  
Index to 1781, 7 p.

Corporation records, vol. 1 & 2, 12 p.  
College records, vol. 1 & 2, 1 p.

College book, vol. 1 & 2, 1 p.

Extracts from the volume of the Corporation documents lettered Hollis papers, 66 p. (These mention other donors as well.)

Books given by Governor Bernard, 7 p.

Corporation records, vol. III, 2 p.

Corporation records, vols. IV-V, 13 p.

Catalogue of books presented by J. Gardiner, 1 p.

Corporation records, vol. VII (1751-1763), 3 p.

College records, vols. VIII-IX (1765-1810), 71 p.

Extracts from Corporation papers on file, 1807-08, 2 p.

Extract from a thin book among the Corporation records, entitled "Treasurers Exhibits to the President of Harvard College, 1810 - 1811 - 1812," 2 p. (on the Hollis & Shapleigh funds)

1809 From Corporation files, 1 p.

College Records, vol. X (1811-1827), 19 p.

3-page document from College Records, vol. X, p. 579, December 1822

**7-1-2:** Records of Benefactions following the Fire

*UA III.50.27.64.2.*

In addition to a list of donors drawn up in the year after the fire, the material filmed under this heading consists of all the lists and letters in the folders under this title in the Archives. Most of the lists are only one or two pages. Sometimes books presented by several donors

are listed in the same document. Occasionally the lists are written out on both quarto and folio sheets. Some are on mere scraps of paper. A large number record the date at which the books were entered into the General Catalogue. In the following lists, if the name of the individual and date only are given, it should be assumed that the item is a list or letter:

1) List of Benefactors to the Library 1765. Also includes donors of 'Apparatus' and 'Donors at Large.' Records both gifts of money and gifts in kind. 3 + 1 p.

2) Another version of the above list. 4 p.

3) A Catalogue of books proposed for the Hancock donation. 12 p. At end: "This catalogue is entered in the general one by me. A. Adams."

4) Untitled list, arranged according to format with entries in apparently random order. Records sources of the books and marks those for the undergraduates. 12 p. *UA III.50.27.63VT*

5) Another list which is like the above but seems not to overlap with it. 24 + 1 p. Endorsed: Mr. Adams's Catalogue &c. *UA III.50.27.63VT*

6) Untitled catalog, with the endorsed title Books for the small library selected from Ep(?) Society marked (a) in the general catalogue. *UA III.50.27.63VT*

7) Catalogue of books proposed for the New Hampshire donation. 12 p. At end: "This catalogue is entered in the general one by me. A. Adams." *UA III.50.27.64.2VT (PF)*

**7-1-3:** Additional Records of Benefactions following the Fire *UA III.50.27.64.2*

The material listed below has been divided into two categories: American Donors and British Donors. No attempt has been made to identify them. Some of the lists seem to represent books purchased with funds supplied by individuals. Along with showing which books came from whom, these lists sometimes record additional information, such as which books were put into the small library for undergraduates.

#### American Donors

1) Catalogue of books given to Harvard College Library. 20 p. Records many donors. The page numbers in pencil at top of pages seem to be erroneous; the order of filming has been according to the numbers in circles at foot of pages.

2) Books received from various donors, including Prof. Sewall and John Martin, the books from the latter all having "either the Donor's name, or *Judah Monis* wrote in them." 2 p. Endorsed: Books from several gentlemen.

3) Mr. Abbot of Charleston. 2 p.

4) John Barnard of Marblehead. (a) Twelve-page list, some of the books being marked with a horizontal line through a circle, two being marked with a capital M; (b) Rev. Mr. Barnard's medical books, 2 p.

5) Samuel Barrett, Jr., of Boston and Thomas Bromfield. 2 p.

6) Governor Bernard. 8 p.

7) Simon Bradstreet. 3 p. Entered in the general catalogue.

8) Books for the College to be given by Dr. Chauncy. 2 p.

9) (a) Catalogue of books given by Cooke and Jackson, 4 p., the books by Cooke being recorded on other lists which record the donor as Middlecott Cooke; (b) Catalogue of books given by Middlecott Cooke, dated October 1764, 7 p.; (c) Another copy of (b), 4 p.

10) (a) List of books bought at Dr. Cutler's, 2 p.; (b) Slip identifying the "Gentlemen in New-Engl." who, it seems, made the purchase possible, 1 p. They are Bradstreet, Barnard, Gardner, Sargent, Green, Secretary Oliver, Cook, Bromfield, Barrett, Whitwell, and Dr. Chauncy.

11) Rev. Thomas Davidson, Braintree, Essex. 2 p.

12) Thomas Dawes, Boston, 27 March 1764. 4 p.

13) Catalogue of books bequeathed by Governor Dummer, 4 p. Governor Dummer's list is on p. 1, at the foot of which is a note that the books are entered in the general catalogue; books from Dr. Sewall are on pp. 2-3; and on pp. 3-4 is a list of "Books sav'd by being borrowed when the Library was burn'd," the list being arranged according to borrower.

14) List of "Mr. Edes's books," apparently a purchase rather than a gift. 2 p.

15) Mrs. Grace Gardner of Boston. 4 p.

16) J. Green and Secretary Oliver's donation. Green's was 11 August 1764. No date is noted for Oliver's. 4 p.

17) Catalogue of Mr. Hubbard's books given to the Library--value of £50. Apparently a list of books purchased with funds provided by Mr. Hubbard. 2 p.

18) Thaddeus Mason, with the list of folios in two parts, those in the Small Library and those in the Great Library. 2 p. total.

19) Epes Sergeant, entered in the general catalogue on 24 November 1766. 2 p.

20) Books given by Rev. Mr. Usher of Bristol, R.I., Peter Livius, and Joshua Orne. 2 p.

21) Mr. Wibird. Also records, p. 3, a gift of Mr. Longman. 4 p. The endorsed title records the donor as Richard Wibird, but a note in the hand of J. L. Sibley states his belief that the donor was actually Thomas Wibird.

22) Books come into the library since Monday March 24 and those not taken account of before. Entered in the general catalogue 24 November 1766. 3 p. On verso: Books belonging to the Old Library sent in by Mr. Marsh.

23) Catalogue of the books which came to the library 10 May 1769: (a) List No. 1, 4 p.; (b) List No. 2, 4 p. These were purchases that were entered in the Great Catalogue by A. E. in October 1770.

24) Books received into the Library since October 20, 1768, with the names of donors. This list includes, well before the end, a mention of those received on 10 May 1769. 2 p.

25) (a) Catalogue of the books sent for--received 19 April 1771. Entered into the Great Catalogue by Wm. Mayhew. 4 p. (b) A list which is apparently a partial and preliminary version of the preceding, 2 p.

26) First and second grant of books from the General Court, during Mr. Langdon's presidency. Dated in pencil 1778. The books are identified as coming from Cox and Berry's and from Province House. To the left of each title are numbers of copies received, one as high as 47. 4 p.

27) Unidentified 4-p. list of books that were entered in the General Catalogue.

28) Unidentified 2-p. list.

29) Unidentified 4-p. list.

30) Donors unknown. 2 p.

#### British Donors

31) (a) Books from Scotland. Donors are Anth. Ferguson, Society for Promoting Religious knowledge, William Gray, bookseller; Mr. Hog, merchant; Messrs Gray and Alston, Rev. Water Scot, 2 p. (b) Another copy, 2 p.

(c) Another copy from which the books were entered in the General catalogue on 24 November 1766, 7 p.

32) Beginning of another catalogue of Dr. Avery's books. 2 p. See also No. 40.

33) List of books from Dr. Avery not mentioned in "his" catalogue, "his" being Dr. Avery. 6 p. Entered in the general catalog.

34) Books from Mr. Erskine, 12 July 1768, 3 p. Endorsed: Books from Scotland.

35) Richard Jackson of London; recorded 6 June 1766, according to a later pencil note. 2 p.

36) (a) A letter, apparently from Lardner, dated 12 July 1764, to Jasper Mauduit, recording books sent to Dr. Wigglesworth. Also records books sent by Jos. Jennings, 2 p. (b) Another copy of the above, 2 p. (A letter from Nathaniel Lardner to Edward Wigglesworth, 12 July 1764, is in the Houghton autograph file.)

37) (a) Lardner, Neal, and Jennings books. Entered in the General Catalogue on 24 November 1766, 3 p. Endorsed: Dr. Lardner's Catal: by Prof. Wigglesworth. (b) Another copy, 2 p.

38) List of books given by Jasper Mauduit, entered in general catalogue on 24 November 1766. 3 p.

39) Jasper Mauduit, per J. Buckland. Perhaps a list of books purchased by Mauduit with funds supplied by the College. Also contains a list of Dr. Benson's works sent by Richard Cooke and a list of books "in the Box with 2 Handles," about which is the note: "The President does not yet know from whom" they come. 6 p. See No. 53.

40) Mr. Mauduit's and Dr. Avery's books: (a) a letter from Mauduit to Andrew Oliver, 10 October 1764, about shipment of books from him and from Dr. Avery's house, 1 p.; (b) a bill of lading, 1 p.; (c) a list of Mauduit's books in the shipment, dated 10 October 1764, 3 p.; (d) a list of books found in Dr. Avery's house after his decease and sent to Harvard, 5 October 1764, by Mauduit, 7 p.; (e) list of Mauduit's and Dr. Avery's books from which entries were made in the general catalogue, 8 p., a combined list of (c) and (d). See also Nos. 32 and 33.

41) Samuel Savage, merchant in London. 2 p.

42) Books given by Mr. Sparrow. 2 p. The list also records a book given by Dr. Amory.

43) Barlow Trecothick, London. 4 p.

44) A catalog of books received 3 September 1767 from the Society for Propagating Christian Knowledge. 2 p.

45) Scotch books. Lists books from the Society for Propagating Christian Knowledge, and from Thomas Hog and Robert Wallace, 15 December 1768. 2 p. "Entered in My Catalogue except the Pamphlets A. Adams."

46) A catalog of books from the Society for Propagating Christian Knowledge received from Dr. Erskine, 11 April 1769. Entered into the General Catalogue by A. E., 5 November 1770. 2 p.

47) Books sent by the Society in Scotland for Propagating Christian Knowledge. 2 p. Endorsed: List of the 2d parcel of books from Scot's Society for Propagating Christian Knowledge.

48) List of books presented to the library, by the Society for Propagating the Gospel in Foreign Parts, "which were not consumed. They are to be added to those lately presented." 2 p. Entered in the general catalogue on 24 November 1766. Endorsed title is "Episcopal Society's present." Since the endorsed title indicates that the "Episcopal Society" is the same as the Society for Propagating the Gospel in Foreign Parts, the following four items may represent donations by the same society.

49) Episcopal Society's books. 2 p. Title is endorsed on p. 2. Entered in the general catalogue on 24 November 1766. Lists 48 and 49 are not the same.

50) Episcopal Society, 1st catalogue, 2 p.

51) Episcopal Society. 2 p.

52) Episcopal Society's books. Catalogue taken by Mr. Adams. 4 p. This contains books listed in (50) and (51).

53) List of books from the Society for Propagating the Gospel in New England etc. Entered in the general catalogue 24 November [1766] "except the Books in the Box with 2 handles." 2 p.

54) List, 24 August 1769, which is identified as from "The Society of Scotland." 2 p.

7-1-4: Additions to the Library  
n.d. & 1782?-1832. UA III.50.15.70.2.

This material consists of two main types: letters or lists of individual gifts and lists of donations and purchases covering a particular period. A brief inventory of the material – in the order filmed – follows:

- 1) 10-page List of books for College Library, n.d.
- 2) 1-page untitled list, n.d.
- 3) Granville Sharp's donations, n.d., but apparently 1781
- 4) Memorandum of books given, 1782?
- 5) Books presented by John Erskine of Edinburgh, 7 December 1784
- 6) Letter forwarding books from various people, dated in pencil as being before 6 September 1784. 3 + 1 p.
- 7) List of books bot at Dr. Byles vendue, [after 1784]. 7 p.
- 8) J. Gardiner's donations of books, undated. 3 p.
- 9) Books presented by John Erskine of Edinburgh, 15 March 1788. 1 p.
- 10) Books presented since the "last Visitation," n.d. Dated 1788? in pencil. The date is actually 1788. 2 p.
- 11) Books presented since the last visitation, 1791. 4 p.
- 12) Copy of votes of the Corporation, 19 January 1791, thanking individuals for books. 1 p.
- 13) List of books from Erskine, dated 5 December 1791. 2 p.
- 14) Books given by the Rev. Joseph Roby, 1791. 1 p.
- 15) Books presented 1791-1792. 3 p.
- 16) Dr. T. Brand Hollis's donation, received 15 May 1793. 3 p.
- 17) Donations 1793. 1 p.
- 18) Catalogue of books rec'd 1793. 1 p.
- 19) Mrs. Mary Walley's present, 14 August 1794. 2 p.
- 20) Mr. Hill's present, 1794, though dated in pencil 1796 or 1797. 2 p.
- 21) Record of another gift from Hill, 16 July 1794. 1 p.
- 22) Additions & donations, a 26-page book covering the years 1794 to 1805.
- 23) List of books received between May 1806 and September 1810. 2 p.
- 24) Record of a gift from John Quincy Adams, 29 September 1797. 2 p.
- 25) Hopkinton books on hand, 17 June 1801. 2 p.

26) Books sent in 1800 & 1801 by Dr. Erskine, purchased with Mr. Hyslop's fund. 2 p.

27) Same as above, but 1802 and 1803. 2 p.

28) Hopkinton books, dated in pencil as being after 1804. 1 p.

29) List of books added during the year ending August 1807. 1 p.

30) Invoice for books shipped on account of Joseph S. Buckminster, 21 September 1807. 1 + 1 p.

31) Books presented in 1808. 3 p.

32) Letter accompanying a gift of books from Thomas Aston Coffin of London, 22 February 1809. 1 p.

33) Books presented 1809. 1 p.

34) Books presented 1810. 1 p.

35) Books presented 1811. This list is written on a leaf whose verso seems to be part of an early catalog. 2 p. For a list of books purchased between the commencement of 1810 and 1811, see under 7-1-6.

36) Books bot of J. W. Smith for Harvard College, 27 November 1811. 3 p.

37) Books purchased 1812. 1 p.

38) Books presented, August 1812. 3 p.

39) Books purchased from the library of J. S. Buckminster, 25 August 1812. 4 p.

40) Books purchased of Israel Thorndike, 21 December 1812. 1 p.

41) Books added during the year ending August 1813 (purchases and donations). 4 p.

42) Books purchased between August 1813 and August 1814. 3 p.

43) Books presented September 1813 and 31 August 1814. 2 p.

44) Books received by the Galen 1815 (apparently purchased from William Hilliard). 6 p.

45) Account of books purchased during the year ending 18 August 1815. 2 p.

46) Account of books presented during the year ending at the Commencement in August 1815 (one being from John Quincy Adams). 2 p.

47) Donations of 1816 (includes John Quincy Adams among the donors). 1 p.

48) Books purchased at the auction of Blake & Cunningham, March 1816. 2 p.

49) Memorial of books presented by Mr. Norton, 1816. 2 p.

50) Books purchased at the sale of Francis Amory, 20 December 1816. 3 p.

51) Books purchased - 1815-1816 not entered on any bill. 1 p.

52) Books presented to the Library 1817. 3 p.

53) List of books from Col. Trask, n.d., but 1817 or 1818. 1 p.

54) A. Holmes, cover letter, 8 July 1820 about books sent by the British & Foreign Bible Society to the Massachusetts Bible Society which has deposited them in the Library, together with other correspondence, 5 p.

55) List of books received from Mr. J. W. Buxton, London, October 1820. 2 p.

56) President Kirkland's list of donations 1819-1820 (includes the gift from Goethe). 2 p.

57) Books presented to the Library from April 1821 to 1 November 1822. 6 p.

58) Francis Vergnies present 1821. 3 p.

59) List of journals and documents received from the Department of State, 8 August 1822. 2 p.

60) List of books purchased for the Library from August 1823 to April 1825. 1 p.

61) D. B. Warden gift, 16 February 1824. 2 p.

62) William H. Freeman gift, 28 July 1824. 1 p.

63) William H. Eliot gift, 9 December 1824. 1 p.

64) List of books added since 30 June 1824, dated 30 March 1825. 2 p.

65) President Kirkland's note respecting donations 12 August 1825, plus 2 memos from Kirkland of books presented, n.d. 4 p.

66) Index of Spanish books purchased by Mr. Ticknor. 12 p.

67) William H. Eliot's purchase of *Description de l'Égypte*, 1825, 4 documents. 10 p.

68) Original minutes of books received in the Library, January & February 1826. 2 p.

69) William Vaughan's gift, 29 March 1826. 2 p.

70) Society of Antiquaries gift, 6 July 1826. 2 p.

71) Donations to the Library since August 1826 (2 copies). 4 p.

72) Donations, the first item being dated 11 September 1826. 2 p.

73) Dr. Webster gift, 27 September 1826. 2 p.

74) Copy of the resolve of the General Court giving Massachusetts state publications to various libraries, June 1827. 1 p.

75) Donations to the Library since 1 January 1827 (2 copies). 2 p.

76) Donations to the Library from 19 February 1827 to 31 March 1827. 3 p.

77) Books received since Commencement, 1826, plus covering letter and statistical summary. 8 + 2 p.

78) Mariano Cubi i Soler gift, March 1828. 2 p.

79) Books received at the Library since Commencement 1827. 4 p.

80) Monthly lists of books received, May 1828 to December 1828. 13 p.

81) Monthly lists of books received, January 1829 to June 1829, and August 1829 to December 1829. Note: The monthly lists go on after this date, but after this point the lists correspond with the record in the Books received volumes. 10 p.

**7-1-5:** Christopher Gore's purchases in Europe, 1802-04  
46 p.

**7-1-6:** Invoices, being a selection of material from boxes of invoices, shelved under *UA III.50.15.88.2*

1) Account of books purchased with the income of Thos. Shapleigh's legacy. Received by the *Galen* and entered April 1803, along with a copy of the invoice of books shipped on the *Galen*, dated London, 4 March 1803. 2 + 1 p.

2) Invoice for books bought from Richard Priestley, London, 27 September 1810. 4 p.

3) Books purchased by the Corporation for the Library during the year preceding the commencement in 1811. 5 + 1 p.

4) Books purchased at the auction of Chief Justice Parsons's library, 4 & 5 March 1814. 2 + 1 p. See 7-1-12.

5) Books purchased by the Library at the sales of Mr. Wells' Library, March 1814. 1 + 1 p.

6) List of books purchased for the Library at the sale of Francis Amory, which commenced on 20 December 1815. 2 + 1 p.

7) List of books purchased at the sale of the library of Professor Peck, 1823. 1 + 1 p.

8) List of books sold by I. Bigelow, November 1827. 1 + 1 p. Endorsed as received on 14 July 1829.

**7-1-7:** Record book of donations to the Library  
Covering from 1812 to 1817-1818. 26 p.  
*UA III.50.15.70.3.*

**7-1-8:** Donations to the Library (Librarian's Waste Book), 1821-1826  
40 p., plus inserted list of books bound by Mr. Colsworthy in 1824, 2 p.

**7-1-9:** Donations to the Library (Librarian's Waste Book), 1826-March 1833  
[ii], 168 p., plus 10 pp. of miscellaneous documents laid in at end.

**7-1-10:** Books received, vol. 1, 1827-1834  
453 p. *UA III.50.15.70.6.*

This is the first volume in a series that was kept until 1877. The volumes record date of receipt, author, title, subject class, where and when printed, size, number of volumes, and source, cost (if a purchase), and binding. Not until 1829 did accessions begin to be recorded with regularity.

**7-1-11:** Ebeling Collection  
20 p. *UA III.50.28.18.*

Among other documents concerning the Americana collection of Daniel Christoph Ebeling, this file contains: copy of a letter from Richard Parish to J. G. Cogswell, Hamburg, 23 January 1818; Israel Thorndike (the donor), letter to J. G. Cogswell, 16 June 1818; Israel Thorndike, letter to President Kirkland, 17 June 1818; plus documents regarding shipping the collection, and notices of the gift in periodicals.

**7-1-12:** Catalogue of the Library of the Hon. Theophilus Parsons. To Be Sold by Auction March 1st. 1814, at the Store of Francis Amory, No. 41, Marlboro Street Boston. 1814. 23 p. *UA III.50.28.14.*

The annotations in this copy suggests that it was the one used by the Library in deciding on bids. The list of books purchased has been filmed as one of a group of Library Invoices, 7-1-6 (4).

**7-1-13:** Catalogue of books at No 35 Berkeley Sqre. late the property of Thos Palmer esqre Decd. taken August 17th 1820  
20 p. + 14-p. index *UA III.50.28.43.*

Lists 1,185 books bequeathed to the Library.

**7-1-14:** *Bibliotheca Americo-Septentrionalis: Being a Choice Collection of Books in Various Languages, Relating to the History, Climate, Geography, Produce, Population, Agriculture, Commerce, Arts, Sciences, etc. of North America, from its First Discovery to Its Present Existing Government; among Which Are Many Valuable Articles and Rare together with All the Important Official Documents Published from Time to Time by the Authority of Congress*  
*Paris. May 1820. 147 p. UA III.50.15.80.3.*

Title also in French. This is the catalog of the library of David Bailie Warden which Harvard acquired, and this copy is annotated and has a 2-page list of Warden books that were not in the catalog.

**7-1-15:** T. W. Harris letter to President Quincy, 13 July 1838, stating that Hector Bossange of Paris is in Cambridge and asking for an order of books  
9 p. *College Papers, 2d series, vol. 9 (1838-1840), ll. 23-28, UA I.5.125.*

Harris includes a list of incomplete sets that Bossange might be asked to complete.

This is very likely an early instance of a European bookseller seeking to obtain business from the States.

**7-1-16:** *Report of the Committee of the Association of the Alumni . . . Appointed to Take into Consideration the State of the College Library . . . July 16, 1857.*  
*Cambridge: Metcalf and Company. 1858. 58 p.*

Includes "Statements of the President and other officers of the College, concerning the state of the library." pp. [13]-44, all of which point out deficiencies in the collections. Also filmed is a follow-up to this report, dated 20 July and signed George Livermore and Henry G. Denny, in *UA II.10.6.3* (pp. 8-12). For a fund-raising appeal that was subsequently undertaken, see 7-4-6.

**7-1-17:** Papers of the Library Council, especially of C. W. Eliot in his capacity as secretary of the Library Council, concerning purchase of books, particularly abroad. In 1859 William Gray's first of five annual gifts of \$5,000 was received. Such funds required

entirely new efforts to spend it. Contains the following: Lists of desiderata from faculty members; letters from agents in London and Paris; letter from George Ticknor about buying books abroad; circular letter to agents; a printed statement, dated 15 January 1860, giving precise instructions for listing books to be purchased for the College Library. Library Collected Papers for the years 1859 and 1860 are in *UA III.50.6*. (The letters to C. W. Eliot are to Charles William Eliot, the future president of Harvard.) Contains the following:

1) Harvard Corporation. Minutes of meeting of 25 February 1859, on the Library Committee's role in fulfilling Mr. Gray's intention that the library acquire the most current and best books, wherever published. *1 p.*

2) Agassiz, Louis, letter to C. W. Eliot, 22 March 1859.

3) Thies, Louis, letter to C. W. Eliot, 28 March 1859.

4) Sibley, John Langdon, letter to C. W. Eliot, 1 April 1859.

5) Torey, Henry W., memorandum to the Library Committee, 4 April 1859.

6) Abbot, Ezra, letter to C. W. Eliot, 4 April 1859.

7) Parker, Henry, letter to Amos A. Lawrence, treasurer of Harvard College, 12 May 1859, agreeing to act as agent.

8) Laugel, Auguste, letter to Amos A. Lawrence, 12 May 1859, agreeing to act as agent.

9) Ticknor, George, letter to C. W. Eliot, 29 June 1859, on book agents.

10) Abbot, Ezra, handwritten statement, addressed to C. W. Eliot, 27 July 1859, on expenditures for books and periodicals, divided by subject.

11) Circular letter to agents, 20 August 1859.

12) Lawrence, A. A., memorandum, 20 August 1859, on purchases of English, French, and German books. The memorandum accompanied the circular letter of the same date.

13) Parker, Henry T., letter, 9 September 1859, acknowledging first order for books.

14) Flügel, Felix, letter to Lawrence, on receipt of first order, 10 September 1859.

15) Parker, Henry, letter to Lawrence, on receipt of first order, 10 September 1859.

16) Printed instructions on providing information on books to be purchased by Harvard College Library.

17) Flügel, Felix, letter to A. A. Lawrence, 6 May, 1860; on verso is a letter from Lawrence to Eliot, 28 May 1860.

18) A copy, all together on one sheet, of Lawrence's letters of 18 June 1859 to Laugel, Parker and Flügel.

19) Laugel, Auguste, letter to Lawrence, 13 July 1860.

20) Laugel, Auguste, letter to Lawrence, 11 September 1860.

21) Flügel, Felix, letter to Lawrence, 2 September 1860.

22) Parker, Henry, letter to Lawrence, 2 September 1860.

23) Laugel, Auguste, letter to C. W. Eliot, 12 October 1860.

24) Lovering, Joseph, memorandum to Library Committee, 3 December 1860, on the appropriation for the Department of Physics.

**7-1-18:** Untitled printed report to a conference of Chicago libraries, signed Walter Lichtenstein, Clement W. Andrews, and Newman Miller, dated 3 January 1911 [7] p.

On "co-operation in the matter of forwarding from the three principal book-buying centers of Europe." Lichtenstein had bought books for Harvard, and this report also concerns Harvard which had in principal undertaken to enter into a cooperative arrangement.

**7-1-19:** Report to the President of Northwestern University on the Results of a Trip to South America  
*Walter Lichtenstein. 2d ed. Evanston & Chicago: Northwestern University Press. 1915. 43, [1] p. + plates.*

Northwestern University Bulletin, vol. 16, no. 1. Lichtenstein, who formerly worked for Harvard buying books, was at this time librarian of Northwestern, but the book-buying trip was on behalf of a number of libraries.

**7-1-20:** Some Notes on the Stolberg Library  
*Hilmar H. Weber. 1934. 10 p., plus front. and 13 p. of additional illustrations.*

**7-1-21: The Education Collection of the Harvard College Library**

Louise M. Taylor. 1935. 9 p.

Reprinted from the *Harvard Teachers Record*, February 1935.

**7-1-22: The Widener Library and the Harvard Commission on Western History 22 March 1916. [7] p.**

Reprinted from *Harvard Alumni Bulletin*.

**7-1-23: Farmington Plan Documents (Compiled in the Course of Preparing the Farmington Plan Handbook)**

Vol. 1, 1940-1946: [v], 491 p.; vol. 2, 1947-1953, [ii], 492-884 p. *UA III.50.29.40.26*.

There is a table of contents. Harvard was headquarters of the Farmington Plan during this period, and these documents were brought together by Edwin E. Williams who administered the Farmington Plan.

**7-1-24: Farmington Plan Handbook**

Edwin E. Williams. *Association of Research Libraries*, 1953. v, 170 p.

This edition has an extended history of the Farmington Plan that was not repeated in the second edition of 1961.

**Material Concerning Desiderata**

Other desiderata lists exist which have not been filmed as part of this collection.

**7-2-1: Books Asked For 57 + 1 p. *UA III.50.15.150.4***

Folio volume, beginning with 5 June 1829 and ending on 24 October 1834, then resuming on 25 November 1867 and continuing, in desultory fashion it seems, until 1875. Up through 14 September 1831, it is noted when a book was ordered. Each entry notes the name of the individual who requested the book.

**7-2-2: Catalogue of American Publications to be furnished on account for the Public Library of Harvard University, by Hilliard, Gray & Co. of Boston. No. 2 57 + 4 p. *UA III.50.15.150.5***

Folio volume in paper covers. Dated in pencil May 1833. The list is annotated in such a fashion as to record which books were supplied by Hilliard, Gray & Co. and which by other firms.

**7-2-3: Memoranda respecting books to be purchased for the Library, plus lists of desiderata and correspondence from professors and others, 1842-1849 ca. 100 p. *UA III.50.28.42***

Consists of the following:

1) Memoranda respecting books to be purchased for the Library, 3 p.

2) Norton, Andrews, letter, 27 April 1842, 1 p., plus list, 51 p. At head of list in Sibley's hand: "These manuscripts pertain to the lists of books made out by the professors to be purchased by the Library Fund of 1842 wh. are cut up and pasted in a folio book."

3) Cover statement, dated 1 July 1842, signed Benjamin Pierce and Joseph Lovering, which accompanied their last list of "mathematical and physical works." 2 p.

4) Sparks, Jared. Cover letter, dated 13 June 1841, which accompanied his catalogue of books on modern history not contained in the Library; plus other documents relating to the desired books on history. 5 p.

5) Beck, Charles. Cover letter, dated 17 June 1842, accompanying his list, 1 p. and 6-page list.

6) Ticknor, George. Letter, 28 April 1842, to Josiah Quincy, responding to the invitation to submit a list of books for purchase. 3 p.

7) Webster, John White. List of books for the departments of chemistry, mineralogy and geology, 4 p.

8) Miscellaneous lists and offers, circa 20 p.

9) Three printed advertisements, 6 p.

**7-2-4: Catalogue of books asked for, and from which the orders, for books to be bought with the Subscribed Fund of 1842, are to be selected 91 p. *UA III.50.28.42PF***

The individuals requesting books are identified by initials; a guide to them is at the front. Each book title is written on a slip of paper which is pasted onto the pages, generally in alphabetical order by author and by keyword if there is no author.

**Book Storage**

Book storage is intimately related with acquisitions, hence the inclusion of this material in this section.

**7-3-1: Documents relating to President Eliot's proposal for segregating "dead" books**

1) Record of meeting of President and fellows of Harvard College, 30 December 1900, 1 p.; correspondence between William Coolidge Lane and Edward Pickering, 3 p.; "President Eliot on Dead Books" leaflet printed by New England Education League 1 p.; *Division of a Library into books in use and books not in use*; 7 p. followed by letter from Pickering to Lane, 13 January 1902 and Coolidge to Lane, 11 March 1902, 4 p.

2) *Report of a Committee Appointed by the President and Fellows of Harvard College to Study the Future Needs of the College Library*. Presented March 31, 1902. 22 p. plus appendix to the report of the 1902, on expenditures for administration with income of funds.

3) Letter from Edward Pickering to the President and Fellows of Harvard College, 1 p.; Cost estimates for reading rooms, stacks, etc.

4) "Certain Plain Facts about the Harvard Library" reprinted from *Harvard College Magazine*, December 1899, 10 p.

5) Stenographic report on the meeting in Phillips Brooks House called by the Committee in order to ascertain the views of others (84 p.). Only the first half of the report was able to be filmed.

For an account of this controversy in the library world as well as at Harvard, see Kimball C. Elkins, "President Eliot and the Storage of 'Dead' Books," *Harvard Library Bulletin*, 8 (1954), 299-312. *UA III.50.29.2*

**7-3-2:** The Northeastern Regional Library 8 p. By Keyes DeWitt Metcalf, dated 26 December 1950. *HUF 523.151.61.*

### Appeals for Funds and Gifts in Kind

These documents mark crucial stages in the evolution of a Library from one that depended on gifts to one that systematically acquired new books as published. For records of the actual gifts, see 7-1.

**7-4-1:** Printed letter asking for donations of books, signed by President Kirkland and dated 1816, but with date crossed out and 1827 entered in ink  
2 p. *UA III.50.15.139.*

**7-4-2:** Plan for increasing Cambridge library 2 + 5 p. *UA III.50.28.42.*

Another copy, 3 pages, is endorsed: Mem. on Library Oct. 1819. This document seems to be from an aborted fund-raising campaign. George Ticknor may have been the author of the document and the instigator of the campaign.

### 7-4-3: To the Graduates of Harvard University

*Signed A Graduate, and dated Commencement Day, 29 August 1832.* 3 p. *HUF 523.6.73.*

An appeal to alumni to send books to the Library. A pencil note on one copy in the Archives identifies the author as John Pickering.

**7-4-4:** Subscription book, Oct 1841, recording those who subscribed 100 or more to the fund for the library  
4 p. *UA III.50.28.41.2.*

**7-4-5:** Printed statement, dated 16 July 1856, headed Harvard College Library, and signed John Langdon Sibley, asking for books  
1 p. *UA III.50.15.139.*

**7-4-6:** Printed statement, dated 11 November 1858, and signed Thomas G. Cary, George Livermore, and Henry G. Denny, asking for gifts for the Library  
2 p. + 3 p. list of subscribers. *UA III.50.28.78PF, l. 47.*

**7-4-7: Proceedings of the Board of Overseers of Harvard College, in Relation to the College Library, 1866-67 Cambridge, 1867.** 12 p.

Contains two reports from 1866 and 1867, signed Wm. Gray, Nathl. Thayer, Sam'l Eliot, Edward E. Hale, and Benj. S. Rotch. In addition to urging a new building, it calls for more funds for books.

### Sales of Duplicates

In the era in which most support for the Library was in the form of gifts of books, the Library looked to sales of duplicates to generate substantial income.

**7-5-1: Catalogue of Books to Be Sold by Public Auction, at Francis Amory's Auction Room, Boston: Immediately after the Sales Advertised to Commence December 20, 1815**

16p. *UA III.50.15.80.2.*

This catalogue contains "surplus copies of works from the Library of Harvard University." The copy filmed is annotated, apparently with the prices that the books fetched.

**7-5-2: Books, Rare, Curious, Elegant and Valuable, in the Departments of the Classicks, Civil Law, History, Criticism, Belles Lettres and Theology, for Sale at Auction, in Boston, 20 December, 1815 Boston, 1815. 42 p. *UA III.50.15.80.2.***

A note identifies these as being Harvard duplicates.

**7-5-3: Catalogue of Duplicates in the Library of Harvard University, for Sale 1823. 112 p. *UA III.50.15.80.6.***

This copy, interleaved, has a special manuscript title: Register of the sale and exchange of Duplicate Books belonging to the Library of Harvard College, from September, 1823, to March, 1828. It identifies purchasers, which include the Library of Congress and the University of Virginia. It also identifies books sold from an earlier list of duplicates, which is also filmed with this; its title is "[Manuscript Catalogue, being the only document relating to the Duplicates, which C. Folsom received from the preceding Librarian.]," 24 pp. It is marked (A). *UA III.50.80.2.* See also 5-1-1.

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## VIII. Catalogs and Documents Relating to Cataloging

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**8-1-1: Catalogus librorum bibliothecae Collegij Harvardini quod est Cantabrigiae in Nova Anglia Boston, 1723. 102 p. *UA III.50.27.14VT.***

**8-1-2: Continuatio supplementi Catalogi librorum Bibliothecae Collegij Harvardini, quod est Cantabrigiae in Nova Anglia Boston, 1725. Pp. 103-112.**

**8-1-3: Second supplement Continuatio Catalogi librorum Bibliothecae Collegii Harvardini ab anno 1725, ad annum 1735.**

*Boston, 1735. Pp. 113-124.*

**8-1-4: Lists of Books Charged Out at the Time of the Fire in 1764 *UA III.50.27.64.***

a) Account of the Books belonging to the late Library which were in the Hands of the Senior Sophisters when it was consumed by Fire. 4 p.

b) List of Books borrowed from the former Library & not yet returned. 2 p. This appears to be a list of books in the hands of citizens who are not part of the College.

c) Continuation of the Account of Books saved from the Fire by being borrow'd out. Pp. [1-2], 5-7. Also includes some books which "I have retain'd with Me & never placed in the Library."

d) Old Library books, 21 + 1 p. This appears to be a preliminary list ing of the next item.

e) A List of Books belonging to the late library of Harvard College that were in the hands of the Overseers, Governors & students of the College & escaped the flames, 19 + 2 p.

**8-1-5: Catalogus librorum: An Alphabetical List of the Books Belonging to the Library of Harv'd College, 1765-1767 94 leaves, with supplements: 1) A list of books that have been presented to the library of Harvard College since the alphabetical list was made out, 3 + 1 p., which is endorsed Supplement to the first alph. catalogue; 2) Untitled supplement, 56 p. *UA III.50.15.31VT.***

**8-1-6: Manuscript Catalogue - Mayhew Catalogue, ca. 1770 [217] p. *UA III.50.15.32VT.***

**8-1-7: Manuscript Catalogue - The Adams Catalogue, ca. 1768-1774 569, [1] p. + endpapers. *UA III.50.15.35VT.***

**8-1-8: Catalogue of books, ca. 1775 57, [1] p. *UA III.50.15.35VT.***

Most likely the catalog of the library as it was constituted at Concord.

**8-1-9: Tract catalogue, 1781-1790 199 unnumbered folio leaves. *UA III.50.15.36VT.***

Tract catalogue follows 29 pages of an incomplete catalogue beginning "Abadie. Traite de la verite de la Religion Chrestienne." Although the top and bottom lines of some pages were not filmed, these catalogues do serve the purpose of illustrating the kind of entries made.

**8-1-10:** Leaf, Lu-Ly, from the alphabetical catalog compiled in 1779  
2 p. *UA III.50.25.37VT.*

**8-1-11: Catalogus Bibliothecae Harvardianae Cantabrigiae Nov-Anglorum Boston, 1790. Vol. 1: 144 p. plus interleaving; vol. 2, pp. 145-358, plus interleaving. UA III.50.15.39VT.**

The copy filmed is interleaved and annotated with additions, with marks indicating prohibited books, and with annotations made by the Visiting Committee when it took an inventory in 1822.

**8-1-12: Plan for the Arrangement of the Catalogue of the University Library Printed copy, 1 p., plus manuscript in the hand of Andrews Norton, 5 p.**

Although dated 1817, this plan was probably printed in 1821 at the instance of William Croswell, who had been employed to produce a new catalog. He wrote on 4 September 1822: "I have also crowded within the roll, nicely for your amusement, a Proposal for Horace and a copy of the Plan given me for arranging the College Library Catalogue. . . . As I discovered its obliquity I corrected it: and when they dismissed me I printed it as I received it." Also present is Croswell's notebook in which he developed his plan for the arrangement of the Library, 43 p. With this are transcriptions of two Corporation votes of 1819 & 1821, 1 p. and Croswell's letterbook of his correspondence directed to the Harvard Corporation, 1817-1829, 28 p. *HUG 1306.5.*

**8-1-13:** Croswell shelflist, alcove 14.1 & 2: Moral & political philosophy, statistics, commerce  
54 p. *UA III.50.115.42.2.*

The 30 volumes cannot be reproduced here, but one is reproduced as a sample. Sibley explained in a note in one of the volumes what the shelflist is and wherein its importance lies: "These catalogues are the result of the labors

of Mr. Croswell who was employed for several years in classifying the books in the College Library. He had not completed it when Mr. Joseph G. Cogswell was appointed Librarian. During Mr. Cogswell's administration many interlineations were made and Mr. Croswell's titles may generally be known by their being written or printed slips and pasted. From these Catalogues the loose sheet Catalogue, which is now contained in boxes was copied (much abridged) during Mr. Cogswell's time. The loose sheets were examined by the Librarian Mr. Peirce, who interlined and made the titles fuller. The loose sheets were then taken from time to time to the printing office and from them was printed the Catalogue which Mr. Pierce published. Mr. Cogswell distributed the books in the Library, for the first time, according to subjects and some reference was then had to Mr. Croswell's classification, as contained in these catalogues. When Mr. Peirce printed his classified index, he appears to have concurred mostly with Mr. Croswell. So that in fact, these Catalogues, which are in reality of great value, are the basis of all that relates to the subsequent arrangement of the Library. These Catalogues, so far as their illegibility and wear would permit were copied during Mr. Folsom's time and the copies bound in half binding with a kind of blue papers were deposited in the Alcoves to which they respectively belonged." It can also be argued that this catalog, made initially by creating slips from the earlier printed catalog, provided the germ of the idea of the card catalog begun in the 1840s.

**8-1-14:** Three documents concerning cataloging from the early 1820s  
*UA III.50.28.21.*

Arrangement of books in Harv. Coll. Library, dated November 1822, 5 + 1 p., in the hand of James Green; Mr. [Joseph G.] Cogswell's notice of classes in the library, 4 p.; plus an untitled statement in the hand of Cogswell, dated 1 Nov. 1822, on the "Catalogue which appears to me most expedient to be published," 2 + 1 p.

**8-1-15:** List of catalogues and papers relating to the Library of Harvard University  
*UA III.50.28.27.*

Comprising all the documents concerning said Library in the possession of the librarian on the 25th of September 1825, 4 p.; plus cover letter from Librarian Charles Folsom to President Kirkland, dated 28 September 1825, 3 + 1 p.

**8-1-16: Catalogue of the Library of Harvard University in Cambridge, Massachusetts**

Cambridge, Mass., 1830. 3 vols., plus supplement (1834). Vols. 1-2, xvii + 953 pp.; vol. 3, xii + 223 + 2 pp.; supplement, v + 260.

Vols. 1 & 2 are alphabetical; vol. 3 is a "systematic index." Filmed with this is *Catalogue of Maps and Charts in the Library of Harvard University in Cambridge, Mass. (Cambridge, 1831)*. viii + 224 p.

**8-1-17:** [Parkman, Francis]. A review essay on 3 works, one of them being the *Catalogue of the Library of Harvard University* *Christian Examiner*, OS8, NS3 (1830), 321-338.

A pencil note identifies Parkman as the author.

For a statement by Ezra Abbot on the "new catalogues," see 3-1-88.

**8-1-18: Brief Description of the Catalogues of the Library of Harvard College** *Cambridge, Mass., 1867*. 7 p.

**8-1-19:** "The New Catalogue of Harvard College Library"

Charles A. Cutter.

Reprinted from the *North American Review*, 108 (Jan. 1869), 96-129. HUF 523.469.15.

**8-1-20:** John Fiske. "A Librarian's Work," *Atlantic Monthly*, 38 (1876), 480-491; Hermann A. Hagen, "The Librarian's Work," *Nation*, 22 (18 January 1877), 40-41; Charles Ammi Cutter, "The Cataloguer's Work," *Nation*, 24 (8 February 1877), 86-88; Charles A. Cutter, "Dr. Hagen's Letter on Cataloguing," *Library Journal*, 1 (1877), 216-220

John Fiske had the title of Assistant Librarian from 1872 to 1879, though it appears that during the last years of Sibley's tenure - until his retirement in 1877 - Fiske in fact acted as librarian. Fiske's essay was reprinted in his

*Darwinism and Other Essays*. For an account of Fiske's work in the Harvard Library, see his *Life and Letters*, ed., John Spencer Clark (Boston and New York, 1917), II, 62-[73]. See also *The Letters of John Fiske*, edited by his daughter Ethel F. Fisk (New York, 1940), which, between pages 219 and 378, contains numerous letters commenting on his Library work.

For an 1877 report on the catalog, see 3-1-98.

**8-1-21:** History of the shelf department, Harvard College Library, March 1900 *Frank Carney*. [ii], 47 p. UA III.50.29.00.6.

In addition to being responsible for cleaning the stacks, moving books, marking books and such functions, it seems that the Shelf Department was intimately involved in arranging and classifying books. Carney was long head of the Shelf Department.

**8-1-22:** Records of the Cataloguing Department, Harvard College Library *9 vols., 1881 - 1936-39 (4747, [7] p.)*.

At the end of volume [4] which goes to 1919/20 is an index to the first-four volumes; thereafter each volume has its own index, and there is at end an Index by subject to all volumes. These volumes contain annual reports on cataloging plus numerous other documents. Some may be of little interest, but it is clear that T. Franklin Currier, who put together most of the volumes, aimed to create an historical record. There exists, for instance, a report on the history of Harvard's Union Catalog, a statement on the Phonograph Collection, a paper delivered at an ALA meeting by the woman who headed up a team of researchers who did work for the Catalog Department as well as for outsiders, a paper of Miss Briggs read before the Cataloging Section of ALA on the Wendell Collection on the theatre, etc.. The period covered is one in which Harvard bought numerous collections, and the documents in these volumes convey much about acquisitions as well. The period was also one in which the Library printed catalog cards for distribution; the Library developed its own classification system; it started a dictionary catalog and a list of subject terms. One might say that it did what only

national libraries now do. These documents cover that important phase in the Library's history.

**8-1-23:** Untitled special "Report on the administration of the College Library, in conformity with a suggestion made by President Eliot last winter, and embodying also a discussion of the subject catalogue – a topic on which the Corporation long ago asked for a report," March 1909  
*William Coolidge Lane. 65, 2 p. UA III.50.5.5.*

Also filmed are additional documents that were used, it seems, in compiling the report; among them are "Summary of the ordinary routine of work – Ordering, Shleflisting, and Cataloging," 6 p., "Routine on receipt of books," 10 p., notes on the ordering department, 6 p., "Subject Cataloging," 3 p., "Saving of time," 2 p., signed T. Franklin Currier.

**8-1-24: Report on Union Catalogue**  
*William Coolidge Lane and S. A. Chevalier. [1910? 1911?]. 8 p. + cover. HUF 523.511.5.*

The Union Catalogue considered was one "for the libraries of the Boston district."

**8-1-25: To the Subscribers to the Harvard Printed Cards**  
*Signed William Coolidge Lane & dated 18 September 1911. 3 p. UA III.50.15.13.*

**8-1-26: An Investigation of the Harvard College Library**  
*Ralph Fensterwald and Marion B. Folsom. UA III.50.29.14.2.*

At head of title: Final Thesis April 9, 1914. (This was a thesis at the Harvard Business School.) The contents are as follows: Contents, [ii] p.; Foreword, 2 p.; Organization of the Harvard College Library, [i], 5 p. (with, it seems, something missing from the original); The cost of cataloguing, [i], 13, [11] p.; Existing conditions and suggested modifications in the Catalogue Department, [i], 19 p.; A report on the Order Department, [i], 20, [2] p.; A report on other libraries investigated (Yale, Columbia, Princeton, Johns Hopkins, Brown, New York Public), [iii], 55, [2] p.; A final report on Harvard College Library, [i], 12 p. (This survey is placed here because it emphasizes cataloging; but it concludes with comments on assistance to readers.)

**8-1-27:** Memorandum from T. Franklin Currier, addressed "To the Director and Librarian," which "proposes to present for consideration the major problems of the department under my charge [cataloging]," stamped 5 Feb. 1932  
24, [4] p. *UA III.50.29.32.7.*

This report also gives information on salaries and staffing at Yale, Columbia, and the New York Public Library.

**8-1-28:** Widener Catalog. Harvard University Library  
*James E. Hopkins and Julian Thomas. [iii], 59 p. B8416.78.*

A student research project, spring 1956, in Applied Mathematics 220, which was a course in data processing. The report describes itself as "an exploratory study of the possibility of mechanizing some features of a catalog."

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## IX. Use Of The Library

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### Charging Records

A virtually complete record of books borrowed (arranged under the borrower) exists from 1762 to 1897. The first volume filmed is the earliest existing, and, in addition to its utility as a record of reading, it can also be useful in piecing together a record of the books in the Library before the fire of 1764. The other volumes have been chosen, not because of the individuals whose reading they record, but rather because printed catalogs exist from that time. One was printed in 1790 and another in 1830-31. Those catalogs ease the task of identifying the books charged out.

**9-1-1:** 1762 (March)-1763 (December) – classes of 1763 & 1764, plus Overseers and Tutors  
[78] p., *UA III.50.15.60VT.*

This is the only record of books charged out before the fire of 1764.

**9-1-2:** 1789-1794 Record of books charged out to Corporation, Overseers, Tutors, and others  
374 p.

The following pages were blank and were not filmed: 2, 12-16, 22, 26, 50, 53-54, 56-58, 68-70, 74, 82, 97-98, 108, 111-112, 114, 120, 123-126, 135, 153-158, 160, 162, 165-166, 170, 172, 175-176, 190-192, 195-196, 206-207, 240, 245, 247-248, 256, 264-265, 267-268, 274, 278-282, 308, 310-312, 317-318, 322, 325-329, 335-339, 347-349, 356-357, 361, 364, 366-367, 371-373.

**9-1-3:** 1794-1796 Record of books charged out to Corporation, Overseers, Tutors, and others  
[2], 88, [1] p.

**9-1-4:** 1796-1799 Reserve list, 10 p.

This seems to be a list of books that individuals wanted to take out upon their return to the Library; thus it appears to be relevant to an investigation of reading tastes.

**9-1-5:** 1831/32 Record of books charged to students, officers, and others, in several series of pagination: 167, 96, 60 (pp. 54-59 being blank), 60 p.

### Undergraduates and the library

**9-2-1:** "The Undergraduate and the Harvard Library, 1765-1877"  
*Keyes D. Metcalf. Harvard Library Bulletin, 1 (1947), 29-51.*

Also filmed is "The Undergraduate and the Harvard Library, 1877-1937," Robert W. Lovett, *Harvard Library Bulletin, 1 (1947), 221-237.*

**9-2-2:** *Catalogus librorum in bibliotheca Cantabrigiensi selectus, frequentiore in usum Harvardianatum, qui gradu baccalaurei in artibus nondum sunt donati Boston, 1773. 27 p. UA III.50.15.34.*

The catalog of the portion of the library most accessible to undergraduates.

**9-2-3:** *Catalogue of Books, Which May Be Taken from the Library of Harvard University by Members of the Freshman Class Cambridge: Printed for the University, 1814. 12 p. HUF 523.14.*

**9-2-4:** Four lists of prohibited books. Undated but late 18th century and early 19th  
8 p. *UA III.50.28.10.*

**9-2-5:** Andrews Norton, letter to President Kirkland [1815?] on the "advantages which I thought would result from separating the books intended for the use of the undergraduates from the General Library."  
8 p. + other documents concerning use during the librarianship of Andrews Norton, 4 p. *UA III.50.28.13.*

**9-2-6:** Catalogue of books in the Library of Harvard University for the use of the undergraduates and of books to be added for their use, ca. 1815  
90 p. *UA III.50.15.41.8.*

A statement dated 15 August 1841 notes that the list was prepared about 25 years ago. Since the catalogue, which does give some dates of imprints, records an 1813 date (and perhaps others more recent), the statement of 1841 is approximately correct. In addition to listing titles, this classed catalog contains many notes, some on editions and sometimes on reasons for including a particular work. A label on the spine seems to read: *Classed Catalogue of Books for Undergraduates Norton [i.e. Andrews Norton].*

**9-2-7:** Thaddeus William Harris, letter to President Quincy, 24 February 1840, about the selection of books for the students' reading room in the new library  
1 p. *Harvard College Papers, 2d series, vol. X, p. 17, UA I.5.125.*

**9-2-8:** Catalogue of books selected for the library of the students in 1841  
[78 p.] (*The date is smudged, but it is probably 1841 rather than 1844.*) *UA III.50.15.44.*

**9-2-9:** Printed appeal addressed to alumni by a student committee, dated 23 October 1890  
4 p. *HUF 523.4.*

It calls for funds for "a proper reading room" to be attached to Gore Hall, one that it would be safe to light, which would mean that it could be kept open in the evening.

**9-2-10:** Number not used.

**9-2-11:** "The Enlargement of Gore Hall"  
Charles William Eliot. *The Harvard Monthly*, 11 (November 1890), no. 2, [43]-48. HUF 523.490.

**9-2-12: The Farnsworth Room in the Harvard Library: A Catalogue of Books for Readers**  
Cambridge, 1931. [ix], 141, [1] p.

**9-2-13:** Two fund-raising publications for an undergraduate library and for an endowment fund for Lamont Library. HUF 523.531.26B. 1 + 8 p.

Each conveys the importance of the undergraduate library, but especially *The Widener Reading Room: an Undergraduate View of It*, gives a sense of the inadequate conditions under which undergraduates used to work.

### Library regulations

For the regulations of 1667, 1736, and 1765, see the appendices (pp. 43-47), of Alfred Claghorn Potter and Charles Knowles Bolton, *The Librarians of Harvard College, 1667-1877* (Cambridge, Mass., 1897), Bibliographical Contributions, no. 52. For those printed regulations issued after 1765, the following list is believed to be complete, with one exception; rules dated 11 December 1889 have been seen but can no longer be located.

**9-3-1: 1823 Library Regulations for Undergraduates**  
1 p. HUF 523.4.

The text was reprinted in Keyes D. Metcalf, "The Undergraduate and the Harvard Library, 1765-1877," *Harvard Library Bulletin*, 1 (1947), 48.

**9-3-2: Before 1824 Library Regulations**  
3 p. HUF 523.4.

**9-3-3: 1824 Printed letter from President John T. Kirkland addressed to "Mr. Librarian," 17 March 1824, stating regulations concerning use of the library**  
1 p. HUF 523.6.73.

**9-3-4: 1834 Regulations Concerning the Use of the Public Library of Harvard University**  
1 p. HUF 523.6.73.

Dated in manuscript: 29 September 1834.

**9-3-5: 1839 Regulations Concerning the Use of the Public Library of Harvard University**  
1 p. HUF 523.6.73.

Dated in manuscript: 24 October 1839.

**9-3-6: 1848 Extracts from the Laws Relating to the Library**  
Dated 1848 in manuscript. 4 p. HUF 523.4.

**9-3-7: 1860 Extracts from the Laws Relating to the Library**  
4 p. HUF 523.6.73.

**9-3-8: 1865 Extracts from the Laws Relating to the Library**  
4 p. HUF 523.4.

**9-3-9: 1867 Extracts from the Laws Relating to the Library**  
4 p. HUF 523.4.

**9-3-10: 1877 Rules of the Library**  
1 p. HUF 523.4.

**9-3-11: 1879 Use of the Library by Persons Not Connected with the University**  
1 p. HUF 523.6.73.

In manuscript: "Put into operation Jan. 79."

**9-3-12: 1889 Printed letter, 15 October 1889, asking for opinions on the rules of the Library, especially as they affect officers of instruction, with the rules printed on pp. 2-3**  
3 p. UA III.50.15.140.2.

**9-3-13: 1898 Rules for the use of the Library, dated 21 October 1898 (in Records of the Committee and Council, II, 5)**  
1 p.

**9-3-14: 1903 Rules of the library adopted by the Library Council, January, 1903**  
4 p. HUF 523.4.

**9-3-15: 1915 Rules of the Harvard College Library Adopted by the Library Council**  
4 p. HUF 523.4.

**9-3-16: 1915 Notes on the Delivery Room and Reading Room Widener Memorial Library. October 1915**  
6 p. HUF 523.4.

**9-3-17:** 1916 Notes on the Use of the Library. October, 1916  
8 p. HUF 523.4.

**9-3-18:** 1921 Notes on the Use of the Library. June 1921  
8 p. HUF 523.138.61.

**9-3-19:** 1925 Notes on the Use of the Library. June, 1925  
8 p. HUF 523.4.

**9-3-20:** 1937 Rules of the Harvard College Library Adopted by the Library Council, June 1937  
4 p. UA III.50.15.140.2.

**9-3-21:** 1938 Notes on the Use of the Harvard College Library  
1 + 8 p. HUF 523.138.61.

**9-3-22:** 1948 Rules of the Harvard College Library Adopted by the Library Council, 1948  
4 p. HUF 523.4.

#### Other Material Concerning Use

**9-4-1:** Report to President Quincy of the number of books borrowed in the academic year 1830/31  
2 p. [p. 13 of v. 2 of *HCL Letters*].

**9-4-2:** Librarian's Report to the Corporation on the Faculty's Report to Make the Library More Accessible, etc., July, 1859  
24 p. UA III.50.5.

This Report, by Sibley, is in response to a report on the Library by a committee of the faculty, consisting of Professors Bowen, Torrey, and Cooke, which is to be found in Faculty Records, vol. 15 (1855-60), pp. 343-345 and 348 under the dates of 25 April 1859 and 2 May 1859.

**9-4-3:** Arthur Gilman, letter, 5 January 1889, to Justin Winsor about the new reading room for women  
2 p. UA III.50.6.5, vol. 2.

**9-4-4:** Directions for use of the Harvard College Library by the Students of Radcliffe College  
1 + 1 p.  
Stamped on back: 7 Jan 1902.

This is inserted in one of the publications listed under Radcliffe, 11-6-1.

**9-4-5:** Harvard College Library Photostat Service, signed Albert H. Moore, stating that a photostat machine he owns has been installed in the Library  
2 p. HUF 523.4.

According to a clipping in Moore's folder in the Quinquennial File, his service was announced in February 1917.

**9-4-6:** Radcliffe College  
1919. 17 p. in *Papers of Archibald Cary Coolidge*.

A folder about use of the Library by Radcliffe Students.

**9-4-7:** Harvard College Library Photostat Service, dated 1 February 1920  
2 p. HUF 523.4.

It announces the resumption of the Photostat Service.

**9-4-8:** Radcliffe Students — Privileges at Harvard College Library, stamped 6 July 1943  
2 + 1 p. UA III.50.15.139.

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## X. Rare Books

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### The Treasure Room and Rare Books

The reports on the Treasure Room that are reproduced in this section are the only ones found.

**10-1-1:** "The Treasure Room"  
*H. Addington Bruce. The Outlook, 1900,*  
pp. 711-722.

**10-1-2:** Valuable books  
1 p. UA III.50.5.5.

Extract from the report of the Shelf Department for 1903.

**10-1-3:** Report of George P. Winship for 1926-27  
2 p. in UA III.50.5.5.

**10-1-4:** Regulations adopted by the Library Council on Jan. 18, 1933. The Treasure Room  
3 p. *UA III.50.15.139.*

**10-1-5:** Untitled report on the Treasure Room, apparently 1929  
6 p. *Blake corres. files in box labeled 1928-29 Wells-End 1929-30 A-Lib. Harvard, 2d item in Library-General folder. UA III.50.4.112.*

**10-1-6:** 1929-30 Statistical report  
1 p. *(with 1932/33 reports folder).*

**10-1-7:** 1930-31 Statistical report  
1 p. *(with 1932/33 reports folder).*

**10-1-8:** 1931-32 Statistical report  
1 p. *(with 1932/33 reports folder).*

**10-1-9:** 1934/35 Untitled report with cover letter  
*[ii], 3 p.*

### Houghton Library

**10-2-1:** 1941/42 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 32 p.*

**10-2-2:** 1942/43 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 32 p.*

**10-2-3:** 1943/44 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 32 p.*

**10-2-4:** 1944/45 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 36 p.*

**10-2-5:** 1945/46 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 37 p.*

**10-2-6:** 1946/47 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 37 p.*

**10-2-7:** 1947/48 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 37 p.*

**10-2-8:** 1948/49 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 35 p.*

**10-2-9:** 1949/50 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 40 p.*

**10-2-10:** 1950/51 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 37 p.*

**10-2-11:** 1951/52 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 40 p.*

**10-2-12:** 1952/53 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 45 p.*

**10-2-13:** 1953/54 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 48 p.*

**10-2-14:** 1954/55 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 53 p.*

**10-2-15:** 1955/56 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 54 p.*

**10-2-16:** 1956/57 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 44 p.*

**10-2-17:** 1957/58 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 53 p.*

**10-2-18:** 1958/59 The Houghton Library Report of Accessions, by William A. Jackson  
*[i], 48 p.*

**10-2-19:** 1959/60 The Houghton Library Report of Accessions, by William A. Jackson

[i], 51 p.

**10-2-20:** 1960/61 The Houghton Library Report of Accessions, by William A. Jackson

[i], 58 p.

**10-2-21:** 1961/62 The Houghton Library Report of Accessions, by William A. Jackson

[i], 52 p.

**10-2-22:** 1962/63 The Houghton Library Report of Accessions, by William A. Jackson

[i], 52 p.

**10-2-23:** 1963/64 The Houghton Library Report of Accessions, by William H. Bond

[i], 82 p.

**10-2-24:** 1964-1966 The Houghton Library Report of Accessions, by William H. Bond

[i], 116 p.

**10-2-25:** 1966-1968 The Houghton Library Report of Accessions, by William H. Bond

[i], 145 p.

**10-2-26:** 1968-1970 The Houghton Library Report of Accessions, by William H. Bond

[i], 119 p.

**10-2-27:** 1970-1975 The Houghton Library Report of Accessions, by William H. Bond

[i], 242 p.

**10-2-28:** 1975-1977 The Houghton Library Report of Accessions, by William H. Bond (written by Sidney Ives)

[i], 91 p.

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## XI. Other Libraries

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In addition to some general material on "departmental libraries" and on a natural history library that disappeared, this section contains early printed catalogs of the Law and Medical libraries, plus some material on Radcliffe and the University Archives. Rich resources on library

history are available in the individual faculty libraries, as well as in some other libraries such as the Museum of Comparative Zoology.

### Departmental Libraries

**11-1-1:** The table on "Special Reference Libraries" from the draft report of the Librarian for 1908, plus a detailed statement of the situation of each library; from the report of the Shelf Department  
1 + 7 p. *UA III.50.5.5 (1904-08).*

**11-1-2:** The table on "Special Reference Libraries" from the draft report of the Librarian for 1909, plus further detail from the report of the Shelf Department  
1 + 3 p. *UA III.50.5.5 (1908-13).*

**11-1-3:** Special Reference Libraries, 1911  
[37] p. *UA III.50.29.11.*

Contains filled-in questionnaires covering such matters as size, kind of catalog, presence or absence of a shelflist, and use.

**11-1-4:** Departmental libraries  
[1914]. [113] p. *UA III.50.29.14.6.*

A notebook covering the Law School, the Divinity School, Museum of Comparative Zoology, Peabody Museum, Astronomical Observatory, Gray Herbarium, Medical School, Dental School, Arnold Arboretum, Bussey Institution, and Blue Hill Observatory. Includes responses to a brief questionnaire, plus extracts from various reports, extracts about each library from publications of the institution with which it is connected, statistics compiled for this survey, and relevant articles cut from various publications.

### Natural History Library

**11-2-1:** Catalogue of books in the department of natural history  
10 + 1 p. *UA III.50.28.26.*

**11-2-2:** Correspondence between Librarian Benjamin Peirce and Thomas Nuttall, curator of the Botanical Garden and Librarian of the Natural History Library, over the Natural History Library  
6 p. 4 October 1828, 6 October 1828, and 10 November 1828 in *Harvard College Library*

letters, vol. 1, *UA III.50.8*.

**11-2-3:** Harris, T. W., letter to President Quincy, 14 October 1831, about books from the Natural History Library  
1 + 1 p. In *College Papers, 2d series, vol. 5, (1831-1833)*, pp. 25-26.

### Law School Library

**11-3-1: Catalogue of the Library of the Law School of Harvard University**  
*Cambridge, Mass., 1826. 25 p. + 3 interleaved pp. UA III.50.28.18.2.*

This copy is interleaved, and the entries are marked by various symbols that are explained on a leaf inserted before page 3. That explanation is made clearer by a note in another copy (*HUE 48.26.12*) which explains that the printed \* means that the books belonged to Professor Stearns but were used by the students. Filmed first are documents relating to the transfer of books to the Law Library in 1818, 1825, 1834, and 1841, and their eventual return in 1896, 12 p.

**11-3-2:** Joseph Story, letter to President Quincy, 3 November 1829, on the necessity of a law library. 7 + 1 p.  
*College Papers, 2d series, vol. 4 (1829-1831), ll.8-12. College Papers, 2d series, vol. 4 (1829-1831), ll.8-12.*

Also John H. Ashmun, letter to President Quincy, 4 November 1829, stating his concurrence "of the necessity that the students should at once be furnished with an extensive library." 2 + 1 p.

**11-3-3: A Catalogue of the Law Library of Harvard University in Cambridge, Mass.**  
*1834. viii, 80 p.*

This catalogue was compiled by Charles Sumner. It is filmed after another copy of the 1826 catalogue.

**11-3-4: Supplement to the Catalogue of the Law Library of Harvard University in Cambridge, Mass.**  
*(1835). [iii], 16 p.*

Essentially a catalogue of the Roman, Spanish, and French law given by Samuel Livermore, and a short list of books presented by Joseph Story. *HUE 48.26.12*

**11-3-5: A Catalogue of the Law Library of Harvard University in Cambridge, Mass.**  
*1841. xii, 228 p.*

Calls itself "second edition."

**11-3-6: A Catalogue of the Law Library of Harvard University in Cambridge, Mass.**  
*(1846). "Fourth edition." [i], 354 p.*

### Medical School Library

Harvard's present medical library, the Francis A. Countway Library of Medicine, was formed in 1960 by the merger of the library of the Harvard Medical School and the Boston Medical Library, that merger being indicative of the traditional importance of non-Harvard medical libraries in the Boston area. Given that tradition and recent history, the story of the BML is important to an understanding of the Countway Library today.

**11-4-1: The History of the Boston Medical Library**

*John W. Farlow. Norwood, Mass. 1918. 240 p. + 32 illus.*

**11-4-2: Catalogue of Books in the Boston Medical Library, and the Rules and Regulations Concerning the Same**

*Boston. 1810. 20 p. + 14 p. of interleaves.*

Catalogs were also published in 1807, 1808, 1816, and 1823.

**11-4-3: Catalogue of books in the Boylston Medical Library at Harvard University, Cambridge, instituted in 1802**

*Boston, Mass. 1802. 20 p. + 11 interleavings.*

**11-4-4: Catalogue of books in the Boylston Medical Library at Harvard University, Cambridge, instituted in 1802**

*Boston. 1824. 36 p. + 30 p. of interleavings.*

**11-4-5: A List of Books belonging to the library of the Mass. Medical College, for the use of students until a catalogue properly arranged is published**

*Boston. 1847. 23 p.*

**11-4-6: Catalogue of books belonging to the Library of the Massachusetts Medical College**

*Boston. 1854. 48 p.*

### University Archives

#### 11-5-1: The Archives of Harvard College

*Justin Winsor. Worcester. 1894. 4 p.*

Offprint from the *Proceedings of the American Antiquarian Society*.

**11-5-2:** Circular appealing for material for the "public collection relating to Harvard University," dated in pencil 1898

*1 p. UA III.50.15.140.2.*

#### 11-5-3: Harvard University Collection in the College Library. To all Friends of the Library

*2 p. (2l.) UA III.50.15.139.*

An undated printed letter explaining what is in the collection; it also calls for gifts.

**11-5-4:** 1898/99 Report of the Deputy Keeper of the University Records, Wm. Garrott Brown, dated 17 October 1899

*10 p. UA III.50.5.5.*

**11-5-5:** 1899/1900 Report of the Deputy Keeper of the University Records, Wm. Garrott Brown, dated 1 November 1900

*10 p. UA III.50.5.5.*

The reports of 1899 and 1900 are the only ones located.

**11-5-6:** William Coolidge Lane, letter to Milton H. Thomas, curator of Columbiana at Columbia University, 9 April 1930, on the history of the Archives

*5 p. HUF 156.530.*

**11-5-7:** Regulations concerning the University Archives

*1939. 1 p. UA III.50.15.140.2.*

**11-5-8: The Harvard University Archives: A Pamphlet Prepared for the Information of Officers of Instruction and Administration**

*1941. 9 p. HUF 156.141.*

This is the earliest of the pamphlets prepared by the Archives for Harvard officers.

### Radcliffe College

**11-6-1: Radcliffe College. Handbook of the Library**

*1923. 27 p. B 8416.375.*

For other material on the use of the College Library by Radcliffe students, see 9-4-3, 9-4-4, 9-4-6, and 9-4-8.

**11-6-2: The Library at Radcliffe College 1931. 4 p. B 8416.365.**

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## XII. Student Society Libraries

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The student society libraries provided much of the reading matter for undergraduates, as can be demonstrated from the charging records that in some instances exist. The material reproduced in this microfiche series by no means completely covers the holdings of the University Archives. Instead, they have been chosen to provide a capsule history of one student society, a detailed record of the growth and contents of another of the major student societies, and, for the sake of comparison, a catalog of the major student society library during the the 1840s, the period when the libraries seemed especially to flourish.

### Adelphoi Theologia

**12-1-1:** Alphabetical catalogue of books belonging to the society, compiled late in 1840

*36 p., plus a catalogue which records donations, 21 p. HUD 3120.750.*

Also reproduced are the entries from the Journal of the society that record the decision to form a library and also the library rules adopted, pp. 51-55 (entries for 9 September to 23 September 1840). According to a letter in *UA I.15 886 (l. 409)*, dated 17 September 1852, this society was then extinct and had been for several years. *HUD 3120.500*

### Hasty Pudding Club

**12-2-1: A Catalogue of the Members and Library of the Hasty- Pudding Club in Harvard University**

*Cambridge, Mass. 1841. 48 p.*

**Porcellian Club**

**12-3-1:** *Catalogue of Books in the Library of the Porcellian Club, Harvard College*  
Cambridge, Mass. 1816. 12 p.

**12-3-2:** *Catalogue of Books in the Library of the Porcellian Club of Harvard University*  
Cambridge, Mass. 1827. 19 p.

**12-3-3:** *Catalogue of Books in the Library of the Porcellian Club of Harvard University*  
Cambridge, Mass. 1831. 63, [1] p.  
Also contains a list of the members.

**12-3-4:** *Catalogue of the Honorary and Immediate Members, and of the Library of the Porcellian Club of Harvard University*  
Boston. 1846. 106, [1] p.

**12-3-5:** *Catalogue of the Honorary and Immediate Members, and of the Library of the Porcellian Club of Harvard University*  
Cambridge, Mass. 1857. 67+103 p.

**12-3-6:** *Catalogue of the Honorary and Immediate Members, and of the Library of the Porcellian Club of Harvard University*  
Cambridge, Mass. 1877. 104 p.  
This is the latest catalog published by a Harvard undergraduate society or club.

**Library Directors  
Andrews Norton**

**13-1-1:** Andrews Norton, letter, apparently to President Kirkland, 1 June 1813, on the question of "living in college" if he were appointed librarian; and letter of 14 August 1813 asking for permission to live outside the College  
UA III.50.28.13.

**Charles Folsom**

**13-2-1:** Charles Folsom, letter to President Kirkland, 22 September 1825, outlining the duties of the librarian, including the special tasks that need to be undertaken  
3 + 1 p. UA III.50.28.23.

**Joseph Green Cogswell**

**13-3-1:** Joseph Green Cogswell, letter to President Kirkland, 28 June 1825, declining to work for the Library  
UA III.50.28.23.

**Benjamin Peirce**

**13-4-1:** Benjamin Peirce, letter, 12 August 1826, to President Kirkland, applying for the position of librarian  
1 + 1 p. *College Papers, 2d series, vol. 1, l. 145.*

**13-4-2:** Benjamin Peirce, two letters to Nathaniel Bowditch, 24 September and 4 December 1827, on the subject of a salary increase  
3 + 3 p. *Houghton Autograph File.*

**John Langdon Sibley**

**13-5-1:** Harvard Library Journal, 1856-1877  
*John Langdon Sibley.* 440 p. UA III.50.28.56.2.

**13-5-2:** Private journal  
*John Langdon Sibley.* 2 vols. (1172 p.)  
HUG 1791.72 (on deposit by the Massachusetts Historical Society).  
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**XIII. Librarians At Harvard**

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This section of material on library directors and individual librarians has two purposes: to show how librarians thought about their work and about libraries in general; and to provide sources about those librarians that are not widely accessible. The absence of documents about a librarian reflects either general availability or the absence of documents. Coolidge, for instance, published in *Library Journal*, an accessible source, as is *Daedalus* where Oscar Handlin published on libraries after his tenure as Director. For biographical sketches of early librarians, see 1-1-2.

The material about the library staff in general is necessarily selective and suggestive.

**Justin Winsor**

**13-6-1:** "College Libraries as Aids to Instruction"

*Justin Winsor. 27 p.*

Pp. 7-14 in *College Libraries as Aids to Instruction*. (Washington, D.C.: Government Printing Office, 1880). Circulars of Information of the Bureau of Education, no. 1, 1880. Pp. 15-27 contain "Rochester University Library - Administration and Use," by Otis H. Robinson. *HUG 1878.72*

**13-6-2:** Autobiographical sketch in the form of a letter to Samuel S. Shaw, secretary of the Harvard Class of 1853, of which Winsor was a member. *HUG 1878.5.6*

*Justin Winsor. Dated 25 April 1883. 1 + 15 p. (plus the printed letter from Shaw).*

Shaw had asked for a statement for the Class Book.

**13-6-3:** Address

*Justin Winsor. Ann Arbor, Mich. 1884. 47 + 1 p. + covers. HUG 1878.5.4.*

Pp. 16-40 in *Public Exercises on the Completion of the Library Building of the University of Michigan, December 12, 1883.*

**13-6-4:** "The Development of the Library"

*Justin Winsor. 33 p. + 2 pls. + covers. HUG 1878.72.*

Pp. 19-33 in *Northwestern University. Exercises at the Opening of the Orrington Lunt Library Building. September 26, 1894* (Evanston, Ill. [1894]).

**Archibald Cary Coolidge**

**13-7-1:** Archibald Cary Coolidge: Life and Letters

*Harold Jefferson Coolidge and Robert Howard Lord. Boston and New York, Houghton Mifflin. 1932. xiv, 368 p., plates.*

**Douglas W. Bryant**

**13-8-1:** A University Librarian Looks Ahead

*Douglas W. Bryant. 1963. i + 48 p.*

Lecture prepared for delivery in Japanese universities, May-June 1963. For copies of this and other papers, and for permission to reproduce them, I am grateful to their author.

**13-8-2:** University Libraries and the Future  
*Douglas W. Bryant. 1964. 18 p.*

A lecture.

**13-8-3:** The Role of University Libraries in Higher Education

*Douglas W. Bryant. 1969. 16 p.*

A lecture prepared for the First Japan-United States Library Conference, Tokyo, May 1969.

**13-8-4:** Problems of Research Libraries: Development of Resources

*Douglas W. Bryant. 1971. 10 p.*

Paper prepared for the American Council of Learned Societies, 22 January 1971.

**13-8-5:** Research Library Cooperation in the United States Today

*Douglas W. Bryant. 1975. 12 p.*

A lecture prepared for the Second Japan-United States Library Conference, Kyoto, October 1975.

**13-8-6:** Strengthening the Strong: The Cooperative Future of Research Libraries  
*Douglas W. Bryant. 1975. 21 p.*

A lecture prepared for delivery at the University of Michigan, Ann Arbor, 4 April 1975.

**Other Individual Librarians****Ezra Abbot**

**13-9-1:** Reports on the Bucknell Library, Crozer Theological Seminary

*Rev. Prof. C. P. Krauth, D.D. and Prof. Ezra Abbot, D.D., LL.D. Philadelphia. 1874. 15 p. + inserted leaf containing an extract from a letter of Abbot.*

The report of Abbot is on pp. 9-15.

**13-9-2:** Ezra Abbot

*Cambridge: Published for the alumni of the Divinity School. 1884. 73, [1] p., front.*

Contains a biographical note, addresses by C. C. Everett, Augustus Woodbury, A. P. Peabody, and Joseph Henry Thayer. Also contains a list of Abbot's publications.

**13-9-3:** Autobiographical statements of individuals connected with the Library, all from March 1900

The following are present:

William Garrott Brown, Deputy Keeper of University Records, Diary, 23 p.

Frank Carney, Head of the Shelf Department. "Evolution of a Library Boy," 20 p. plus Diary, 50 p., + 11 pages of miscellaneous material.

Archibald Cary Coolidge, Professor of History, Diary. [52] p.

T. Franklin Currier, Assistant in charge of Cataloguing, Diary. [1], 34 p.

Photographic Exhibition Catalog, postcards to William Coolidge Lane. 12 p.

William Coolidge Lane, Librarian, diary in the form of a letter addressed "Dear Robert." 94 p., plus notebook recording activities each day of March, ca. 100 p., plus printed letter sent to individuals to ask them to keep journals.

William H. Tillinghast, Assistant Librarian, Diary. 43 p.

### Library staff in general

#### 13-10-1: General Orders

Justin Winsor. ca. 55 p. *UA III.50.15.137.10.*

Records Winsor's rules for the staff. Also includes documents from the time of Lane.

#### 13-10-2: Duties of different members of the staff

April 1879. 2 p. *UA III.50.28.795.*

"Copied from old memo."

#### 13-10-3: Book recording staff of the

Library as of January 1884  
16 p. *UA III.50.15.115.2.*

This records date of entering into Harvard employment, the pay, the position, dates of pay increases, reasons for departures. Kept up-to-date through 1899. Also includes communications from employees, one of which is a petition, 3 October 1889, from a number of women who are asking for an increase in pay.

#### 13-10-4: Notice to staff concerning use of electric lights, dated 24 October 1895,

signed William H. Tillinghast  
2 p. *UA III.50.28.95.5.*

#### 13-10-5: The Harvard College Library Staff

4 p. *Undated but apparently 1923.*

#### 13-10-6: Harvard University Library.

Summary statement on personnel rules. 29 October 1947

5 p.

#### 13-10-7: Harvard University Library.

##### Directory

*Distributed by the Harvard University Library Club. November, 1940. [ii], 19 p.*

The University Library Directory continues to be published annually, and it is an important source documenting changes in the structure and shape of the library system. The first five directories show the transition from a document produced by staff to facilitate community to an official publication issued by the Office of the Editor. The first five directories document the crucial transition from a wartime institution to one poised for a period of extended growth and change.

#### 13-10-8: Harvard University Library.

##### Directory. Second Edition

*Distributed by the Harvard University Library Club. November, 1941. [ii], 19 p.*

#### 13-10-9: Harvard University Library.

##### Directory. Third Edition

*Cambridge. February, 1944. [ii], 20 p.*

#### 13-10-10: Harvard University Library.

##### Directory. Fourth Edition

*Cambridge. Autumn, 1947. 52 p. + covers.*

#### 13-10-11: Harvard University Library.

##### Directory. Fifth Edition

*Cambridge. Autumn, 1948. 59 p.*

#### 13-10-12: Personnel Information for Employees

*Cambridge. 1956. 8 p. + covers.*

For the personnel program developed during Paul Buck's tenure, see in his *Libraries and Universities* (1964), reproduced in section I (1-2-17).

#### 13-10-13: The Iceberg

*Vol. 1, nos. 1-4 (29 October 1969-10 December 1969); vol. 2, nos. 1-10, plus one extra issue (7 January 1970-4 June 1970); vol. 3, nos. 1-5 (28 October 1970-18 December 1970); "Series 3," vol. 1, nos. 1-6 (January 1971-June 1971).*

Issued by staff at the time of the unrest at Harvard.

## XIV. Photographs of Harvard Libraries and Librarians

The pictures filmed for this microfiche collection have for the most part not been published before, at least not in the most accessible illustrated publications. The exception is a few pictures that it was felt might show detail more clearly on microfilm. For large numbers of photographs, one should consult William Bentinck-Smith, *Building a Great Library: The Coolidge Years at Harvard* (Cambridge, 1976) and Kenneth E. Carpenter, *The First 350 Years of the Harvard University Library* (Cambridge, 1986).

In selecting materials, the emphasis was on scenes that no longer exist. Only the resources of the University Archives were drawn upon.

For the major part of the work in selecting photographs, I am grateful to Robin McElheny, Curatorial Associate for Visual Collections, in the University Archives.

### 14-1-1: Gore Hall

- 1) Gore Hall exterior view. Photo by Josiah P. Cooke.
- 2) Gore Hall exterior view about 1865.
- 3) Gore Hall interior view from the south corner, ca. 1871.
- 4) Gore Hall exterior view, undated.
- 5) Gore Hall Treasure Room.
- 6) Gore Hall Treasure Room.
- 7) Gore Hall Original Collating Room. Photo by E. L. Stevenson, New York City.
- 8) Gore Hall exterior view, 1912, on Christmas card.
- 9) Gore Hall, 2d floor, east stack. Photo by William C. Lane.
- 10) Gore Hall Reading Room.
- 11) Gore Hall being torn down, 22 January 1913. Photo by H. Robinson Shipperd.
- 12) Moving books from Gore Hall, 1912-13.

### 14-1-2: Gore Hall staff

- 1) Justin Winsor, with members of the American Library Association, atop Lookout Mountain, Tennessee, May 1889?
- 2) Harvard College Library staff, 5 June 1893. Photo by Pach Bros. Filmed with this is a diagram identifying the people

### 14-1-3: Randall Hall

- 1) Library in Randall Hall.
- 2) Order Department in temporary quarters in Randall Hall. The people in the picture are, from front left to lower right, David Heald, Alfred Claghorn Potter, Ella Walton, Louise Thierry, Addie Walton, Isabel Leach.

### 14-1-4: Widener Library

- 1) Widener Library exterior view, east of center, looking southeast, 15 August 1913.
  - 2) Widener Library exterior view, southwest corner, looking northeast, 15 November 1913.
  - 3) Widener Library exterior view. Acquired by the Archives, 10 December 1915. Photo by A. L. Phillips, Arlington, Mass.
  - 4) Widener Library stacks. Acquired by the Archives, 10 December 1915. Boston News Co.
  - 5) Widener Library, student cubicles. Acquired by the Archives, 29 November 1916. Photo by E. P. Olive, Boston.
  - 6) Widener Library Photostat Room, undated.
  - 7) Theatre Collection in Widener Library, March 1925.
  - 8) Theatre Collection in Widener Library 1936.
  - 9) Widener Memorial Rooms, with George Parker Winship at desk, undated.
  - 10) Farnsworth Room, Widener Library.
  - 11) Treasure Room, Widener Library, 1929-30. Photo by Paul J. Weber, Boston
  - 12) Widener Library Circulation Desk, 1929-30. Photo by Paul J. Weber, Boston
  - 13) Widener Library Periodical Room, 1936.
  - 14) Widener Library Reading Room, when it still had skylights.
  - 15) Widener Library entrance and staircase.
  - 16) Widener Library, 2d floor, looking down toward mural and Widener Memorial Rooms.
  - 17) Widener Library lower hallway from the Massachusetts Avenue entrance, 1936.
- ### 14-1-5: Lamont Library
- 1) Lamont Library first level, reading room, 1949. Photo by Walter R. Fleischer
  - 2) Lamont Library lower level, 1949.
  - 3) Lamont Library interior view, 1949.
  - 4) Lamont Library interior view, ca. 1953.
  - 5) Lamont Library exterior view, ca. 1953.
  - 6) Woodberry Poetry Room, Lamont Library, 1949. Photo by Walter R. Fleischer

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Three interior views of the Museum of Comparative Zoology, 1910.

### **14-1-7:** Baker Library, Graduate School of Business Administration

- 1) Baker Library exterior view, 1930.
- 2) Baker Library Reading Room, ca. 1936.
- 3) Baker Library Reading Room, 1949. Photo by Walter R. Fleischer.

### **14-1-8:** Divinity School Library

- 1) Divinity School Library exterior view, ca. 1896.
- 2) Andover-Harvard Theological Library Reading Room, 9 April 1915. Photo by J. C. Dexter.
- 3) Andover-Harvard Theological Library Reading Room, 9 April 1915. Photo by J. C. Dexter.
- 4) Andover-Harvard Theological Library Reading Room, ca. 1950. Photo by Walter R. Fleischer.

### **14-1-9:** Law School Library

- 1) Dane Hall, 1832 to 1845.
- 2) Dane Law-School, 1852.
- 3) Austin Hall Reading Room.
- 4) Austin Hall exterior view, 1886.
- 5) Langdell Hall, November 1914, the site of the Law Library Reading Room.

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